



The Village of
PORT CLEMENTS

"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

AGENDA

Regular Meeting of Council Monday August 18, 2014
COUNCIL CHAMBERS

- 1. ADOPT AGENDA.**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
- 3. MINUTES**
 - M-1- July 21, 2014 Regular Council Meeting
 - M-2 – July 11, 2014 Rec Committee Meeting
 - M-3 – July 29, 2014 Dog Concerns Meeting with public
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
 - BA-1 – Lewis Hancock – Bursary Application
 - BA-2 – Reina Fennell – Bursary Application
 - BA-3 – Craig Beachy cutting permit application
 - BA-4 – Questionnaire
- 5. ORIGINAL CORRESPONDENCE**
 - C-1 – NDIT biomass funding approval
 - C-2 – Haida Gwaii Forest Products – permit application
- 6. GOVERNMENT**
 - G-1 – Water Frontage Bylaw #412, 2014
 - G-2 – Remuneration Bylaw #418, 2014
- 7. FINANCE**
 - F1 – Cheque Listing to August 11, 2014
 - F2 – Sunset Park Information
 - F3 – NSCU July 2014 Statement
 - F4 – CIBC July 2014 Statement
- 8. NEW BUSINESS**
 - NB-1 - #6 Bayview Drive Demolition
 - NB-2 – VIRL Lease renewal
 - NB-3 – Janitorial Contract
- 9. REPORTS & DISCUSSIONS**
- 10. ACTION ITEMS**
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. ADJOURNMENT**



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Minutes of the Regular meeting of the Port Clements Council held July 21, 2014 in the Council Chambers.

Present:

Mayor Cheer
Councillor Gaspar
Councillor Gould
Councillor Thomas

CAO – Kim Mushynsky

6 members of the public in attendance

Mayor Cheer called the meeting to order at 7pm

1. ADOPT AGENDA.

2014-252 - Moved by Councillor Thomas, seconded by Councillor Gaspar

THAT the agenda be adopted with the following additions – C3 – Reina Fennell Application for Bursary and C4 – response from BCHydro regarding Clean Energy decision

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

Randy Penner and Corinne Ellermann spoke with Council and answered questions regarding NB-1 Controlled Access Highway initiative.

3. MINUTES.

M-1 – Regular Meeting of Council Monday July 7, 2014

2014-253 – Moved by Councillor Thomas, seconded by Councillor Gould

THAT we accept the Regular Council meeting minutes from July 7, 2014 meeting as presented.

CARRIED

M-2 – Tourism Committee minutes from Thursday June 12, 2014

2014-254 – Moved by Councillor Gould, seconded by Councillor Thomas

THAT we accept the Tourism Committee meeting minutes from June 12, 2014 meeting as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

5. ORIGINAL CORRESPONDENCE.

C-1 – Lewis Hancock – Bursary application

2014-255 – Moved by Councillor Thomas, seconded by Councillor Gould

THAT we open this for discussion.

CARRIED

2014-256 – Moved by Councillor Thomas, seconded by Councillor Gould

THAT we table this application to the August 18, 2014 Regular Council meeting.

CARRIED

C-2 – Telus Feasibility Study of Cellular Service in Port Clements
2014-257 – Moved by Councillor Thomas, seconded by Councillor Gaspar
THAT we open this for discussion.

CARRIED

2014-258 – Moved by Councillor Thomas, seconded by Councillor Gould
THAT we receive and file this correspondence as direction for a letter was already made at the July 7 Council meeting.

CARRIED

C-3 – Reina Fennell – Bursary application

2014-259 – Moved by Councillor Thomas, seconded by Councillor Gould
THAT we table this application to the August 18 Regular Council meeting.

CARRIED

Further Council also requested that we look at changing the wording in the Policy to be the 1st Monday of July for 2015 and beyond. The CAO will bring a formal request for this wording change of the policy to Council before yearend.

C-4 – BCHydro Clean Energy Initiative

2014-260 – Moved by Councillor Thomas, seconded by Councillor Gould
THAT we take BCHydro's lack of interest in the clean energy initiative to the Protocol table for discussion.

CARRIED

2014-261 – Moved by Councillor Thomas, seconded by Councillor Gould
THAT we arrange a teleconference with Dave Mosure to discuss Hydro's response to the RFEOI.

CARRIED

6. GOVERNMENT.

G-1 – Bylaw 417, 2014 borrowing in anticipation of revenue for 2014

2014-262 – Moved by Councillor Gould, seconded by Councillor Thomas
THAT we reconsider and adopt Bylaw #417, 2014.

CARRIED

7. FINANCE.

F-1 – Cheque listing to July 16, 2014

2014-263 – Moved by Councillor Gaspar, seconded by Councillor
THAT we receive and file the cheque listing to July 16, 2014

CARRIED

F-2 – CIBC June 2014 bank statement

2014-264 – Moved by Councillor Gould, seconded by Councillor Gaspar
THAT we receive and file the June 2014 CIBC bank statement

CARRIED

F-3 – NSCU June 2014 bank statement

2014-265 – Moved by Councillor Gaspar, seconded by Councillor Thomas
THAT we receive and file the June 2014 NSCU bank statement

CARRIED

F-4 – 2nd quarter Revenue and Expense statement

2014-266 – Moved by Councillor Gould, seconded by Councillor Gaspar
THAT we receive and file the 2nd quarter Revenue and Expense statement

CARRIED

8. NEW BUSINESS.

NB-1 – Report to Council – Ministry of Transportation Controlled Access Highway proposal

2014-267 – Moved by Councillor Gould, seconded by Councillor Gaspar
THAT we open this for discussion.

CARRIED

2014-268 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we write a letter to the Ministry of Transportation indicating our concerns with the Controlled Access proposal and that we therefore do not support the initiative.

CARRIED

NB-2 – Report to Council – Craig Beachy request for planned works in Sunset Park

2014-269 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we open this for discussion.

CARRIED

2014-270 – Moved by Councillor Thomas, seconded by Councillor Gould

THAT we table this issue to the August 18, 2014 Council meeting.

CARRIED

NB-3 – Report to Council – appointment of Chief Election Officer and Deputy Chief Election Officer

2014-271 – Moved by Councillor Thomas, seconded by Councillor Gaspar

THAT we open this item for discussion.

CARRIED

2014-272 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we appoint Kim Mushynsky as the Chief Election Officer and Sharon Ferretti as the Deputy Chief Election Officer.

CARRIED

NB-4 – Report to Council – 2014 Election Remuneration Rates

2014-273 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we accept the recommendation of \$900 for the CEO, \$600 for the DCEO and \$325 for poll clerk(s) as presented.

CARRIED

Councillor Thomas opposed

9. ACTION ITEMS:

10. REPORTS AND DISCUSSIONS.

Councillor Gaspar – Tourism & Rec committee mtgs,

Councillor Gould – Tourism & Centennial mtgs, public meeting

Councillor Thomas – public meeting

Mayor Cheer – Tourism & Centennial committee mtgs, public meeting.

CAO – biomass RFP, election preparation, reminded Council of meeting next Tuesday July 29th at 3pm regarding dog concerns.

2014-274 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we authorize the Administrator to spend up to \$500 to have Dave Dubois from Wood Waste to Rural Heating review and make recommendations regarding our biomass RFP.

CARRIED

2014-275 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we authorize Sharon Ferretti be set up as an Account Administrator for our NSCU CUETS Mastercard.

CARRIED

ADJOURNMENT.

2014-276 - Moved by Councillor Gaspar, seconded by Councillor Gould

THAT the meeting be adjourned at 8:30pm

CARRIED

Wally Cheer,
Mayor

Kim Mushynsky,
CAO

RECREATION COMMITTEE MEETING – JULY 11, 2014.

Attending – Bev Lore, Matt Gaspar, Angela Mielecki, Corrina Hornidge, Sue Couch and Marilyn Bliss.

Absent – Sean O'Donoghue

Meeting started at 7:15pm

This was to gather the pros and cons of the 2014 Canada Day festivities.

The Friday night children's fishing derby – 44 fishers registered and a huge variety of catches – weather was very blustery but the smiles on the kids faces made up for that – Germain did a fantastic job of organizing, setting up and commandeering volunteers.

Saturday – the parade was exceptionally well attended with floats, bicycles, marchers and vehicles.


Thanks to the Marshall and her judges.


Sunday – mud bog was well attended and there were 4 water crafts in the morning race.

Action – needed for next year -

1. More volunteers to work with peddle cars, bouncy house and sumo suits so that we can provide more fun for two days – each venue requires at least 2 attendants.
2. Signpost – directing where venues are – i.e. washrooms, concession areas, face painting etc.
3. Purchase netting between ball and soccer fields – posts are now placed.
4. Old bleachers – need to be replaced and for sure removed as they are not safe.
5. Solicit groups for fundraising – paid volunteers for children's area, doing the scoreboard. suggestion playschool, church group and to help clean up at end of day.
6. Washrooms – to have good graffiti – for more visibility.
7. New garbage bins along with recycling bins. Present ones – the bag will not stay in place and the edges are quite sharp.
8. Posters should be out earlier or at least earlier mention in Community Events – This year was not predicted that the airlines bump the Observer and it caused some to not get their schedule until the Saturday. Suggestion that all island events and dates noted early in year.
9. We have not been able to designate a priority for our 2013 LNR donation and will ask council for what future plans for the Community Park and that perhaps the recreation committee can then focus on a purpose for these monies.

