



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

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Regular Meeting of Council Monday, August 7, 2012

**AGENDA**

1. ADOPT AGENDA.
  2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.  
D-1-Sgt. Blake Ward – Quarterly Policing Report
  3. MINUTES.  
M-1-Regular meeting of Council July 16, 2012
  4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.  
BA-1-Letter and Resolution supporting "Target 2012: Building our Future"  
BA-2-UBCM Meeting request
  5. ORIGINAL CORRESPONDENCE.
  6. GOVERNMENT.
  7. FINANCE.  
F-1-Cheque Listing August 1, 2012  
F-2-Bank statement Canadian Imperial Bank of Commerce  
F-3-Bank statement Northern Savings Credit Union
  8. NEW BUSINESS.
  9. ACTION ITEMS.  
A-1-See attached
  10. REPORTS & DISCUSSIONS.
  11. QUESTIONS FROM THE PUBLIC & PRESS.
- ADJOURNMENT.

# **Masset Detachment**



## **Quarterly Policing Report April 01, 2012 – June 30, 2012**

Prepared By: Sgt. Blake WARD  
Detachment Commander  
2012-July-24

## **INTRODUCTION**

Please find a summary of the activities of the Masset RCMP Detachment for the period of April 1, 2011 to June 30, 2011. Human resource levels continued to hamper Masset Detachment's involvement in Community activities, however core policing functions maintained throughout the period. Improvements with manpower are expected within the next reporting period. Masset Detachment's Annual Performance Plan has been developed with a number of initiatives planned to target issues identified through community consultation process.

## **HUMAN RESOURCES**

The Masset RCMP Detachment consists of 9 Regular Members, 2 Public Service Employees and 1 Casual Employee along with 8 guards.

During this reporting period, Masset Detachment continued to experience manpower shortages as outlined in the previous quarter. As previously mentioned, a Cst. position became vacant in early January due to the sudden medical transfer of a member. A member has been identified and has begun the transfer process. Cst. Martin SCHMIDT, his wife and four children are expected once they sell their residence in Kamloops. Cpl. BAYLIS returned to work in early May, after being on paternity leave for their birth of his daughter. Cst. RIOUX, who was also on paternity leave for his daughter's birth, decided to return to work on July 1<sup>st</sup>, which was several months earlier than initially planned. Cst. MURRAY transferred out to Fraser Lake during the middle of June and her replacement arrived around the same time. Cst. Patrick HIGGINS and his wife moved here from Fort St. John. Cst. MEIER and his family transferred out in early July to their new home in Smithers. Cst. Mathew ZUCCOLLO and his family are in the moving process from Kelowna and will be starting mid July in Masset.

Masset Detachment currently consists of the following positions and each Member filling those positions is listed below:

Detachment Commander: Sgt. Blake WARD

Detachment Operations Supervisor: Cpl. Andrew BAYLIS

Provincial Detachment Investigators: Cst. Luc RIOUX

Cst. Chad GRAVELLE

Cst. Mathew ZUCCOLLO

Cst. Patrick HIGGINS

Cst. (Vacant) [Cst. Martin SCHMIDT has been named and waiting to sell his house]

First Nations Policing Investigators: Cst. Scott McDIARMID

Cst. Ryder BIRTWISTLE

Public Service Employees: Mrs. Fran REDICK

Mrs. Kim WYLIE

Casual Employees: Ms. Jenny SCHATZ

Mrs. Karen MacKAY

## **DETACHMENT CHANGES**

The upgrades to Masset RCMP building continued throughout this quarter, several months longer than planned which caused difficulties with office space and functionality. The upgrade to cells has been completed, including a new secure interview room and breath testing room. Some minor deficiencies have been noted and are expected to be addressed in the near future. The installation of the new Closed Circuit Video Equipment as well as updated interviewing equipment is expected during the next quarter. Additional maintenance and repairs are expected around the Masset Detachment, including roof and sidewalk repairs.

## **TRAINING**

Due to the lack of human resources, Masset members were limited on their training opportunities during this quarter: Three (3) members participated in a multi-day, multi-agency, Marine Enforcement workshop on Haida Gwaii; one (1) member attended divisional Emergency Response Team training in Chilliwack; one (1) member attended an update course for calibrating the Approved Screening Devices (ASD) in Prince George; one (1) member attended Pipeline Enforcement training in Terrace; one (1) of the incoming members was able to attend the Basic Water Transport Course in Tofino; one (1) attended the Advance Water Transport course in Prince Rupert and two (2) attended the same course in Masset; one (1) attended Managing in the Public Service training in Vancouver; and Masset Detachment hosted a ½ day workshop with representatives from the Forensic Identification and General Investigation sections from Prince Rupert. In addition, the Masset Detachment members conducted their Annual Firearms Qualifications and training.

## **FINANCIAL MANAGEMENT**

Masset Detachment has been advised that they have been allocated the same budget as was allotted for in 2011/2012. The final budget figures show that Masset Detachment used 92.6% or \$160,004.00 of their Provincial budget allocation for 2011/2012. Aside from extra overtime costs due to the lack of manpower, Masset Detachment did not experience any major financial issues during this period. At this time, the Detachment is operating within budget.

## **ANNUAL PERFORMANCE PLAN**

After conducting consultation with the communities of Masset, Old Massett, and Port Clements, the public safety issues of highest importance were identified as 1) Alcohol Abuse, 2) Drug Abuse, 3) Domestic Violence, 4) Traffic Safety, and 5) Crime Reduction Strategies. The Masset RCMP members then decided upon initiatives for each noted priority with the goal to reduce the calls for service in these areas and increase community safety. The following are the 2012/13 priorities and initiatives in no particular order:

### **I) REDUCE THE ABUSE OF ALCOHOL**

The Masset Detachment chose two initiatives to address this priority – 1) by targeted enforcement on establishments where alcohol can be purchased; 2) as providing support and encouragement to those with alcohol dependency issues. The targeted enforcement will be conducted on any bar, restaurant, or lodge where alcohol can be purchased to ensure compliance with their liquor licenses. This initiative will involve working with the Liquor Control and Licensing Branch representative for Haida Gwaii to ensure the Masset RCMP members are able

to conduct meaningful and productive distribution checks. The target is to have each member conduct 10 investigations during the course of the year. The second initiative is aimed at persons who have been incarcerated as a result of an alcohol related offence. In the course of releasing these individuals, Masset RCMP members will be offering support and encouragement for addictions counseling. This initiative is based upon the understanding that many of these individuals are battling an illness and typically need peer support and encouragement to win the battle. Masset RCMP members will be offering assistance to everyone that is being released, and those that are interested will be provided contact information and assistance, if required, to take the first step. The target is for this to be offered to 100% of those released from incarceration.

