



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

Minutes from the January 17, 2013 Emergency Planning Committee Meeting
Emergency Command Centre (Upstairs Firehall)

Present:

Chair – Kaz Falconbridge	Marilyn Bliss - volunteer
Jane Wilson – Emergency Co-ordinator	Maureen Bailey - volunteer
Marion Pearce – SD #50	Wally Cheer - Mayor
Sergeant Blake Ward – RCMP	Ryan Brown - PCVFD
Cst. Patrick Higgins – RCMP	Craig Beachy - PCVFD
Cst. Calvin Aird – RCMP	Marie Suchla – Tlell EPC Coordinator
Kim Mushynsky – CAO	

The meeting was called to order at 7:00pm

1. ADOPT AGENDA

Moved by Jane Wilson, seconded by Blake Ward that the agenda be adopted as presented.

CARRIED

2. MINUTES

M-1 – October 4, 2012 Minutes

Moved by Jane Wilson, seconded by Blake Ward that the minutes from the October 4, 2012 Emergency Committee meeting be accepted as presented.

CARRIED

3. BUSINESS ARISING & UNFINISHED BUSINESS

BA-1 – Action Report since Oct. 4 meeting

Moved by Blake Ward, seconded by Ryan Brown that the Emergency Planning Committee purchase radio's for the Emergency Coordinator and the Mayor.

CARRIED

4. CORRESPONDENCE

5. NEW BUSINESS

NB-1 – Develop a Marine disaster response plan (per Council recommendation)
Kim to have a draft plan ready for next EPC meeting in April.

NB-2 – household one page document for distribution/education
Kim to develop a draft which is a blend between Masset's and Queen Charlotte's documents and get out for electronic approval before end of February.

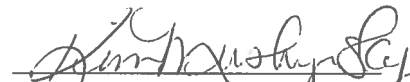
Other issues discussed:

- RCMP working on radio frequency/permissions to assist in communication issues also working on a global notification system to compliment EMBC system.
- Reinforced that child care for first responders is a BIG priority
- We need keys for the EOC – we are accessing this room via convoluted means
- We should consider an educational booth at Canada Days – perhaps have 3 day paks for sale (and/or for a prize)
- Ryan to help with the computer set-up of the EOC

6. ADJOURNMENT

Moved by Ryan Brown to adjourn.
Adjourned at 8:20pm


Kaz Falconbridge – Chair


Kim Mushynsky - CAO