Meeting adjourned at 8:00pm


BEV LORE


MARILYN BLISS

Meeting July 29, 2014 at 3pm in Council Chambers regarding Dog Concerns in Port Clements

Present: Larry Brealey, Cheri Brooks, Julie Busshoff, Mayor Wally Cheer, Lisa Gyorgy, CAO Kim Mushynsky, Kim Nemanishen.

The CAO presented the following information to the group to start the discussion:

Masset is the only place on island with a dog pound and it costs them approximately \$1,100 per year based on a 4 year average to maintain the facility. They have volunteers who feed and exercise the animals as well as clean the kennels and provide food for the animals. The kennels are not heated. The local SPCA would be willing to work with Port Clements if we implemented a pound by taking possession of any dogs which are impounded and not picked up in a set number of days (assuming there is not a medical or behavioural issue, in which case the Village would be responsible to euthanize the animal).

The group discussed the issue of dogs running free and the potential threats of not addressing this issue.

It was suggested that we start from an educational standpoint before we move into creating a pound and gathering up loose dogs. Specifically it was suggested that we get more signage around town advising people that dogs are to be on leash when out of the owner's yard. The CAO will approach the post office to see if we can permanently affix a sign to this effect in their building. The CAO will include a write up about this meeting in the August newsletter and request the residents to call or email with their thoughts on this issue. We have another opportunity in November to discuss this issue in a newsletter based on the feedback we get from the August newsletter.

It was suggested that a licensing and fine system could cover some/all of the costs of the pound and that we already had a couple of places in the Community Park ideally situated for a dog pound with minimal costs and effort to modify them for that purpose. Bylaws would have to be in place for licensing and fines so the group considered this an option for January 2015. It was also suggested that instead of a pound we could just take unruly dogs to the vet to be kenneled and then they are either picked up in 3 days or the SPCA takes them and we would simply be responsible for the kennel costs as opposed to operating our own pound. The CAO is to talk to Ranch Feeds to get their input on this idea.

It was also suggested that the notes from this meeting be posted on facebook to further generate discussion in the community and that Council hold another meeting in late September to follow up.

The meeting adjourned at 4:15pm.

www.petedge.com
↓
for supplies

Lewis Hancock
Box 98
Tlell, BC
V0T 1Y0

Village of Port Clements
Box 198
Port Clements, BC
V0T 1R0

July 16, 2014

Dear Village Council,

My name is Lewis Hancock and I would like to be considered for a village bursary to help me with my education. I was born on Haida Gwaii and have lived here all my life. I went to Port Clements elementary school from kindergarten to grade 7 and then continued on to Queen Charlotte Secondary. My average in grade 12 was 86%. I have been accepted to study Engineering at the University of Victoria and I will be heading there this fall. As you can imagine, the cost of tuition and room and board is substantial. Any assistance you could give me would be very appreciated.

Thank you,


Lewis Hancock



PO Box 3025 STN CSC
Victoria BC V8W 3P2
Canada
Tel (250) 721-8121 Fax (250) 721-6225
Web: registrar.uvic.ca/undergrad

**Undergraduate
Admissions**

**University
of Victoria**

March 13, 2014

Lewis Hancock
35550B Highway 16
Tlell BC V0T 1Y0

Student Number: V00817502

Dear Lewis,

On behalf of the University of Victoria, I am pleased to offer you **conditional** admission beginning in September 2014. Congratulations on your academic achievement!

This offer is conditional upon receipt of all required documentation and meeting the minimum admission requirements (courses and grades) as outlined on the reverse of this letter. If you have any questions about the information provided, please contact Undergraduate Admissions as soon as possible.

Last year, UVic offerered more than \$10 million in scholarships and bursaries. Based on your self-reported grades, you are currently being reviewed for a potential scholarship and priority date for early registration. A separate letter containing further information will be sent to you shortly by Student Awards & Financial Aid. Please note that awards with additional criteria require that you submit a separate scholarship application at www.uvic.ca/entrancescholarships no later than May 1st.

On-campus accommodation is guaranteed for all new Year 1 students who are offered admission prior to graduating from secondary school. **Several conditions need to be completed before June 30 in order to take advantage of this opportunity.** Please visit the housing website at www.housing.uvic.ca for further information.

Please read the reverse of this letter carefully. It provides important details about the conditions of your offer, your current status, and instructions for the steps you must follow before registering for courses. To view any outstanding items on the admission checklist, login to My UVic Application at www.uvic.ca/application. Incomplete checklist items may affect your tuition fees assessment or your ability to register in courses that have specific prerequisites.

The faculty, staff and students of UVic hope that you will find your studies here both challenging and rewarding.

Yours truly,

Eddie Mukahanana
Admission Officer
(250) 472-5279
Email: emukahan@uvic.ca

Please see reverse



QUEEN CHARLOTTE SECONDARY SCHOOL

Quality, Commitment & Caring in Education

PO Box 70, 701 Oceanview Drive, Queen Charlotte, British Columbia V0T 1S0

Tel: (250) 559-8822 ~ Fax: (250) 559-8328

July 4, 2014

TO WHOM IT MAY CONCERN:

The following are the courses completed and the marks received by Lewis Matthew Hancock during his Grade 10 year.

English 10	B	84%
Planning 10	A	95%
Foundations of Math and Pre-Calculus 10	B	80%
Physical Education 10	A	88%
Foods and Nutrition 10	A	91%
Social Studies 10	A	91%
Science 10	A	86%

The following are the courses completed and the marks received by Lewis during his Grade 11 year:

Pre-Calculus 11	B	80%
English 11	A	88%
French 11	A	89%
Social Studies 11	A	93%
Chemistry 11	B	83%
Chemistry 12	B	78%
Physical Education 11	A	87%
Law 12	A	95%

This is to certify that this
is a true copy of this student's
Transcripts of Grades.

Principal, Queen Charlotte Sec.



QUEEN CHARLOTTE SECONDARY SCHOOL

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PO Box 70, 701 Oceanview Drive, Queen Charlotte, British Columbia V0T 1S0

Tel: (250) 559-8822 ~ Fax: (250) 559-8328

Lewis was enrolled in Grade 12 at this school.

The following are the courses completed and the marks received by Lewis during his Grade 12 year:

Physics 11	B	84%
Graduation Transitions	Requirements Met	
English 12	B	84%
Foods and Nutrition 12	A	90%
History 12	A	93%
Pre-Calculus 12	B	82%
Physics 12	B	84%

Lewis' PEN is 117 284 448

KMmr

This is to certify that this
is a true copy of this student's
Transcripts of Grades.


Principal, Queen Charlotte Sec.



Final confirmation of your status at UVic

undergraduate@uvic.ca <undergraduate@uvic.ca>

Sat, Jul 26, 2014 at 5:25 AM

Reply-To: Undergraduate Admissions and Records <undergraduate@uvic.ca>

To: hancocklewis@gmail.com



**University
of Victoria**

Undergraduate
Admissions

Student Number: **V00817502**

Faculty of Engineering,
Undeclared

Dear Lewis,

We have now received your final grades or other required documentation. I am pleased to inform you that the conditions outlined in your original offer letter have been met and your admission to the University of Victoria (see program listed above) is officially confirmed. Based on this information, the status of your Academic Writing Requirement has been updated and is listed below.

For your information, you may also access MyUVicApplication (<http://www.uvic.ca/application>) to check on your current admission details.

The faculty, staff and students of UVic look forward to seeing you on campus!

Sincerely,

Undergraduate Admissions
University of Victoria

Status of Your Academic Writing Requirement (AWR): Not yet satisfied. Most students will select ENGL 135, 146 or 147 to complete the Academic Writing Requirement. However, you may also benefit from registering in a preparatory class prior to completing your required course. For more information and a self-placement questionnaire to help determine the best course for you, see the [AWR website](#) or consult your advisor.
NOTE: Engineering students are required to register in ENGR 110.

Bursary Application Form

Name: Keina Fennell

Address: P.O. Box 297, Port Clements B.C.
VOT 1R20

Phone: 250-557-2460

Graduating High School:
Christian Homelearners e-Streams (Independent school)

Grade Point Average:

Post Secondary Institution attending:
(this fall) University of the Nations - Youth With a Mission, Bethlehem
Concentration: (next fall) University of PEI or Dalhousie University
(this year) community outreach and international missions
(next year) Veterinary medicine
Reasons for applying for Bursary:

I am a Port Clements high school graduate of 2014 and I have a lot of post-secondary plans that I am setting in motion; this bursary would really help me get another financial step closer to my academic goals. Within a couple of days I will be in New Zealand participating in a five-month long, Youth With A Mission program through University of the Nations. This course is based out of Bethlehem, Tauranga, on New Zealand's north island, and its focus is on community-based/ international, Christian missions work, humanitarian aid opportunities and team building with a varied group of young people from all around the world. It will be an amazing and challenging experience that will teach me a lot. Travel has this incredible ability to stretch and inspire people, as well as broaden their perspective of the world. I think this first step of my post-secondary pursuits will teach me a great deal in ways that regular university studies could not.