Measure	From	To	Date	Data Source	Target Status
# of alcohol distribution checks /per member	0	10	2013-03-31	PRIME/ Log sheet	0
% Referrals to obtain alcohol counseling /per member	0	100%	2013-03-31	PRIME	10%

## II) REDUCE THE ABUSE of DRUGS

There was an increase in drug seizures last year, which was a priority for Masset Detachment. Moving forward for this year, the Masset RCMP would like to develop the intelligence and information gathered from the smaller seizures into being able to write and obtain search warrants and target the larger traffickers within the communities. Success with this initiative will require Masset RCMP members to be able to recognize and compile the necessary evidence to obtain a search warrant. Success will also depend on the information provided by the community, which is the focus of the second initiative. Typically anti drug and drug awareness talks and presentations are conducted in the school environment and aimed at helping our youth. This focus will remain for the Masset members, but we will expand the talks to include the community and local businesses. By having public presentations, the community members will be able to learn what information is useful to the RCMP to conduct drug investigations, as well as an awareness of the various drugs and their effects on the human body. The targets for this priority are - for each member to be the affiant or the second member involved in writing a search warrant; and for each member to conduct three (3) drug related presentations, of which at least one (1) has to be within the schools.

Measure	From	To	Date	Data Source	Target Status
# of search warrants written / member	0	1	2013-03-31	PRIME	0
# of drug awareness presentations /member	0	3	2013-03-31	Log sheet	0

## III) CONTRIBUTE to COMMUNITY SAFETY – DOMESTIC VIOLENCE

Domestic violence continues to be a priority for Masset RCMP. Victims of domestic violence need to know there are resources out there to help them and support them while they are going through their ordeal. Masset RCMP are committed to ensuring victims are provided the necessary information and contact details of victim services in every case, therefore a target of 100% has been set. The second initiative is based upon the idea that diminishing incidents involving domestic violence requires the collaboration of multiple agencies to provide the support and services required. The first step in that approach is to develop strong working relationships with the various agencies involved. Masset RCMP has decided to organize or participate in at least three (3) interagency meetings for each member.

Measure	From	To	Date	Data Source	Target Status
% of referrals to Victim services	83	100	2013-03-31	PRIME	83%
# of interagency domestic violence meetings / member	0	3	2013-03-31	Log sheet	0

#### IV) CONTRIBUTE to SAFE ROADS

Traffic related incidents are an ongoing issue within the Masset Detachment area therefore traffic enforcement has been identified as a priority. Masset RCMP members will be increasing their Provincial traffic enforcement by tracking the number of violation tickets and written warnings issued with a goal of reaching at least 35 written contacts per member. High visibility enforcement has been proven to be an effective deterrent to traffic related offences. Masset RCMP will be conducting a number of targeted traffic enforcement initiatives throughout the detachment area. These initiatives will vary from Drinking and Driving counter attack road checks, to seat belt checks, to radar enforcement in school zones and identified problem areas. The focus of this initiative is to be highly visible with the hope of reminding drivers to be responsible and safe drivers. The target is for every Masset RCMP member to participate in at least twelve (12) traffic initiatives each.

Measure	From	To	Date	Data Source	Target Status
# increase in provincial traffic offences / member	0	35	2013-03-31	PRIME	4
# of enforcement initiatives per member /member	0	12	2013-03-31	Log sheet	1

#### V) CONTRIBUTE TO COMMUNITY SAFETY – Crime Reduction/ Prolific

## Offenders

Crime Reduction Strategies continually need to be applicable to the multitude of issues in the various locations throughout BC. The communities on Haida Gwaii do not experience the same issues or concerns as the communities in the Lower Mainland. Masset RCMP's Crime Reduction Strategy has to be developed and implemented to suit the types of crime experienced within our communities. Masset RCMP has embarked on the development of a multi-agency Prolific Offender program. This program is based upon prolific offender programs throughout the world, however modified to suit the resources and types of crime here in Haida Gwaii. In basic terms, the agencies involved would identify an individual who has repeatedly been involved with criminal activity and causing issues within the communities. Once identified, the individual would be interviewed and advised of his status, and a plan put into place to assist the individual to change their behavior. Monitoring of the individual would be the responsibility of all agencies involved to ensure that the plan evolves as required. The target is to get the program up and running and have a total of 7 prolific offenders being monitored (one prolific offender/ Cst.). The second component of Masset RCMP's crime reduction strategy is to ensure compliance of the release conditions imposed on individuals by the judicial system. These conditions vary from curfew times, to no contact orders, to abstaining from alcohol or drugs. Masset RCMP members are compiling a list of names of individuals presently on conditions and details of those judicial sanctions. The members will be conducting checks throughout the communities to ensure those individuals are compliant with a goal of conducting 35 checks per member. Anyone desiring to know more about a specific court case or offender can check out the Court Services Online website of the BC Ministry of Justice (<https://eservice.ag.gov.bc.ca/cso/index.do>).

Measure	From	To	Date	Data Source	Target Status
# of prolific offenders monitored	0	7	2013-03-31	Log sheet	0
# curfew/ probation checks / member	0	35	2013-03-31	PRIME	4

## STATISTICS

Masset RCMP responded to 376 calls for service between April 1<sup>st</sup> and June 30<sup>th</sup>, 2012 as compared to 374 calls for the same period in 2011. This minimal increase of 0.5% in calls for service did not equate to an increase in prisoners. For this reporting period, Masset RCMP saw a decrease of 0.4% in prisoners lodged from 54 persons in 2011 to 52 in 2012. The calls for service were broken down as follows:

	<u>2011/12 (Q1)</u>	<u>2012/13 (Q1)</u>	<u>Difference</u>
Village of Masset	281	242	- 13.9 %
Old Massett (includes New Town)	56	94	+ 67.9 %
Village of Port Clements	23	29	+ 26.1%
Other (Outside Village Limits)	14	11	- 21.4 %

The increase of calls for service to Old Massett and New Town are not indicative of any significant change in crime within those areas and should not be alarming. The calls for service

in those areas were inflated mostly due to an increase in calls in the “Other” category. This category encompasses a broad range of investigations including Provincial traffic enforcement, vehicle accidents, wild animal calls, noise complaints and assistance related files. In 2011, 21 of the total 56 calls for service in Old Massett and New Town fell under this category as compared to 48 of the total 94 calls for service. False Alarms made up the bulk of the increase going from 1 in 2011 to 13 in 2012. The remaining difference is made up of slight increases in the numbers of other investigations falling under this category.

	<u>2011/12 (Q1)</u>	<u>2012/13 (Q1)</u>	<u>Difference</u>
Crimes Against the Person	30	38	+ 26.7%
Crimes Against Property	33	27	- 18.2%
Other Criminal Code	38	49	+ 28.9%
Controlled Drug and Substance	15	6	- 40.0%
Other Federal Statutes	7	6	- 14.3%
Provincial Statutes	68	62	- 8.8%
Other	172	176	+ 2.3%
Traffic (C.C.C)	11	12	+ 9.1%

### **COMMUNITY POLICING PROGRAMS**

High visibility and community involvement are key components of Community Policing which are fully endorsed by Masset RCMP. The Masset RCMP continue to focus on the needs of the communities we serve by delivering a culturally sensitive and responsive police service. Even with the severe human resource shortages experienced this last quarter, Masset RCMP members continue to participate in community activities and events whether on or off duty as noted below:

- the Cedarview Community Church in Port Clements.
- the Haida Health Center Breakfast Program
- the Caring Sharing Lunch held each Tuesday in St. Johns Church in Old Massett
- the Adult Drop In Program each Monday and Friday at the Elders Center in Old Massett
- being an active participant on the Coordination for Community Safety Committee.
- being an active participant in the Healthy Communities Society which is the recognized Community Consultative Group designated through the Community Tripartite Agreement with Old Massett Village Council.
- Participated in Masset Harbour Days and marched in parade
- Marched in National Aboriginal Days parade in Old Massett
- Marched in Canada Day parade in Port Clements
- Old Massett Health Fair

Recognizing that listening is an important component to communication, during the past quarter, the RCMP met with various Clients/Partners/Stakeholders, either formally or informally, including:

- various agencies involved in the Coordination for Community Safety.
- meeting with Old Massett Band Counsel administrator
- attending the Village of Masset council meeting



- meeting with the Village of Port Clements administrator
- attending the Old Massett Village Council meeting
- monthly meetings with the Haida Gwaii Society for Community Peace's Victim Assistance Program worker.
- meeting with Haida Gwaii Society for Community Peace coordination team
- meeting with Haida Child and Family Services
- meeting with the SQCRD representative
- meeting with School District 50 Superintendant and Masset school principals
- meeting with Port Clements school principal
- meeting with Restorative Justice coordinator

Masset RCMP have set up their community policing office in the fire hall in Old Massett. This office is a place where the RCMP officers can work during their shift and be more accessible to the community of Old Massett. Special computer equipment has been obtained to allow the officers to conduct the majority of their administrative work outside of the Masset Detachment building. Signs have been made and the FNP members are in the process of arranging to get them put up. The FNP members are in the process of planning an event, with the assistance of the Old Massett Youth Group, to officially open the office. The community members are invited to stop in and visit with the RCMP members anytime they see a police vehicle parked outside. Masset RCMP would like to thank the Old Massett Village Council and the Old Massett Fire Department for the office space provided within the fire hall.

### **YOUTH / SCHOOL LIAISON PROGRAM**

Youth continues to be a strategic priority for the RCMP and Masset Detachment. Each school has an assigned School Liaison Officer responsible to try and bridge the gap between our youth and the RCMP members. By attending the schools during different functions or activities, the RCMP officers interact with the youth in a positive manner and allow the youth time to become familiar with the RCMP officers. During this last quarter, the Masset RCMP members had difficulty in attending the schools proactively due to the manpower shortages experienced. Whenever possible, the members continued to attend the Breakfast Program, participated in gym classes, after school floor hockey, and general visits during recesses or noon hours and one formal drug presentation was conducted. A Masset RCMP officer also attended the G.M. DAWSON Secondary School graduation ceremonies in Red Serge. With the arrival of new members, the school liaisons have also changed.

#### **School Liaison Program:**

Chief Matthews School -	Cst. Scott McDIARMID/ Cst. Ryder BIRTWISTLE
Tahayghen Elementary School -	Cst. Mathew ZUCCOLLO
George M Dawson High School -	Cst. Luc RIOUX/ Cst. Chad GRAVELLE
Port Clements Elementary School -	Cst. Patrick HIGGINS

The RCMP continue to work with community volunteers in developing and improving the Community Prevention and Education Continuum (CPEC)

### **SEASONAL POLICING FUNDING**

As Masset area experiences an increase in boating traffic during the summer months, Masset RCMP have applied for and obtained funding for seasonal marine policing. With the return of the Masset police vessel, additional enforcement patrols will be conducted to ensure vessel operators are operating safely and compliant with the varied legislation that governs them.

### **CONCLUSION**

This last quarter has been a challenging one for the members of Masset RCMP. The combination of the chaos of the detachment renovations and the lack of human resources meant that all of the remaining Masset members, including myself, had to continually adjust and prioritize duties. With the arrival of our new members, the future is promising and we are all looking forward to providing a quality policing service to the people of Masset, Old Massett, Port Clements and the Northern portion of Tlell. I am excited to know that in the coming months I will be able to get out into the community more and get to know more about the people of Haida Gwaii. My door is always open if you have time to stop by for a coffee and visit. If time is not on your side, then I am always available via phone or email as I desire your comments and feedback on the policing services provided by my members. Enjoy your summer!

How'aa  
Thank you

Blake WARD Sgt.  
NCO i/c Masset RCMP



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**Minutes of the regular meeting of the Port Clements Council held Tuesday July 16, 2012 in the Council Chambers.**

**Present:**

Mayor Cheer  
Councillor Falconbridge  
Councillor Thomas  
Councillor Gaspar  
Councillor Gould

Clerk/Treasurer Kim Mushynsky

Mayor Cheer called the meeting to order at 7:30pm

**1. ADOPT AGENDA.**

2012-196 - Moved by Councillor Falconbridge, seconded by Councillor Gould  
THAT the agenda be adopted with the following amendments – add BA1 – Pumper Truck and BA2 – Canada Days.  
**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

**3. MINUTES.**

M-1-Regular meeting of Council July 3, 2012

2012-197 - Moved by Councillor Gaspar, seconded by Councillor Falconbridge  
THAT the minutes of the Regular Council meeting of July 3, 2012 be adopted as presented.  
**CARRIED**

M-2 – Tourism meeting of May 17, 2012

2012-198 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar  
THAT the minutes of the May 17, 2012 Tourism Committee Meeting be adopted as presented.  
**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

BA-1 – Report to Council – Pumper Truck

2012-199 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar  
THAT the Village of Port Clements put the old pumper truck up for sale.  
**CARRIED**

2012-200 – Moved by Councillor Gould, seconded by Councillor Falconbridge  
THAT the proceeds of the above sale (motion 2012-199) be set aside for the purpose of purchasing a rescue truck.  
**CARRIED**

BA-2 – Canada Days

2012-201 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we open this item for discussion.