Once this course is complete, on December 13th, I will be working for my keep on several different New Zealand farms before returning home on January 14th. For the September of 2015 I aim to enter the pre-veterinarian stream at either Dalhousie University or the University of Prince Edward Island on the east coast of Canada. I have been interested in veterinary medicine since I was a little girl. It is a career that has grown even more appealing to me through my high school science courses and work experiences. I think beginning my post-secondary path with a meaningful travel experience, and then moving into a heavy academic program will prove to be a combination that will allow me to learn and grow to my full scholastic potential. Plans can change quickly, and where I end up in ten years could very well be a completely different place than where I thought I would be; but having setting and striving for high goals will never be a pointless endeavour. I have really enjoyed growing up in the tight little community of Port Clements. I know I'll always be able to come back here and feel at home. This bursary offered by the village is a great way to give this town's students a kick off for their future, post-secondary pursuits; I hope it will continue to aid many students in future years.

Thank you for the opportunity to apply for this financial award!

Sincerely,

Keina Fennell

Date: July 15, 2014

C-8

Name: CRAIG BEACHY

Civic & Legal Address: 17 Lot _____ Block _____ Plan 274 Bayview Street

Mailing Address: Box 447 PORT CLEMENTS B.C.

Planned works – please include a basic drawing of the area identifying major features such as the path, shoreline and the approximate placement of the trees you are wishing to remove. Include descriptions such as the number of trees to be removed, placement of the trees, species of trees, whether you plan to thin, top or remove the trees, who you be doing the work (THE VILLAGE OF PORT CLEMENTS REQUIRES THAT A CERTIFIED FALLER BE USED FOR ALL TREES WHOSE DIAMETER EXCEEDS 6"). Please include a copy of the Faller's certification, current status with WCB and liability insurance.

I WOULD LIKE TO BRUSH MOWE THE CLEARING
ACROSS THE ROAD FROM MY HOUSE. THE SAME AS I HAVE
DONE FOR THE LAST 21 YEARS.
THE WORK TAKES ABOUT 3 HOURS.

Proponents are responsible for removing the waste that results from cutting down the tree(s). The site will be approved after the work has been completed. Any unsatisfactory clean-up will be communicated to the proponent and a deadline for completing the work will be given. Failure to clean-up within the timeline given may result in forfeiture of the damage deposit.

RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT
BY SIGNING THIS AGREEMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE.
PLEASE READ THIS SECTION CAREFULLY!

In consideration of the Village of Port Clements granting me permission to cut/limb/prune/top trees in the Sunset Park I HEREBY AGREE AS FOLLOWS:

1. TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against the Village of Port Clements in regards to the work about to be undertaken as explained in this document from any and all liability for any loss, damage, expense or injury including death that I may suffer DUE TO ANY CAUSE WHATSOEVER, INCLUDING NEGLIGENCE, BREACH OF CONTRACT OR BREACH OF STATUTORY OR OTHER DUTY OF CARE ON THE PART OF THE VILLAGE OF PORT CLEMENTS.

2. TO HOLD HARMLESS AND INDEMNIFY THE VILLAGE OF PORT CLEMENTS from any and all liability for any damage to property, or personal injury to, any third party that results from the work outlined in this permit.
3. This agreement shall be effective and bind my heirs, next of kin, executors, administrators and representatives.
4. This agreement shall be governed by and interpreted solely in accordance with the laws of the Province of British Columbia and no other jurisdiction.
5. Any litigation involving the parties to this agreement shall be brought solely within the Province of British Columbia and shall be in the exclusive jurisdiction of the Courts of the Province of British Columbia.

I HAVE READ AND UNDERSTAND THIS AGREEMENT, AND I AM AWARE THAT BY SIGNING THIS AGREEMENT I AM WAIVING CERTAIN LEGAL RIGHTS WHICH I OR MY HIERS, NEXT OF KIN, EXECUTORS, ADMINISTRATORS AND REPRESENTATIVES MAY HAVE AGAINST THE VILLAGE OF PORT CLEMENTS.

Date: JULY 15/ 2014

Graig Beachy
Proponent

Calvin Beachy
Witness

Date received by the Village of Port Clements: _____

Received by : _____

Date reviewed by Council: _____

Feedback:

Approved _____ OR Declined _____ by Council

Council

C. and C. Beachy Contracting Ltd.

274 Bayview Drive
Port Clements B.C. V0T 1R0

July 9/2014

To : Port Clements Mayor and Council

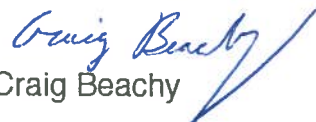
Regarding the water front property in front of lots 272, 274, and 276 Bayview Drive. In 1993 I obtained permission from the Village of Port Clements (Gerry Johnson was then Mayor) to clear the trees from between an existing clearing in front of lot 276 and an existing clearing in front of 272. I fell the trees and piled them at each end of the clearing. The town eventually sold them to Randy O'Brien. Then I dug out the stumps and burned them and the brush. I left the stumps closest to the beach as to not disturb the high tide line. I then landscaped the ground and planted grass seed that the Village supplied. The grass grew and is maintained by the Village of Port Clements. The lower section of the property was too steep and covered in stumps to use a riding mower, so it has been mowed with a brush cutter annually since 1993. I do the cutting in late winter or early spring before the bushes start to grow. By April everything is green and by June or July the bushes are waist high.

This property was cleared to obtain a view of the ocean and is a popular spot for people to take pictures and observe wild life and sunsets. It was not my intention to clear it and let it grow back up, but to maintain it as a park.

In 2001 the Village of Port Clements developed the Sunset Park and assured me that the existing clearing would be maintained as it has been since 1993. In the original plans for the Sunset Park the treeless area was to go all the way from lot 242 Bayview Drive to lot 288 Bayview Drive, as well as a clearing between the RV sites and the tent sites. I believe that this did not happen because of budget constraints.

I hope that this property will continue to be maintained in the future as it has been in the last 21 years.

Sincerely


Craig Beachy

The Village of
PORT CLEMENTS
1750 Ave. King
Port Clements, B.C.
V0N 1A0
Phone: (250) 426-1111
Fax: (250) 426-1112
E-mail: info@portclements.ca

SHORELINE PARK LEGEND

	TREED AREAS
	TREELESS AREAS
	RV & TENT SITE
	PICNIC AREA
	TRAIL ACCESS / PARKING AREAS
	TRAIL
	WATERFOWL / VISTA VIEWING STAP

SHORELINE PARK

FIGURE 1.





The Village of
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August 1, 2014

To: Residents of Port Clements

Re: Feedback on Village issues

On July 21 the Village of Port Clements held a public meeting to discuss the Sunset Park Management plan, the barge project and a new biomass heating project. Since that meeting another issue has been placed before Council for consideration – that of loose dogs within the municipality and how/if we should be putting resources into addressing that issue.

This questionnaire is to seek input from residents of Port Clements on how they feel on each of these ideas and what their recommendations are for Council. The biomass heating project is not included in the questionnaire as there didn't appear to be resistance to this project but if you have anything you wish to add concerning it please feel free to include it at the end of the questionnaire. **The results of this questionnaire will be presented to Council in a consolidated report format so that individuals are not identified. However your signature is required to assist with accuracy.**

Sunset Park Management Plan – background

Concern has been raised over the last several years by residents living across from the Sunset park that with the trees maturing their view is being restricted and with this their property value and enjoyment of their homes has been negatively impacted. Some of the residents are seeking permission to address this issue. The Village of Port Clements is seeking a compromise that will acknowledge the concerns of the property owners who live across from the Sunset Park while still preserving a forested quality to the park which we have received feedback is appreciated by people who walk this trail. To this end the Village introduced a draft concept of a Park Management Plan to seek feedback from the community on this. A copy of the plan can be found on our website at:

<http://www.portclements.ca/wp-content/uploads/2014/07/Public-meeting-info-package.pdf>

Alternatively, you can pick up a copy at the Village Office or have us mail or email you a copy. A summary of the plan is that the Village would implement a permit process for

the cutting/topping/thinning of trees within the park and would require a deposit be paid to the Village until the work is completed and inspected and we are satisfied with the result. The costs of any works would be paid by the property owner who wishes this work done. Danger trees and regular annual maintenance would be done by the Village of Port Clements. Work would be restricted to winter months to reduce impact to nesting birds. Anyone undertaking work in the Park would have to adhere to Provincial legislation regarding Riparian setbacks. Requests would be reviewed at a Regular Council meeting with advertising for public participation in the decision process as well as notification of adjacent property owners of the work being considered.

This plan is still in draft form and we are seeking public input.

Have you read the draft management plan?_____

Are you satisfied with the plan as it currently is worded?_____

If not, what changes would you like to see made to the Management Plan?

Is there anything else you would like to comment on in regards to Sunset Park Management?

Barge Facility Project – background

The concept of a barge facility is not new. It has been reviewed by several Councils over the past 20 years in Port Clements. In 2013 the Village of Port Clements, in partnership with Misty Isles Economic Development Society (MIEDS) and with funding from Northern Development Initiative Trust and Gwaii Trust, had a Business Case completed by KMPG. This report can be found on our website at:

<http://www.portclements.ca/barge-facility-business-case/>

As well, an update of where we are at with this project, as presented at the July 21 public meeting, can be found on our website at:

<http://www.portclements.ca/wp-content/uploads/2014/07/Public-meeting-info-package.pdf>

Alternatively you can come into the office or have us mail or email you both or either of these documents.