**CARRIED**

2012-202 – Moved by Councillor Thomas, seconded by Councillor Falconbridge

THAT we table the Canada Days discussion for later in the year.

**CARRIED**

## **5. ORIGINAL CORRESPONDENCE.**

C-1 – Strategic Community Investment Fund Confirmation

2012-203 – Moved by Councillor Falconbridge, seconded by Councillor Gould

THAT we receive and file this information.

**CARRIED**

C-2 – Scheduling Appointments for UBCM conference

2012-204 – Moved by Councillor Thomas, seconded by Councillor Gould

THAT we open this item for discussion.

**CARRIED**

2012-205 – Moved by Councillor Falconbridge, seconded by Councillor Thomas

THAT we table the issue of Ministry visits during UBCM until the August 7<sup>th</sup> meeting.

**CARRIED**

C-3 – FCM 2014 Infrastructure deadline

2012-206 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar

THAT we receive and file this correspondence.

**CARRIED**

2012-207 – Moved by Councillor Thomas, seconded by Councillor Falconbridge

THAT Administrator provide Council with copies of a draft resolution and letter to Federal Government for review before August 7<sup>th</sup> Council meeting.

**CARRIED**

C-4 – Village of Belcarra Carbon tax Resolution

2012-208 – Moved by Councillor Gould, seconded by Councillor Thomas

THAT we refer this item to the Clean Energy Committee

**CARRIED**

C-5 – MIEDS Monthly Report

2012-209 – Moved by Councillor Falconbridge, seconded by Councillor Thomas

THAT we receive and file this report.

**CARRIED**

## **6. GOVERNMENT.**

## **7. FINANCE.**

F-1 – Revenue and Expense review to June 30, 2012

2012-210 – Moved by Councillor Thomas, seconded by Councillor Falconbridge

THAT we receive and file this report.

**CARRIED**

F-2 – Cheque Listing to July 11, 2012

2012-211 – Moved by Councillor Gould, seconded by Councillor Thomas

THAT we accept the cheque listing as presented.

**CARRIED**

**8. NEW BUSINESS.**

NB-1 – United Way Proclamation

2012-212 – Moved by Councillor Falconbridge, seconded by Councillor Thomas

THAT the Village of Port Clements proclaim September 2012 as United Way Month.

**CARRIED**

**9. ACTION ITEMS:**

See attached spreadsheet for Action items A1-A11 inclusive

**10. REPORTS AND DISCUSSIONS.**

Councillor Gould – No Report

Councillor Thomas – CEC mtg on Thurs & CF mtg on July 23<sup>rd</sup>

Mayor Cheer – VIC tour last Friday, VIRL on Thursday

Councillor Gaspar – No Report

Councillor Falconbridge – No Report

Administrator – update on plaque, seeking direction on survey of Newcombe Ave and purchase of new computer.

2012-213 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we proceed with option A (approx. \$2800) for the survey of Newcombe Avenue right of way.

**CARRIED**                      **3 for    2 opposed**

2012-214 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar

THAT we authorize the Administrator to purchase a new computer for her office (estimate approx. \$1500)

**CARRIED**

**ADJOURNMENT.**

2012-215 - Moved by Councillor Falconbridge, seconded by Councillor Gaspar

THAT the meeting be adjourned at 9:25pm

**CARRIED**

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Wally Cheer,  
Mayor

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Kim Mushynsky,  
Clerk/Treasurer

## **ACTION ITEMS**

<u><b>#</b></u>	<u><b>Date</b></u>	<u><b>Description</b></u>	<u><b>Lead</b></u>	<u><b>Follow up</b></u>
A1	Dec. 5, 2011	Motion to hold town hall mtgs. to engage public	Falconbridge	OCP process will be our first Town Hall Mtg
A2	Feb. 20, 2012	Facilitate mtg between Industrial Road Users	Thomas	Discussions started but now on hold until barge facility formalized
A3	Feb. 20, 2012	Tree Removal at Sunset Park (committee??)	Falconbridge	Include in OCP process
A4	Mar. 5, 2012	Gifts for Councillors Stewart & Traplin	Gaspar Administrator	Idea for Traplin by Aug. 7 Council mtg. Stewart - re-do historic plaque
A5	Mar. 5, 2012	Apply for Funding for Arch. & Enviro studies	Administrator	Awaiting outcome of Barge facility discussion
A6	Mar. 19, 2012	Locate Plaque - lost in flood	Administrator	COMPLETED
A7	Apr. 23, 2012	Create draft Live Aboard policy for Council review	Administrator	Dec. 17 Council meeting deadline
A8	May. 7, 2012	Create a new plaque to replace lost one (A6)	Deputy	Prices presented at July 16 Council - new ideas suggested, ongoing
A9	July. 3, 2012	Follow up information on Pumper Truck	Administrator	COMPLETED
A10	Feb. 2012	ATM in Port Clements	Administrator	ongoing (discussions with NSCU, business person from Masset & Bayview)
A11	Apr. 2012	EPC Table Top Exercise	Administrator	mid-September at latest for completion
A12	July. 16, 2012	Canada Days discussion/preparation 2013	Gaspar	January. 2013



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August 7, 2012

The Honorable Denis Lebel  
Minister of Transport, Infrastructure and Communities  
Transport Canada  
330 Sparks Street  
Ottawa, Ontario  
K1A 0N5

Dear Mr. Lebel:

Please find attached our Council's resolution supporting the campaign by the Federation of Canadian Municipalities (FCM), "Target 2014: Building our Future".

We are very pleased that your government has committed to develop a new long-term infrastructure plan that will replace the Building Canada Plan when it expires in 2014. We are also pleased that you have invited Municipalities, Provinces, Territories and other key stakeholders to participate in this planning process.

FCM's campaign goal is to ensure the new long-term infrastructure plan reflects Municipal priorities across our country, and our Council fully endorses that goal. The attached resolution is our first step in communicating to you our interest in the issue and the planning process, as well as our belief that a seamless transition to a new long-term infrastructure plan is essential to the prosperity of our communities and the economic competitiveness of Canada.

We understand that you will be touring Canada to consult on the new plan. Please consider this your invitation to visit Haida Gwaii to see the benefits of past federal investments as well as witness all our communities' continuing needs – needs that with our small tax base and remoteness can only be met through the kind of long-term planning and investment made possible by a strong national plan.

We look forward to seeing you here and, if that is not possible, to notification of when you will be in north western BC.

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Mayor Wally Cheer

**WHEREAS**, the Building Canada Plan, and a number of important federal-provincial transfer agreements vital to Canada's communities, will expire in March 2014;

**WHEREAS**, Federal investment over the last few years have helped to slow the decline of our communities, and the Government of Canada has committed to develop a new long-term plan for municipal infrastructure funding in consultation with Municipal, Provincial and Territorial governments;

**WHEREAS**, a seamless transition from the Building Canada Plan to a new long term plan is necessary to ensure that municipalities can continue planning their capital spending effectively;

**WHEREAS**, the Federation of Canadian Municipalities (FCM) has launched a campaign to ensure the new plan reflects municipal priorities across the country and asks its member municipalities to pass a Council resolution supporting the campaign;

**AND WHEREAS**, due to our size and remoteness, our community has continuing infrastructure needs such as roads and sidewalks, recreation and sewer and water upgrades that can only be met by investments made possible by a national plan;

**THEREFORE BE IT RESOLVED** that the Village of Port Clements Council endorses the FCM campaign and urges the Minister of Transport, Infrastructure and Communities to work with FCM to ensure the new long-term infrastructure plan meets the core infrastructure needs of communities;

**BE IT FURTHER RESOLVED** that Council urges the Minister of Transport, Infrastructure and Communities to ensure that the new long-term plan is fully in place when existing programs expire in 2014; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be sent to the Minister of Transport, Infrastructure and Communities, to MP Nathan Cullen, to the Federation of Canadian Municipalities and to the Union of BC Municipalities.





Thompson

Bond

Bell - DM, VOPC, VOQC  
re: promised Crown  
Land.

Dear Mayors and Regional District Chairs:

It is my pleasure to write to you regarding scheduling appointments at the upcoming annual UBCM Convention taking place in Victoria, September 24 to September 28, 2012. I look forward to meeting with many of you at the Convention.

You will have recently received a letter from Honourable Christy Clark, Premier, containing information about the online process for requesting a meeting with Premier Clark and other Cabinet Ministers. I am pleased to provide you with information regarding the process for requesting a meeting with me, as well as with provincial government, agency and commission staff.

If you would like to meet with me at the Convention, please complete the 2012 UBCM Convention Meeting Request Form by accessing the [CSCD Minister's Meeting](#) tab and submitting to the Ministry of Community, Sport and Cultural Development contact identified prior to **August 17, 2012**. Meeting arrangements will be confirmed, or you will be advised of alternate arrangements, in late August or early September. I will do my best to accommodate as many meeting requests as possible.

Ministry staff will be sending you, via email, the provincial appointment book listing all government, agency and commission staff available to meet with delegates at the Convention, as well as providing you with details regarding the online process for requesting a meeting. A number of improvements have been made to the 2012 UBCM Convention Meeting Request Form, one of which is to reduce the need for users to access multiple meeting links.

I look forward to another productive Convention and to working with you in the year ahead.

Sincerely,

Ida Chong, FCGA  
Minister

\*  
[www.civicinfo.bc.ca/UBCMMeetingRequest/](http://www.civicinfo.bc.ca/UBCMMeetingRequest/)

pc: Honourable Christy Clark, Premier  
Mr. Heath Slee, President, Union of British Columbia Municipalities

Ministry of Community, Sport  
and Cultural Development

Office of the Minister

Mailing Address:  
PO Box 9056 Stn Prov Govt  
Victoria BC V8W 9E2

Phone: 250 387-2283  
Fax: 250 387-4312

Location:  
Room 323  
Parliament Buildings  
Victoria BC V8V 1X4

[www.gov.bc.ca/cscd](http://www.gov.bc.ca/cscd)

BA 2

# **in** *conversation* **UBCM2012**



**annual convention**  
Victoria Conference Centre September 24 - 28, 2012

**REGISTRATION**

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# Registration Options

## HOW TO USE THIS REGISTRATION PACKAGE:

Read through the material and decide on your choices for:

- Monday pre-conference Study Tours and Study Sessions
- Tuesday Forums
- Wednesday Area Association Lunch
- Thursday Banquet
- Partners Program

## REGISTER and pay on-line

Go to: [www.ubcm.ca](http://www.ubcm.ca). Click on the "Convention Registration" icon.

## Resolutions

Resolutions received prior to the June 30, 2012 deadline will be processed and included in the "Resolutions Book" which will be mailed to members in August.

Resolutions received after the deadline are considered "late" but may be submitted until noon, Friday, September 21, 2012. The Executive will review all late resolutions and determine whether or not a resolution meets the criteria to be admitted for debate.

Members are reminded that to be admitted for debate, a late resolution must be deemed **urgent** or **emergency** in nature and must address an issue that has arisen after the June 30 deadline date.

## Elections

The ongoing administration and policy determination of the UBCM is governed by an Executive Board that is elected and appointed at the Annual Convention. As a result of bylaw changes endorsed at the 2010 Convention, the Board has added two "elected positions" for Vancouver Metro Area Representatives - increasing the Board to 21 members.

### THERE ARE THIRTEEN ELECTED POSITIONS:

President  
First Vice-President  
Second Vice-President  
Third Vice-President  
Director at Large (five positions)  
Small Community Representative  
Electoral Area Representative  
Vancouver Metro Area Representative (two positions)

### THERE ARE EIGHT APPOINTED POSITIONS:

Past President  
City of Vancouver Representative  
GVRD Representative  
Area Association Representatives:  
AKBLG, AVICC, LMLGA, NCLGA, SILGA

**NOMINATING COMMITTEE** – is appointed under provisions of the UBCM bylaws and is composed of the Immediate Past President and representatives of the five Area Associations.

The Nominating Committee is responsible for making two sets of recommendations to the full Convention: for Table Officer positions on Wednesday and for the remaining Executive positions on Thursday.

## Closing Date for Nominations: July 31, 2012

For further information on the election process contact:  
Chair, UBCM Nominating Committee, c/o UBCM Office, or visit the website ([ubcm.ca](http://ubcm.ca)) under Convention / Nominations and Elections.



# UBCM Annual Convention

## "In Conversation"

Elected leaders know the value of communication. As communication tools continue to multiply, we are becoming more connected, more engaged, and more involved. Community members want a say in how neighbourhoods are built, what our road networks look like, and what local governments spend tax dollars on. People in our communities are looking for information, and a connection to elected representatives in order to influence change.