With a shift towards more marginal white wood in our logging industry, the need for a lower cost shipping alternative has become more pressing. With this in mind Council has been working towards finding a way to see that a barge facility is built while honoring the wishes of the public that it not have a negative impact on local taxes. Grant funding is being sought and Council is working with the Provincial government on securing resources for this project as well. In addition, Council is considering the concept of a partnership with private industry for partial funding of this project. If a partnership is deemed to be a viable option the nature of that partnership would have to be made public with a provincially mandated time for feedback from the public before it could become a reality. We are seeking input from the public on the concept of a barge facility in Port Clements. The barge facility would be located in the Industrial Park and would be operated as a business available for use for a fee by anyone who has items that need to be transported off island. The Village's main interest in seeing this concept become a reality is for the economic development we believe it could stimulate on the islands.

Do you feel you are reasonably familiar with this project? _____

Do you feel this project would support your business? _____

Do you feel this project would hurt your business? _____

Are you supportive or against this project? _____

Do you need more information? _____

If yes please let us know what type of information you are seeking:

Please provide a list of what you see as the pros and/or cons of this project:

Dogs running loose in Port Clements

Several citizens have registered complaints with the Village Office in regards to dogs running loose in Port Clements over the years. In 2012 a Dangerous Dog Bylaw was implemented in Port Clements. You can access this bylaw on our website at:

<http://www.portclements.ca/wp-content/uploads/2013/07/390-Dangerous-Dog-Bylaw.pdf>

This bylaw has very limited application and is further restricted by the fact that we don't have a Bylaw Enforcement Officer or a dog pound. On July 29 a group of concerned citizens met with Council to express their desire to see Port Clements become more proactive in addressing the dog issue. Specifically there has been a request made for the Village to develop a two kennel pound and, with a group of dedicated volunteers, come up with plan, first through educational means and then through licensing, fines and impounding, to address the loose dog issue.

Do you feel there is a problem with dogs in Port Clements?_____

Are you supportive of resources going towards a dog pound?_____

Would you be willing to volunteer time towards the pound?_____

Are you interested in becoming a dog catcher?_____

What other alternatives or ideas do you have regarding this issue?

Is there anything else you would like to bring to Council's attention on any issue?

Signature

Thank you for taking the time to complete our questionnaire. Completed questionnaires can be faxed to 250-557-4568, scanned and emailed to cao@portclements.ca, mailed to Box 198, dropped off in the drop box outside the Village office or brought into the Village office **by September 15, 2014**. We appreciate your input.

July 21st, 2014

CONFIDENTIAL

Village of Port Clements
36 Cedar Avenue W.
Port Clements, BC V0T 1R0

Attention: Mayor Wally Cheer

Dear Mayor Cheer:

**Subject: Port Clements Biomass District Heating
Economic Diversification Infrastructure Program
Northern Development Project Number 3488 50**

The Northern Development Initiative Trust Corporation was created by the Province to be a catalyst for central and northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

The Board of the Northern Development Initiative Trust has met and reviewed your application.

I am pleased to advise you that the Economic Diversification Infrastructure application from the Village of Port Clements for a grant towards the 'Biomass District Heating' project was approved up to \$98,623 from the Northwest Regional Development Account, subject to confirmation of other funding sources, at the July 16th board meeting.

This approval is open for a period of twelve months from the date of this letter, within which we expect all funding sources to be secured, a contract entered into with Northern Development, and the project commenced.

Please advise us when the subjects listed above have been confirmed and our staff with work with you to develop a contract and communication opportunities. It is important to note that expenditures invoiced prior to both parties signing a contract will not be reimbursed.

The Board wishes you every success in your project and look forward to seeing the results have a positive impact on the local economy.

Sincerely,



Janine North
Chief Executive Officer

c: Kim Mushynsky, Chief Administrative Officer, Village of Port Clements
Ian Gould, Councillor, Village of Port Clements and Northwest Regional Advisor, Regional Advisory Committee



Haida Gwaii Forest Products Joint Venture

PO Box 199
Port Clements, BC
V0T 1R0

Ph: 250 557 4201
Fax: 250 557 4590
email: abfam@qcislands.net

July 30, 2014

Application File #: 107002

Village of Port Clements
Box 198
Port Clements, BC
V0T 1R0

**RE: Application Pursuant to the *Environmental Management Act* on
 behalf of Haida Gwaii Forest Products, dated July 30, 2014**

We enclose, for your information, a copy of the above referenced application for a **Permit** under the provisions of the *Environmental Management Act*.

It is our intention to complete the consultation process for this application as expeditiously as possible. Accordingly, if you wish to comment or make recommendations with respect to this application, you are requested to do so within 30 days of the date of this letter. Please forward a copy of all correspondence to the Manager, Environmental Protection, Ministry of Environment at Coast Region, Regional Operations, Environmental Protection Division, ministry of Environment, 2080A Labieux Rd, Nanaimo, BC, V9T 6J9.

Our staff contact for this particular applicaion is Dan Abbott at 250 557 4201. Should you require additional time it will be necessary for you to contact us at the above noted address or telephone number. Additional time may be given if the circumstances warrant it.

Yours truly,

A handwritten signature in blue ink, appearing to read "Dan Abbott", with a long horizontal flourish extending to the right.

Dan Abbott



Haida Gwaii Forest Products Joint Venture

PO Box 199
Port Clements, BC
V0T 1R0

Ph: 250 557 4201
Fax: 250 557 4590
email: abfam@qcislands.net

APPLICATION NO. 107002 ENVIRONMENTAL PROTECTION NOTICE

Application for a Permit Under The Provisions of the *Environmental Management Act*

We, Haida Gwaii Forest Products, Box 199, Port Clements, BC, V0T 1R0, intend to submit this application to the Director to authorize the discharge of air emissions from a Briquette Production Facility. The sources of discharge are a hogged wood dryer, a wood fired hot water boiler and 2 lumber dry kilns.

The land upon which the briquette facility will be situated and the discharge will occur is PRP41418, District Lot 997 Lot A, located at 110 Industrial Park Road within the Municipality of Port Clements BC. The land where the existing wood fired hot water boiler and the two dry kilns are situated and the discharge occurs is 130 Industrial Park Road within the Municipality of Port Clements.

The wood briquette facility will produce 2 metric tons per hour of briquettes and will operate 24 hours a day, 7 days a week. The maximum air discharges are:

- (1) Combined wood gasifier and wood dryer exhaust through a 20 m high stack @134 m³/min airflow rate and total particulate matter (TPM) of 115 mg/m³.
- (2) Hammer mill exhaust through the same 20m high stack @ 46.7 m³/min airflow rate and TPM of 20 mg/m³.
- (3) Existing Talbot biomass boiler flue gas through a 9.1 m high stack @ 22 m³/min airflow rate and TPM of 150 mg/m³.
- (4) Emergency bypass stack for emergency shutdown of the wood gasifier and dryer.
- (5) Two lumber dry kilns of 25,000 bfm each.

The wood briquette plant, biomass boiler and two lumber dry kilns will have the typical emission characteristics of wood pellet plant, biomass boiler and lumber dry kiln, respectively. The types of treatment include: multi-cyclones, wet scrubber and stack for the wood gasifier and dryer, cyclone with baghouse for the hammer mill discharging to 20m stack, and a cyclone for existing Talbot biomass boiler.

Any person who may be adversely affected by the proposed air emissions discharge of waste and wishes to provide relevant information may, within 30 days after the last date of posting, publishing, service or display, send written comments to the applicant, with a copy to the Regional Director, Environmental Protection at Coast Region, Regional Operations, Environmental Protection Division, Ministry of Environment, 2080A Labieux Rd, Nanaimo, BC, V9T 6J9. The identity of any respondents and the contents of anything submitted in relation to this application will become part of the public record.

Dated this 29th day of July, 2014.

Contact Person: Dan Abbott

Telephone No. 250 557 4201

VILLAGE OF PORT CLEMENTS

BYLAW No. 412, 2014 Water Frontage Tax bylaw

WHEREAS The Council of the Village of Port Clements is empowered by the *Community Charter* to impose and levy a frontage tax to meet the cost of works and services that benefit the land within the municipality

AND WHEREAS the amount required to be raised annually to service the water system under this bylaw is \$52,050.00 (fifty two thousand and fifty dollars).

AND WHEREAS according to the water frontage tax assessment roll, the total taxable foot-frontage is 24,281 feet (twenty four thousand two hundred and eighty one feet) or 7,400 meters (seven thousand four hundred meters)

NOW THEREFORE The Village of Port Clements Council in open meeting assembled enacts as follows:

1. In this bylaw, unless context otherwise requires,

“Actual frontage” means the number of feet/meters of a parcel of land which actually abuts the water line or highway;

“Collector” means the Municipal Clerk/Treasurer

“Taxable Frontage” means the actual frontage or where applicable the number of feet/ meters of a parcel of land deemed to abut on the water line or highway, and in respect of which parcel the frontage tax is levied for;

“Total actual frontage” Means the sum of the actual frontage in feet/meters for each parcel of property;

“Total taxable frontage” Means the sum of the frontage in feet/meters of the parcels of land that are deemed to abut the water line or highway.

2. A tax shall be and is hereby imposed upon the owners of land or real property within the Village of Port Clements which is capable of being connected with such water main from January 1, 2015 to December 31, 2029 or until amended or repealed; the aforesaid tax to be hereinafter referred to as “frontage tax”
3.
 - 1) the frontage tax shall be levied in each year on each parcel of land aforementioned and the amount hereof, except as otherwise provided in this bylaw, will be the product of the taxable frontage and the annual rate.
 - 2) The annual rate shall be \$2.15 (two dollars and fifteen cents) per foot

4. For the purpose of this, the following calculations have been made from a study of land within the municipality.
 - a) The total actual frontage is 24,281 feet or 7400 meters
 - b) The total taxable frontage is 24,281 feet or 7400 meters
 - c) The sum required to be raised annually is the amount provided by multiplying the total taxable frontage time the annual rate.
5. The frontage tax shall be imposed annually as long as the municipality operates and maintains the water system.
6. For the purpose of this bylaw a regularly shaped parcel of land is rectangular.
7. (1) to place the frontage tax on fair and equitable basis the taxable frontage of the following parcels of land shall be the number of feet measured by the assessor.
 - a) A triangular or irregularity shaped parcel of land; or
 - b) A parcel of land wholly unfit for building purposes: or
 - c) A parcel of land which does not abut on the work but is nevertheless deemed to abut on the work, as the case may be.
8. Bylaw No. 371, 2009 is repealed effective December 31, 2014 and Bylaw 412, 2014 comes into effect January 1, 2015.
10. This bylaw may be cited as "Water Frontage Tax bylaw No. 412, 2014"

READ A FIRST TIME THIS DAY OF , 2014.

READ A SECOND TIME THIS DAY OF , 2014.

READ A THIRD TIME THIS DAY OF , 2014.

RECONSIDERED AND FINALLY ADOPTED THIS DAY OF , 2014.

Wally Cheer,
MAYOR

Kim Mushynsky,
CHIEF ADMINISTRATIVE OFFICER

CERTIFIED TO BE A TRUE COPY
VILLAGE OF PORT CLEMENTS
Water Frontage Bylaw No. 412

VILLAGE OF PORT CLEMENTS

BYLAW #418, 2014

A Bylaw to provide for the remuneration for the Council of the Village of Port Clements.

WHEREAS Section 12 of the Community Charter authorizes the Council to establish any terms and conditions it considers appropriate;

AND WHEREAS Council considers it appropriate to establish remuneration and expenditures for Council in the exercise of their duties on behalf of Council;

NOW THEREFORE the Council for the Village of Port Clements in open meeting assembled enacts as follows:

1. There shall be paid out of annual revenues an annual remuneration to the Mayor in the amount of Five thousand dollars (\$5,000.00) and to Councillors in the amount of Three thousand dollars (\$3,000.00). One third of this remuneration is an allowance for expenses incidental to the discharge of the duties of office (other than actual expense claims submitted by Council members).
2. Remuneration identified in item #1 is to be paid on a quarterly basis being the end of March, June, September and December.
3. Notwithstanding the foregoing, a financial penalty equal to fifty percent (50%) of a quarterly payment shall be deducted from his/her remuneration each time a member misses more than two meetings in a three month period without Council approval. Absences from meetings at which a Council member is the Council Representative will count for purposes of determining the number of meetings missed.
4. Where authorized attendance at meetings or conferences causes loss of wages, each Councillor is entitled to be compensated to a maximum of One thousand dollars (\$1,000.00) per annum upon submission of documented evidence.
5. In recognition of the importance of electronic communication capabilities for Council members, Mayor and Council will receive \$500 per annum for the purchase, maintenance and connectivity fees related to laptop/computer/ipad or other electronic communication device.
6. This Bylaw shall come into effect January 1, 2015.
7. Bylaw #301, 1999 is hereby rescinded.
8. This Bylaw shall be cited as "Council Remuneration Bylaw #418, 2014".

READ A FIRST TIME THIS Day of , 2014.

READ A SECOND TIME THIS Day of , 2014.

READ A THIRD TIME THIS Day of , 2014.

RECONSIDERED AND FINALLY ADOPTED THIS ____Day of , 2014.

WALLY CHEER
MAYOR

KIM MUSHYNSKY
ADMINISTRATOR

CERTIFIED A TRUE COPY OF VILLAGE OF
Council Remuneration Bylaw No. 418, 2014".

VILLAGE OF PORT CLEMENTS

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Cheque Listing For Council

2014-Aug-11
1:21:57PM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
140324	2014-07-23	Budgies Backpackers & Sight	10-2-72-50-10	Fam & NavyTou	PAYMENT KAYAK TRIPS	600.00	600.00
140333	2014-07-23	L.N.R. EXCAVATING	10-1-59-90-20	Berthage	PAYMENT REFUND APR+MAY BERTHAGE	732.00	732.00
140325	2014-07-23	Lioudmila's Garden	10-2-71-89-10 10-2-71-89-10 10-2-71-89-10	14 26 27	PAYMENT BLOOMIN PURCHASE-ANNE LOC BLOOMIN PURCHASE - ANNE LC BLOOMIN PURCHASE - LINDA G	63.84 123.20 208.32	395.36
140326	2014-07-23	North Arm Transportation Ltd.	30-2-41-30-30	SI034658	PAYMENT CHLORINE DELIVERY	242.26	242.26
140327	2014-07-23	PUROLATOR	10-2-12-25-00	424557013	PAYMENT PLAQUE FROM ACHINBACK FOL	70.95	70.95
140328	2014-07-23	RECEIVER GENERAL - CCR/	10-4-27-00-10	July 2014	PAYMENT CCRA REMITTANCE JULY	4,723.13	4,723.13
140329	2014-07-23	SKIDEGATE INLET CONSTR	10-2-32-31-00 10-2-32-37-10	4008 4008	PAYMENT 3/4 CRUSHED ROCK 2ND DELIVE 3/4 CRUSHED ROCK 2ND DELIVE	320.00 320.00	640.00
140330	2014-07-23	Stewart, McDannold, Stuart	10-2-12-10-50 10-3-22-00-00	67499 67499	PAYMENT SEWER STAT RIGHT OF WAY GST	521.83 21.63	543.46
140331	2014-07-23	VANCOUVER ISLAND REGIC	10-2-84-20-00	3rd QtrLvy2014	PAYMENT 3RD QTR LEVY 2014	3,378.00	3,378.00
140332	2014-07-23	XEROX CANADA LTD.	10-2-12-11-30	L11602637	PAYMENT LEASE PYMT 11 OF 20	483.59	483.59
140334	2014-08-06	BIG RED	10-2-71-21-15	14058	PAYMENT WEEKLY CONTAINER SERVICE	253.58	253.58
140335	2014-08-06	CERTIFIED FOLDER DISPLA	10-2-72-50-10	13-0016350	PAYMENT BCF DISTRIBUTION RENEWAL A	553.51	553.51
140336	2014-08-06	ClearTech industries Inc.	30-2-41-30-30 10-3-22-00-00	582218 SJC 582218 SJC	PAYMENT CHLORTABS HTH + TRISODIUM GST	4,023.55 188.02	4,211.57
140337	2014-08-06	MUNICIPAL INFORMATION S	10-2-12-11-20	20140196	PAYMENT FINANCE SOFTWARE SUPPORT	294.11	294.11
140338	2014-08-06	O'BRIEN & FUERST LOGGIN	10-2-71-89-10	9528	PAYMENT 5 YDS SOIL AMENDER	399.00	399.00
140339	2014-08-06	OBSERVER PUBLISHING CC	10-2-12-11-50 10-2-12-11-50	17312 17326	PAYMENT DERELICT BLDG + JANITORIAL / LAND ACT AD	231.00 208.95	439.95
140340	2014-08-06	O'Hara, P. ENG., Brian	10-2-12-25-00	Pavilion	PAYMENT DESIGN SERVICES CENTENNIAL	500.00	500.00
140341	2014-08-06	Stupka, Christina	10-2-71-89-30	Park July 28	PAYMENT PARK ATTENDANT	200.00	200.00
140342	2014-08-06	Thwaites, Carey	10-2-31-00-00 10-3-22-00-00 30-2-41-30-20 40-2-42-90-20	WorkRainPants WorkRainPants WorkRainPants WorkRainPants	PAYMENT WORK RAIN PANTS PURCHASE GST WORK RAIN PANTS PURCHASE WORK RAIN PANTS PURCHASE	30.00 3.50 30.00 14.89	78.39
140343	2014-08-06	WEIGUM, SHIRLEY	10-2-12-14-10 10-2-71-21-11	23 23	PAYMENT JULY CONTRACT + GYMNASIUM JULY CONTRACT + GYMNASIUM	537.60 281.60	1,280.00