Communications that are highly developed and ever changing is the way of the future. Through blogging or tweeting, community consultation via Facebook, or podcasts and online video of key announcements, there are more ways than ever to connect with the community.

As local governments explore the potential of these tools, the basic questions of good governance remain: are we hearing what the community is saying, and does the community hear what we are saying?

This year's Convention theme is around communication. Whether it's with local residents, other levels of governments, or our teenager at home, this year's focus will be on improving these relationships by examining how we relay our messages and how we receive feedback.

As we gather in the Capital this year, we can also put our minds to our partnerships, relationships and communications with the provincial government as we strive for effective and clear messaging – in conversation.

The conversation has begun, and together we will see where it leads.

### President's Message

What an exciting time to be holding the UBCM Convention in Victoria. This year marks Victoria's 150<sup>th</sup> anniversary, and the UBCM Convention's thirteenth visit to BC's capital. Not only is it a pleasure to visit Victoria, but it is also a great opportunity for local governments to interact with one another, and provincial elected officials and staff to further the interests and goals of our communities.

Which brings me to this year's Convention theme – "In Conversation". As elected officials, we spend a large portion of our time communicating, and always have. But never before have we communicated in such a myriad of ways. We are expected to adapt to the ever-changing dynamics of social media, and engage in dialogue through a variety of forums, virtual and otherwise. This can be an overwhelming task with unique challenges, for newly and returning elected officials alike.

However, there are also so many advantages to tapping into these tools. We can now engage our citizens in ways and in numbers that were previously unattainable. And this engagement is two-way, with information often shared instantaneously. Not only are we disseminating information quickly and efficiently, but we are also consulting and listening with ease. More than ever, there are local government issues that need to be communicated widely, with both our constituents and other levels of government. Our residents, the media, and government have their ears open – let's examine how we convey our message, and with what level of success.

This week will also give us the chance to engage in face-to-face conversation – the most basic, and oftentimes most effective, communications tool. Time will be spent on resolutions debate and setting the organization's policies and priorities for the year. We will also hear from Anna Maria Tremonti, host of CBC Radio One's *The Current*.



Heath Slee  
UBCM President

### Main Convention Venues

**Victoria Conference Centre (VCC)**  
720 Douglas Street, Victoria, BC

#### At this venue and adjacent Empress Hotel:

- Monday Pre-Conference Sessions
- Delegate & Partner Registration Services
- Tuesday Forums: Electoral Area, Small Talk, Mid-Sized Communities, Large Urban Communities
- NCLGA lunch (Wednesday)
- Plenary Sessions & Resolutions (Wed - Fri)
- Annual Banquet (Thurs)
- Clinics & Workshops (Tues-Thurs)

#### At other venues:

- Welcome Reception (Tuesday)
- Regional District & Large Urban lunches (Tuesday)
- LMLGA, SILGA, AVICC and AKBLG lunches (Wed)
- Delegate Lunch (Thursday)

### Accommodations

Delegates are responsible for making their own accommodation arrangements. For a list of hotel blocks please visit the Convention website at:

**[www.ubcm.ca](http://www.ubcm.ca)**  
under "Convention"/2012 Convention,  
click on "Accommodations"

Most importantly, Convention gives UBCM the opportunity to communicate with you, and establish the organization's policies and priorities for the year. So join me as we navigate today's communications landscape, and advance in conversation.

# Monday Pre-Convention Sessions/Study Tours

MONDAY, SEPTEMBER 24 (MORNING SESSIONS)	MONDAY, SEPTEMBER 24 (AFTERNOON SESSIONS)
<ul style="list-style-type: none"> <li>Agricultural Study Tour (8:30 am)</li> <li>CFB Esquimalt Tour (9:00 am)</li> <li>Powering the Future (9:00 am)</li> <li>Marijuana: The Decriminalization Debate (9:00 am)</li> </ul>	<p>→ return at 5:00 pm</p> <ul style="list-style-type: none"> <li>CFB Esquimalt Tour (1:00 pm)</li> <li>Local Government Finance (1:30 pm)</li> </ul>

## ALL-DAY STUDY TOUR/SESSION

### ■ Agriculture Study Tour 8:30 am – 5:00 pm

Join the BC Ministry of Agriculture as we take a trip to the Cowichan Valley for a tour showcasing some key players in local food production and processing. By visiting several significant agricultural operations, you'll discover the many different ways our local farms deliver food to you above and beyond the farmers' market. You'll also learn how your local government can ensure their success by planning for agriculture. Tour stops may include: a dairy farm; a cidery; vineyard/winery; a thriving vegetable operation with CSA (Community Shared Agriculture).

Lunch will be provided and there will be opportunities to purchase local farm products. Please dress for the weather and wear farm-appropriate footwear. Partners/spouses are welcome as well, but must formally register for the tour, as there is a fixed limit to the number of people that can attend.

Fee: \$60

## HALF-DAY STUDY SESSIONS

### ■ CFB Esquimalt Tour AM/PM 9:00 am – 12:00 noon 1:00 pm – 4:00 pm

Come tour CFB Esquimalt, home of Canada's Pacific Fleet. Esquimalt is home to one of the biggest and oldest dry docks in western North America. Over \$2 billion of shipbuilding will take place in Esquimalt in the next 20-30 years. The base tour includes access to one of the ships, a 30-minute briefing with Q&A and additional stops at points of interest on the base. The bus tour will stop at one of Esquimalt's many beautiful parks and include a drive down the oldest surveyed road in western Canada before returning to the Victoria Conference Centre.

\*note all participants must bring photo ID to access the base

Fee: \$30

## HALF-DAY STUDY SESSIONS – AM

### ■ Powering the Future 9:00 am – 12:00 noon

Whether it's heating the community pool, lighting streets, converting fleets, or partnering with an IPP, local elected officials make energy decisions every day. Placed in the context of rising energy costs, meeting GHG reduction targets and increasing demands for renewable energy, these decisions become even more challenging.

This session will explore BC's place within the global energy market, discuss the growing demand for energy and conservation efforts to curb that demand, and the overall implications for local governments.

Fee: \$ 30

### ■ Marijuana: The Decriminalization Debate 9:00 am – 12:00 noon

The past year has seen an emerging public policy discussion regarding the decriminalization of marijuana. Resolutions on this topic will be debated by the membership during the Convention. In advance of this debate an information session will be scheduled on Monday morning. The session is intended to share information and perspectives on the merits of decriminalization.

The session will highlight the issues that municipalities face regarding marijuana and the different approaches that they might take to address public concerns. Presentations will draw on current research regarding cannabis use, the implementation of a community health and safety approach, and examine the fiscal and social costs of cannabis use. At the half-day session, delegates will hear from academics, public health experts, legal experts and law enforcement.

Fee: \$ 30



# Monday Pre-Convention Sessions - Cont'd.

## HALF-DAY STUDY SESSIONS ~ PM

### ■ Local Government Finance – Matching Revenues and Responsibilities

1:30 pm – 4:30 pm

One of the most important questions facing local government leaders is how the services, facilities and operations of communities should be financed.

How can local governments meet service demands in an era of taxpayer fatigue? Have revenue tools kept pace with changes in local government servicing responsibilities? Are there realistic and viable alternatives to property taxes for local governments? Where do grant funds fit into the equation?

This session will delve into these questions by examining local government services and financing tools in various jurisdictions, both nationally and internationally. Delegates attending the session will gain a better understanding of prevailing trends in local government finance, best practices in matching responsibilities and revenues, and the impact various types of revenue tools can have within their communities.

Fee: \$ 30

## Forums

**Tuesday, September 25**

**9:00 am – 12:00 noon (concurrent sessions)**

- ELECTORAL AREA DIRECTORS • LARGE URBAN COMMUNITIES • MID-SIZED COMMUNITIES •
- SMALL TALK •

Fee: \$60 (includes session, continental breakfast, lunch & coffee services)

The primary purpose of UBCM is to serve the common interests of all local governments. However, we also recognize the diversity within our membership and have set aside the Tuesday forums as an opportunity to bring similar-sized communities together to promote problem-solving.

**Choose to attend ONE of the following:**

#### ■ Electoral Area Directors' Forum: In the Director's Chair

A general-interest session based on interests of Electoral Area directors.

#### ■ Large Urban Communities Forum

This session is designed for larger municipalities with particular urban issues.

#### ■ Mid-Sized Communities Forum

This is for communities in the 5,000 to 20,000 population range. Bring your ideas and make this a great session.

#### ■ Small Talk Forum

Designed to interest small communities under 5,000 population.

# Registration

## Registration

The following is included with your delegate registration fee:

- Delegates Welcome Reception (Tuesday)
- Coffee Services
- Wednesday/Thursday/Friday Continental Breakfast
- Thursday Workshops
- Clinics

The following events have additional fees attached:

- Pre-Convention Study Sessions/Tours (Monday)
- Forum Sessions (Electoral Areas, Large Urban, Mid-Sized Communities, and Small Talk) includes coffee and lunch (Tuesday)
- Area Association Lunch (Wednesday)
- Annual Banquet (Thursday)
- Partners Program Activities (incl. Welcome Reception)

To register, please pay online. Program selections will not be processed until payment is received.

## Registration Changes & Cancellations

Please fax (604-270-9116) or email (radamson@ubcm.ca) **written** notice of changes and/or cancellations to UBCM as soon as possible to avoid potential delays on-site. Full refund if cancelling before 4:30 pm, **September 7, 2012**. 50% refund between **September 7 - September 14, 2012**. NO REFUND after 4:30 pm, September 14, 2012. **Pre-Registration closes September 14, 2012, registration after September 14 must be done on-site with payment.** Substitutions are permitted – please notify UBCM at the earliest opportunity.

### Check-in Desks

Lower Prefunction Foyer, Victoria Conference Centre

#### Delegates Registration

##### Hours:

Monday 7:00 am to 5:00 pm  
Tuesday 7:00 am to 6:00 pm  
Wednesday 7:00 am to 4:30 pm  
(and thereafter as required)

#### Partners Registration

##### Hours:

Tuesday 8:30 am to 4:30 pm  
Wednesday 8:30 am to 4:30 pm

### NOTE:

**Fees** quoted in this package are "incentive" prices based on registrations received by **4:30 pm, August 10, 2012**. Fees increase for registrations received after this date.

**GO TO TOP SECTION FOR GENERAL REGISTRATION AND CHOOSE MEMBER OR NON-MEMBER**

## Networking Events

### Tuesday, September 25

- Welcome Reception @ Crystal Garden – 5:00 - 7:00 pm  
Included in Delegate Fee. \$50 for partners/guests.

### Wednesday, September 26

- Area Association Luncheons – 12:00 noon  
All five Areas Associations:  
• AKBLG • AVICC • LMLGA • NCLGA • SILGA  
will be hosting a luncheon during the 2012 UBCM Convention. Locations will be posted in your delegate program.

Fee: \$45 (delegates only)

- Government of BC Reception – 5:00 - 6:30 pm
- CUPE BC Reception – 8:00 - 11:00 pm

### Thursday, September 27

- Delegate Lunch – Crystal Garden – 12:00 noon  
Fee: \$50
- Annual Banquet – Carson Hall (VCC)  
6:30 Reception 7:30 pm Dinner  
Fee: \$100 per person

## Provincial Participation

The UBCM Executive anticipates that we will have a large delegation of Cabinet Ministers and other MLAs at the Convention this year. The Community, Sport & Cultural Development Minister, Cabinet Ministers and provincial staff will be available at the Convention to meet with delegates.

### Government Appointments

This process is coordinated by **provincial government staff**. Information on how to schedule meetings with the Premier, Cabinet Ministers and provincial staff will be issued by the Province to members directly.

#### Provincial Government Appointments On-site Information Desk:

Monday - Thursday: 8:00 am - 4:00 pm      Level 1 Lobby, Victoria Conference Centre

#### Provincial Government Staff Appointments Desk:

Tuesday - Thursday: 8:00 am - 4:00 pm      Lower Level, Empress Hotel

# Partners Programs

Participants in the following events are required to check-in at the PARTNERS PROGRAM DESK (opens Tuesday, September 25, 2012 at 8:30 am) to receive specific instructions and updated information. Pre-registration is strongly encouraged. Registrations will be accepted on-site, space permitting only. All programs meet 30 mins prior to departure at the Victoria Conference Centre, Totem Prefunction.

## Wednesday, September 26, 2012

### ■ Chinatown Walking Tour w/Dim Sum Lunch at Don Mee's Restaurant

Victoria's Chinatown is the oldest in Canada, and second only to San Francisco. City Councillor Charlayne Thornton-Joe will guide you through Victoria's own "Forbidden City", and welcome you through the Gates of Harmonious Interest. Charlayne is an ideal host of this tour – as she and her family have long been active members in the Chinese community and she has been giving tours for approximately 15 years. Tour the Tam Kung temple and the Chinese Freemason's Club. Stroll through Fan Tan Alley and hear about the history of Chinatown, Chinese culture and stories of Charlayne's family's life in Chinatown.