VILLAGE OF PORT CLEMENTS

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Cheque Listing For Council

2014-Aug-11

1:21:57PM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
140343	2014-08-06	WEIGUM, SHIRLEY	10-2-71-21-20 10-2-71-89-00	23 23	JULY CONTRACT + GYMNASIUM JULY CONTRACT + GYMNASIUM	294.40 166.40	1,280.00
140344	2014-08-06	WUNDERLIN Consulting, Bioe	11-3-53-20-00	14003	PAYMENT BIOMASS DISTRICT HEATING QI	1,260.00	1,260.00
140352	2014-07-16	BC HYDRO	40-2-42-90-40 10-2-34-00-40 10-2-24-70-10 10-2-19-00-00 10-2-34-00-15 10-2-32-50-00 30-2-41-50-00 10-3-22-00-00	May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014	PAYMENT sewer utilities small craft harbour firehall trailer utilities government dock street lights pumphouse GST	218.72 1,998.23 460.49 134.29 43.68 1,197.81 1,949.09 280.47	6,282.78
140353	2014-07-16	CIBC VISA	40-2-42-10-10 30-2-41-90-20 10-2-12-10-25 10-2-12-11-30 10-2-12-11-60 40-2-42-10-10 30-2-41-90-20 10-3-22-00-00 11-3-53-30-10 11-3-53-30-10 10-2-52-00-00 11-3-53-30-10 10-2-52-00-00 10-2-11-10-20 10-2-24-90-10 10-2-75-00-00	May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014	PAYMENT EOCP Dues 2014 EOCP Dues 2014 MATI - Hotel Basecamp postage EOCP - exam EOCP - exam GST Home Dep: hammer drill+12" Slidin Home Depot-Steel Flex Rake Del: hammer drill+flooring Del: hammer drill+flooring Home Dep: flooring UBCM Air Canada HDepot Shipping-weightrm Home Depot-RecComm	70.00 70.00 1,123.19 22.39 242.25 62.50 62.50 350.49 645.21 192.17 838.72 209.69 2,326.18 730.25 825.59 105.93	7,877.06
140354	2014-07-16	MasterCard, CUETS FINANCI	10-2-12-25-00 10-2-75-00-00 10-2-12-11-00 10-2-24-70-20 10-2-32-31-00 40-2-42-90-50 10-2-12-99-60 30-2-41-30-40 40-2-42-90-70 10-3-73-90-00 10-2-12-25-00 10-3-22-00-00 10-4-12-90-00 10-4-12-90-00	May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014 May 2014	PAYMENT Ripple FX - water purchase projector bulb card-Joan Ann Allen FDept-ICBC PWks-ICBC Generator-ICBC Truck+Van-ICBC Truck+Van-ICBC Truck+Van-ICBC ICBC to Apr 2015 Time Capsule GST ? Pacific Environmental ? FedEx	1,440.00 174.93 2.25 2,201.64 238.96 81.22 712.45 237.48 237.48 1,816.77 605.98 4.32 73.50 25.62	7,852.60
140355	2014-07-16	TELUS COMMUNICATIONS I	10-2-71-21-15 40-2-42-90-40 30-2-41-50-00 10-2-24-70-10 10-3-22-00-00	May 2014 May 2014 May 2014 May 2014 May 2014	PAYMENT MPBC utilities Sewer Water Firehall GST	612.14 74.92 249.23 622.29 72.91	1,631.49
140356	2014-07-23	BC HYDRO	40-2-42-90-40 10-2-71-89-30 10-2-32-50-00 10-3-22-00-00	June 2014 June 2014 June 2014 June 2014	PAYMENT Sewer Sunset Park Street Lights GST	1,033.73 33.38 1,197.81 105.95	2,370.87
140357	2014-07-23	CIBC VISA	30-2-41-30-00 40-2-42-30-00	June 2014 June 2014	PAYMENT UBC room-Conference UBC room-Conference	445.44 445.44	2,939.91

VILLAGE OF PORT CLEMENTS

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Cheque Listing For Council

2014-Aug-11

1:21:57PM

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
140357	2014-07-23	CIBC VISA	10-2-24-90-10	June 2014	paint supplies	538.77	2,939.91
			10-2-32-31-00	June 2014	paint supplies	89.80	
			10-2-34-00-20	June 2014	paint supplies	89.80	
			10-2-52-00-00	June 2014	paint supplies	359.18	
			10-2-72-50-00	June 2014	paint supplies	179.60	
			10-2-71-89-00	June 2014	paint supplies	179.60	
			10-2-24-70-00	June 2014	paint supplies	269.38	
			10-2-12-11-30	June 2014	BaseCamp	22.35	
			10-2-12-25-00	June 2014	float fringe	99.60	
			10-3-22-00-00	June 2014	GST	131.15	
			10-2-75-00-00	June 2014	paint supplies	89.80	
140358	2014-07-23	MasterCard, CUETS FINANCI			PAYMENT		6,768.25
			10-2-12-25-00	June 2014	GiftBags-Canada Day parade	391.87	
			10-2-12-11-00	June 2014	10 Ft Gold Ribbon-Trail re-opening	18.71	
			10-2-25-00-00	June 2014	Food-Emerge Plan Mtg	89.88	
			10-2-24-90-10	June 2014	Weights+FitnessEquipment	5,473.94	
			10-2-12-11-60	June 2014	Postage roll-300	244.05	
			10-2-12-13-00	June 2014	2014 ElectionsManual	262.50	
			10-3-22-00-00	June 2014	GST	287.30	
140359	2014-07-23	TELUS COMMUNICATIONS I			PAYMENT		1,700.92
			10-2-71-21-15	June 2014	MPBC Utilities	612.24	
			40-2-42-90-40	June 2014	Sewer	74.93	
			30-2-41-50-00	June 2014	Water	252.43	
			10-2-24-70-10	June 2014	fireHall	685.31	
			10-3-22-00-00	June 2014	GST	76.01	
140360	2014-08-05	BC HYDRO			PAYMENT		4,163.46
			40-2-42-90-40	July, 2014	sewer	189.70	
			10-2-34-00-40	July, 2014	SCH	467.79	
			10-2-24-70-10	July, 2014	FireHall	365.81	
			10-2-19-00-00	July, 2014	Trailer	87.45	
			10-2-34-00-15	July, 2014	wharf	86.32	
			10-2-32-50-00	July, 2014	Street Lighting	1,197.81	
			30-2-41-50-00	July, 2014	Pumphouse	1,582.70	
			10-3-22-00-00	July, 2014	GST	185.88	
140361	2014-08-05	CIBC VISA			PAYMENT		1,820.91
			30-2-41-40-00	July 2014	Always On GES-202N	1,416.68	
			30-2-41-20-00	July 2014	Inland Air delivery	22.00	
			10-2-72-50-10	July 2014	Lunch for volunteers-Navy visit	226.96	
			10-2-12-11-30	July 2014	McAfee Internet Security Suite	87.70	
			10-2-12-11-60	July 2014	postage roll 300	242.25	
			10-2-12-11-30	July 2014	Basecamp	22.02	
			10-2-75-00-00	July 2014	Scoreboard Lettering	22.00	
			10-2-32-90-00	July 2014	Mower Blades	151.31	
			10-3-22-00-00	July 2014	GST	87.69	
			10-2-11-10-20	July 2014	PanPacificWhistler UBCM refund	(457.70)	
140362	2014-08-11	AARON-MARK SERVICES LT			PAYMENT		235.01
			10-3-22-00-00	2048429	GST	5.00	
			10-2-52-00-00	2048429	FLASHING 10 FT	80.25	
			10-2-72-50-00	2048429	FLASHING 10 FT	26.75	
			10-2-72-50-00	2048440	SCREW WOOD/CEDAR SHIMS/M	9.18	
			10-3-22-00-00	2048440	GST	1.72	
			10-2-52-00-00	2048440	SCREW WOOD/CEDAR SHIMS/M	27.57	
			10-2-71-89-20	2049054	AC EXT ST SOLID BASE 2 X 3.79I	80.77	
			10-3-22-00-00	2049054	GST	3.77	
140363	2014-08-11	BLUE CROSS	10-4-27-00-30	189973	PAYMENT AUGUST BENEFIT PREMIUM	1,315.05	1,315.05
140364	2014-08-11	Haida Gwaii Forest Products C			PAYMENT		78.62
			10-2-72-50-00	0790	RC BEVEL SELECT + RC CHANN	131.72	
			10-2-52-00-00	0790	RC BEVEL SELECT + RC CHANN	395.18	

VILLAGE OF PORT CLEMENTS

Page 4 of 4

Cheque Listing For Council

2014-Aug-11

1:21:57PM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
140364	2014-08-11	Haida Gwaii Forest Products C	10-3-22-00-00	0790	GST	3.51	78.62
			10-2-72-50-00	0790	Credit RC T & G	(112.95)	
			10-2-52-00-00	0790	Credit RC T & G	(338.84)	
140365	2014-08-11	Northword	10-2-72-50-10	20140224	PAYMENT SECOND AD 1/4 PAGE AUG-SEP	467.25	467.25
140366	2014-08-11	PUROLATOR	30-2-41-40-00	424765348	PAYMENT DELIVERY FROM BURKERT CON	51.84	51.84
140367	2014-08-11	Stupka, Christina	10-2-71-89-30	Park Aug 11	PAYMENT SUNSET PARK ATTENDANT FEE	200.00	200.00
140368	2014-08-11	XEROX CANADA LTD.	10-2-12-11-30	G46337607	PAYMENT USAGE FEES JUNE 30-JULY 31	51.39	53.79
			10-3-22-00-00	G46337607	GST	2.40	

Total 67,088.67

*** End of Report ***



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
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OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

INFORMATION

Date: July 28, 2014

Re: Sunset Park

At the request of Councillor Thomas the following information is provided for discussion at the August 5, 2014 Council Meeting:

Revenues to July 15 for the Sunset Park for a five year period:

2014	\$445.00
2013	\$678.00
2012	\$897.00
2011	\$320.00
2010	\$305.00

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE July 31, 2014

PAGE 1 of 11

Village Of Port Clements
PO BOX 198
Port Clements BC V0T 1R0

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DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
30Jun2014	Balance Forward				652,101.86
01Jul2014	Clearing Cheque	140246	2,630.10		649,471.76
02Jul2014	Pre-Authorized Credit - PROVINCE OF B.C			742.67	650,214.43
02Jul2014	Money Transfer - Incoming FT 2816795 Jul 2 MCAP Service Corp	FT28167		982.94	651,197.37
02Jul2014	Misc Debit Transaction mts fee		5.50		651,191.87
03Jul2014	Bill Payment CIBC VISA 4503386141757010 Vendor Confirmation: 859420	307835	2,939.91		648,251.96
03Jul2014	Clearing Cheque	140252	294.11		647,957.85
04Jul2014	Transfer out to term 12		300,000.00		347,957.85
04Jul2014	Deposit			80,570.07	428,527.92
04Jul2014	Deposit			100,785.98	529,313.90
04Jul2014	Clearing Cheque	140262	107.64		529,206.26
04Jul2014	Clearing Cheque	140244	333.76		528,872.50
04Jul2014	Clearing Cheque	140257	42.00		528,830.50
04Jul2014	Clearing Cheque	140259	52.50		528,778.00
04Jul2014	Clearing Cheque	140249	984.48		527,793.52
07Jul2014	Clearing Cheque	140255	845.25		526,948.27
08Jul2014	Clearing Cheque	140252	112.35		526,835.92
08Jul2014	Clearing Cheque	140254	113.50		526,722.42
08Jul2014	Clearing Cheque	140245	253.58		526,468.84
08Jul2014	Clearing Cheque	140263	262.50		526,206.34
08Jul2014	Clearing Cheque	140290	1,200.00		525,006.34
10Jul2014	Bill Payment BC Hydro 2328675 Vendor Confirmation: 634150	258226	2,370.87		522,635.47
10Jul2014	Clearing Cheque	140261	69.09		522,566.38
10Jul2014	Clearing Cheque	140283	69.22		522,497.16
10Jul2014	Clearing Cheque	140281	200.00		522,297.16
11Jul2014	Deposit			2,738.37	525,035.53
11Jul2014	Clearing Cheque	140282	1,017.32		524,018.21
14Jul2014	Clearing Cheque	140291	64.32		523,953.89

continued...



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For calls originating within Canada and continental USA, please call 1-800-LOST111.
For calls originating outside of Canada or continental USA, call (306) 588-1278 (collect).

Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE July 31, 2014

PAGE 2 of 11

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
14Jul2014	Clearing Cheque	140279	153.38		523,800.51
14Jul2014	Clearing Cheque	140276	210.38		523,590.13
14Jul2014	Clearing Cheque	140289	200.00		523,390.13
15Jul2014	Bill Payment Credit Union MasterCard 5527497140094880 Vendor Confirmation: 971741	785766	6,768.25		516,621.88
15Jul2014	Bill Payment Telus Communications 2285720649 Vendor Confirmation: 972942	785886	1,700.92		514,920.96
15Jul2014	Clearing Cheque	140285	57.75		514,863.21
15Jul2014	Clearing Cheque	140288	1,462.32		513,400.89
15Jul2014	Clearing Cheque	140286	4,920.97		508,479.92
16Jul2014	Clearing Cheque	140284	2,039.46		506,440.46
16Jul2014	Clearing Cheque	140287	2,337.00		504,103.46
18Jul2014	Misc Debit Transaction CB 901 Christine Cunningham ck# 90		513.95		503,589.51
19Jul2014	Deposit			4,051.29	507,640.80
20Jul2014	Transfer in from 604207 Masset cheq			54.65	507,695.45
22Jul2014	Clearing Cheque	140307	32.21		507,663.24
22Jul2014	Clearing Cheque	140304	132.30		507,530.94
22Jul2014	Clearing Cheque	140280	180.00		507,350.94
22Jul2014	Clearing Cheque	140300	245.00		507,105.94
23Jul2014	Pre-Authorized Credit - PROVINCE OF B.C			435.69	507,541.63
23Jul2014	Clearing Cheque	140308	183.68		507,357.95
24Jul2014	Pre-Authorized Credit - CANADA POST CORP.			1,659.95	509,017.90
24Jul2014	Clearing Cheque	140316	41.02		508,976.88
24Jul2014	Clearing Cheque	140205	197.82		508,779.06
24Jul2014	Clearing Cheque	140310	294.11		508,484.95
24Jul2014	Clearing Cheque	140299	821.50		507,663.45
24Jul2014	Clearing Cheque	140313	30,960.78		476,702.67
25Jul2014	Charge Back - 901 Wida Herawati ck# 28		168.87		476,533.80
	Service Charge		5.00		476,528.80
25Jul2014	Clearing Cheque	140309	6.36		476,522.44
25Jul2014	Clearing Cheque	140312	80.85		476,441.59

continued...

Travelling?

To avoid any inconveniences with your debit card, don't forget to notify us before you travel abroad. Call your branch or email us at info@northsave.com with your travel plans.



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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231
MEMBER NUMBER 56440
STATEMENT DATE July 31, 2014
PAGE 3 of 11

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
30Jul2014	Clearing Cheque	140302	253.58		476,188.01
30Jul2014	Clearing Cheque	140324	600.00		475,588.01
30Jul2014	Clearing Cheque	140314	640.00		474,948.01
31Jul2014	Credit Interest			440.91	475,388.92
31Jul2014	Monthly Service Fee		55.00		475,333.92
Total Withdrawals and Deposits			369,230.46	192,462.52	

Number of Cheques 41

Membership Shares

30Jun2014	Balance Forward				37.70
Total Withdrawals and Deposits			.00	.00	

Business Simply Savings

30Jun2014	Balance Forward				402,255.72
31Jul2014	Credit Interest			427.05	402,682.77
Total Withdrawals and Deposits			.00	427.05	

TERM DEPOSITS

Date	Description	Withdrawals	Deposits	Balance
Term 4: Short Term GSP (30 - 364 Days) -				
30Jun2014	Balance Forward			11,267.34
Start 30Apr2014 - Rate 1.0000% - NextInt 30Jan2015 - Matures 30Jan2015				
Term 7: 12 - 60 Month Term -				
30Jun2014	Balance Forward			255,375.00
Start 13Feb2013 - Rate 2.1500% - NextInt 13Feb2015 - Matures 13Feb2016				

continued...



ALL MEMBERS

...if you have a mortgage or loan against your home or rental property where Northern Savings holds the security you are required to have adequate insurance in place. Northern Savings should be identified as the mortgage holder with loss payable to the Credit Union. Property taxes are due annually and always make sure you sign your Home Owner's grant if the home is your primary residence.

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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231
MEMBER NUMBER 56440
STATEMENT DATE July 31, 2014
PAGE 4 of 11

Date	Description	Withdrawals	Deposits	Balance
Term 10: 3 Year Harvest Term -				
30Jun2014	Balance Forward			750,000.00
Start 21Nov2013 - Rate 1.1000% - NextInt 21Nov2014 - Matures 21Nov2016				
Term 11: Short Term GSP (30 - 364 Days) -				
30Jun2014	Balance Forward			133,481.29
Start 06May2014 - Rate 1.0000% - NextInt 31Dec2014 - Matures 31Dec2014				
Term 12: 12 - 60 Month Term -				
30Jun2014	Balance Forward			.00
04Jul2014	Transfer in from cheq to new 18 month term		300,000.00	300,000.00
Start 04Jul2014 - Rate 1.6000% - NextInt 04Jul2015 - Matures 04Jan2016				

Assets	Canadian Dollars	US Dollars
Chequing	475,333.92	.00
Savings	402,682.77	.00
Terms	1,450,123.63	.00
Registered Plans	.00	.00
Shares	37.70	.00
Total Assets	2,328,178.02	.00
Liabilities	Canadian Dollars	US Dollars
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
Total Liabilities	.00	.00
	.00	.00

Over limit Lines of Credit / Overdrafts interest rate is 24.0000

continued...





CIBC Account Statement

VILLAGE OF PORT CLEMENTS

For Jul 1 to Jul 31, 2014

The names shown are based on our current records, as of August 5, 2014. This statement does not reflect any changes in account holders and account holder names that may have occurred prior to this date.

Account number
93-00813

Branch transit number
00180

Account summary

Opening balance on Jul 1, 2014		\$100,788.69
Withdrawals	-	46,751.67
Deposits	+	16,943.71
Closing balance on Jul 31, 2014	=	\$70,980.73

Contact information

☎ 1 800 465 CIBC (2422)

Contact us by phone for questions on this update, change of personal information, and general inquiries, 24 hours a day, 7 days a week.

TTY hearing impaired
1 800 465 7401

Outside Canada and the U.S.
1 902 420 CIBC (2422)

🌐 www.cibc.com

Transaction details

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jul 1	Opening balance			\$100,788.69
Jul 2	CREDIT MEMO 178 BNS PROPERTY TAX - STRATFORD		4,249.06	105,037.75
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		960.12	105,997.87
	DEBIT MEMO CHARGE FOR JUN CIBC EFT SERVICE CHARGE	64.96		105,932.91
Jul 3	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		4,686.87	110,619.78
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		163.95	110,783.73
Jul 4	CREDIT MEMO INT @ 0.2500% CIBC-AUTOMATED INTEREST SYSTEM		16.37	110,800.10
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		199.24	110,999.34

(continued on next page)

CIBC Account Statement

Jul 1 to Jul 31, 2014

Account number: 93-00813

Branch transit number: 00180

Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jul 4	Balance forward			\$110,999.34
	CHEQUE 55138283 140266	510.99		110,488.35
	CHEQUE 57108055 140264	837.10		109,651.25
	CHEQUE 57108058 140268	14.34		109,636.91
Jul 7	CREDIT MEMO FUNG LOY KOK IN		60.00	109,696.91
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		3,963.91	113,660.82
Jul 8	TRANSFER TO: 00180/09-92011	29,045.04		84,615.78
Jul 9	DEBIT MEMO SETTLEMENT: 0100 CIBC DATA CENTRE: 00	6,606.67		78,009.11
Jul 10	CHEQUE 56168496 140265	510.99		77,498.12
Jul 11	DEBIT MEMO Jul 11, 2014 Municipal Pensi	1,376.30		76,121.82
Jul 14	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,968.40	78,090.22
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		3.79	78,094.01
Jul 15	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		60.00	78,154.01
Jul 16	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		212.00	78,366.01
Jul 21	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		100.00	78,466.01
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		100.00	78,566.01
Jul 23	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		200.00	78,766.01
	DEBIT MEMO SETTLEMENT: 0101 CIBC DATA CENTRE: 00	6,442.33		72,323.68
Jul 25	DEBIT MEMO Jul 25, 2014 Municipal Pensi	1,342.95		70,980.73
	Closing balance			\$70,980.73



The Village of
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Web : www.portclements.ca

REPORT TO COUNCIL

Author: Kim Mushynsky
Date: August 7, 2014
Re: **#6 Bayview Drive Demolition**

Background: The property located at #6 Bayview Drive was declared a nuisance at the May 20, 2014 Regular Council Meeting. Correspondence with the owner over the last two years has not resulted in any improvements being made to the property. The declaration called for the demolition and removal of the trailer from the property. Since no action has been taken by the owner a request for tenders was placed in the Observer for the removal of the trailer. 3 bids were received as follows:

Shorewood Forest \$4400.00 for demolition plus \$75/m³ for removal of contaminated soil
C&C Beachy Contracting \$5995.00 for demolition which includes 5m³ of contaminated soil and a charge of \$35/m³ for anything over 5m³
Berg-Mac Industries \$5649.00 for demolition plus \$65/m³ for removal of contaminated soil

To bring these all to a similar state I have configured them all to include 5m³ of contaminated soil removal.

Shorewood	\$4775.00
Berg-Mac	\$5974.00
C&C Beachy	\$5995.00

For comparison purposes if we have 36m³ of contaminated soil:

C&C Beachy	\$7080.00
Shorewood	\$7100.00
Berg-Mac	\$7989.00

Although Shorewood has the highest price per cubic meter for contaminated soil there would have to be in excess of 35m³ of contaminated soil before the scenario changes. The estimate is less than 5m³ of contaminated soil.

Recommendation: I recommend we accept Shorewood Forest Ltd.'s bid.

Respectfully submitted:

Kim Mushynsky

From: Sharon Ferretti <deputy@portclements.ca>
Sent: August-01-14 7:39 AM
To: Kim Mushynsky
Subject: FW: Quote

From: Dennis Baran [<mailto:dbaran@sd50.bc.ca>]
Sent: July-31-14 9:36 PM
To: deputy@portclements.ca
Subject: Quote

Shorewood Forest Ltd
P.O. Box 742
Queen Charlotte, BC
Phone: 250-559-4458
Cell: 250-637-1183
Email: vanheekderrick@gmail.com

Village of Port Clements
36 Cedar Avenue West
Port Clements, BC
VOT 1R0

July 31, 2014

Quote For Removal of Derelict Mobile Home on Bayview Street

Shorewood Forest will provide all the equipment, labour, and disposal of the trailer and cement pad to the Port Clements landfill for the cost of \$4400.00. If contaminant soils are found on the site I will discuss the cost of removing and disposing of the soil. Thank you.

Sincerely,

Derrick van Heek

Via phone Aug 11, 2014 @ 9 am confirmed \$75/m³
for contaminated soil removal.

Received Aug. 1, 2014 @ 9 am.

BERG-MAC INDUSTRIES LTD.

BOX 699, QUEEN CHARLOTTE, B.C.V0T 1S0

TELEPHONE: 250 559-2328 email: bergmacind@gmail.com

Business No.: 12698 6140 RT0001

Worker's Compensation # 346455

Commercial Insurance # KW6605

July 31, 2014

**Village of Port Clements
Box 198
Port Clements, BC
V0T 1R0**

QUOTE: Derelict Mobile Home located at #6 Bayview Drive

- Price to remove the mobile home and any
garbage from the property

\$ 5649⁰⁰

- Price to remove soil from around the oil tank
and level the soil where work has been completed

\$ 65 per M3

TOTAL: \$ 5649⁰⁰ + GST

Received Aug. 1, 2014 @ 11:30am

JULY 30/2014

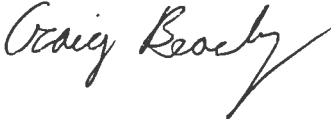
C. and C. Beachy Contracting Ltd.
274 Bayview Drive
Clements B.C.

To Village of Port Clements
box 198
Port Clements B.C.
VOT 1R0

Price to Demolish and remove trailer garbage and soil from around fuel tank lot #6 Bayview Drive . I will remove up to 5 cubic meters of soil from around the fuel tank. If the soil removal is more extensive it will be at an extra cost. All demolition materials will be taken to the Regional District Landfill.

Price : \$5995.00 + GST

Craig Beachy



via email Aug. 7, 2014 confirmed \$35/m³ for
contaminated soil removal in excess of 5m³

Received July 31, 2014 @ 10am.

Kim Mushynsky

From: Colleen Beachy <ccbeachy@gmail.com>
Sent: August-07-14 8:22 AM
To: Kim Mushynsky
Subject: Re: tender

Hello Kim,

Price per cubic meter to remove contaminated soil if it exceeds 5 cubic meters is \$35.00 per. I am not expecting any extra, just in case we find something not expected.

Craig

On 2014-08-06, at 9:14 AM, Kim Mushynsky wrote:

Craig:

I opened the bids this morning (we didn't have quorum last night for our Council meeting so Sharon and I opened the bids this morning). They are quite close so I need to know from you a price per cubic metre for contaminated soil if it exceeds 5m3 which is included in your bid.

Thank you.

Kim Mushynsky – BBA

Chief Administrative Officer

Village of Port Clements

Box 198

Port Clements, BC

V0T 1R0

250-557-4295

<image001.jpg>



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REPORT TO COUNCIL

Author: Kim Mushynsky

Date: August 7, 2014

Re: **Vancouver Island Regional Library Lease Renewal**

Background: The lease with Vancouver Island Regional Library has expired. I have been in discussion with their Divisional Manager of Facilities – Lee Lively – over the past several months to come to a tentative agreement on a renewal for this lease. Costs have increased approximately 10% since the original lease was signed in 2008. The library has made an offer of a \$50/month rent increase for the duration of another 5 year term which amounts to a 6.25% increase. This would be retro-active to the expiry date of the last lease.

Recommendation: Although the increase proposed by the library does not fully address the cost increases we have experienced, the library is an integral part of our community. In addition, with the installation of the biomass heating system our costs should actually drop over the next 5 year term of this lease instead of rise. Therefore I recommend that we accept their offer of \$850/month rental for the library for a five year term retro-active to the expiry of their previous lease.

Respectfully submitted:



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REPORT TO COUNCIL

Author: Kim Mushynsky
Date: August 7, 2014
Re: **Janitorial Contract**

Background: We recently put out a request for bids for a two year janitorial contract. We received the following bids:

Shirley Weigum	\$1,100.00 per month - \$13,200 per annum
Tim Petitpas	\$1,200.00 per month - \$14,400 per annum
Beachy Mechanical	\$1,500.00 per month - \$18,000 per annum

Recommendation: I recommend we give the contract to Shirley Weigum as she is the lowest bidder AND she has done a good job over the past year with the janitorial contract.

Respectfully submitted:

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A16	15-10-2012	Bus Shelter	Cheer	Build shelter at corner of Dyson & Bayview
A21	15-07-2013	Drainage concern at far end between Park & Tingley	Gaspar	Develop a plan for addressing this issue
A25	28-01-2014	Biomass heating system for Multiplex	Administrator	RFP's out before end of July
A26	17-02-2014	Historic Councillor Plaque(s)	Gould	Design and create the necessary plaque(s) to mount ingraved plates from 1975 forward
A27	05-05-2014	Park Management Committee	Thomas	Finalize park management plans before end of October 2014