Enhance your cultural and historical experience with a delicious and traditional Dim Sum lunch at a Chinatown favourite, Don Mee's Restaurant. (Included in the tour)

Please note that the tour is approximately 1.5 hours long. It is not wheelchair accessible and there are stairs to negotiate.

10:00 am - 1:00 pm

\$40 pp

### ■ Cook Culture – Arabian Night w/ Chef Dwane MacIsaac

Cook Culture is Victoria's newest cooking school and cook shop. If you love to cook then roll up your sleeves and experience the exotic smells and flavours of the Middle East with an extensive variety of proven recipes as we explore salads, kebobs and Tajine cooking. Come take this exciting class with Chef Dwane MacIsaac.

Chef Dwane is a Red Seal certified Chef who has over 20 years' experience working passionately in the food and catering industry. Bring your passion of food and your appetite!

10:30 am – 2:30 pm

\$115 pp

### ■ Marine Wildlife Tour with Eagle Wing Tours

Naturally, with the Pacific Ocean right here, many of the most popular activities are marine based. One of the most thrilling adventures is whale and wildlife watching.

Based in its floating sales office and interpretive centre at the historic Fisherman's Wharf, Eagle Wing Tours is known for being a professional and responsible marine tour company that offers thrilling and comfortable adventures. Join them for an exciting excursion from BC's beautiful capital city – at the centre of the world's highest concentration of killer whales (orca) and other whale species including humpback, gray and minke! Eagle Wing will visit a diverse range of wintering birds, seals, sea lions and playful porpoises during their marine wildlife tours.

1:00 pm – 5:30 pm

\$110 pp

### ■ Harbour Adventure Tour by Ferry Combination Gorge Waterway and Inner Harbour

See Victoria from a whole new perspective. Your Harbour Ferry adventure will take you out on the water where you can get "up close and personal" with marine wildlife and observe the many activities taking place in, and around Victoria's "working harbour".

The Gorge Waterway is unlike the bustling inner and outer harbour. Life on the Gorge inland waterway has always moved at a more relaxed pace. The tour cruises past working shipyards, historic homes and classic yachts and see the turbulent, at times, reversing falls.

The Inner Harbour features picturesque marinas, a unique village of floating homes, Fisherman's Wharf, float plane landings, entrance to historic Esquimalt, and unparalleled views of the Olympic Mountains, harbour sea life including otters, seabirds and harbour seals.

In case of inclement weather each ferry boat has windows and canvas doors.

2:00 pm – 4:00 pm

\$40 pp

## Thursday, September 27, 2012

### ■ Victoria Harbour Urban Kayak Exploration

Looking for the best view of Victoria's picturesque harbour waterways? All you have to do is join a kayaking urban exploration tour. During this relaxing tour, you'll get a chance to see the city up close. Seals and seaplanes, eagles and The Fairmont Empress – this tour has it all!! From this unique perspective your guide describes Victoria's historic waterways by pointing out the locations and buildings that make up the downtown. Bring some cash along for a stop at some of the best fish and chip eateries you will experience.

9:00 am – 12:30 pm

\$100 pp

### ■ Butchart Gardens and Butterfly Gardens

Discover the beauty of Victoria on our visit to the world-renowned Butchart Gardens. Famous for its magnificent landscaping and brilliant floral displays, Butchart Gardens is also designated a National Historical Site. Enjoy the gardens at one of the most beautiful times of the year, as summer flowers give a last hoorah and the mystique of fall begins.

Included in the tour is lunch at The Dining Room Restaurant. Located in the original Butchart family residence, the restaurant offers spectacular views of the Private Garden, the Italian Garden and Tod Inlet. The menu is renewed each season, with innovative dishes built around local Island-raised products.

Your day will end with a visit to Victoria Butterfly Gardens; home of hundreds of free-flying butterflies that you won't see anywhere else.

10:00 am – 4:00 pm

\$100 pp

### ■ Cause & Effect – Wine Tasting at The Fairmont Empress

Spend an hour with a Sommelier from the Fairmont Empress. Taste specially selected wines, while learning the finer details of wine appreciation. You will taste from British Columbia, two white, two red and one dessert wine that have been creatively paired with foods native to our great province. This tasting is interactive and fun and is meant to demystify the pretentiousness that sometimes coincides with the world of wine.

2:00 pm – 3:00 pm

\$40 pp

### ■ All Things Chocolate!

All you need is love. But a little chocolate now and then doesn't hurt. – Charles M. Schulz  
Join The Fairmont Empress' award-winning Pastry Chef D'Oyen Christie to discover secrets to exquisite cuisine prepared with creativity and flair. This demonstration takes your guests on a chocolate journey featuring chocolate truffles, chocolate decorations and chocolate desserts. Approximately 1.5 hours and includes food samples of featured items and coffee and tea.

2:00 pm – 3:30 pm

\$45 pp



# Convention Clinic Series

## Pre-registration is NOT required for these sessions.

The early-morning clinics are always popular stops for those attending UBCM Convention who want information on more specific topics. This year clinics will be held as follows:

**Tuesday - 7:30 - 8:30 am**  
**Wednesday and Thursday - 7:30 - 8:15 am**

## Workshops

Look for Thursday workshop descriptions in the August UBCM newsletter.

# 2012 Preliminary Program in Brief

The final detailed agenda will be contained in Convention Bulletins and your Convention Program.

### Monday, September 24

7:00am – 5:00pm Registration  
 8:30am – 5:00pm Agriculture Study Tour  
 9:00am – 12 noon Morning Study Sessions (see pg. 2)  
 1:00pm – 4:00pm CFB Tour  
 1:30pm – 4:30pm Local Government Finance Session  
 4:45pm – 5:30pm Convention Orientation for New Delegates

### Tuesday, September 25

7:00am Clinics Continental Breakfast  
 7:00am – 6:00pm Registration  
 7:30am – 8:30am Forum Clinics  
 9:00am – 12 noon Mid-Sized Communities Forum  
 Large Urban Forum  
 Electoral Area Directors Forum  
 Small Talk Forum  
 12:00 noon – 1:30pm Forum Lunches  
 1:45pm – 2:45pm Plenary Session  
 3:15pm – 4:45pm Provincial Policy Sessions (concurrent)  
 3:00pm – 5:00pm Municipal Insurance Association AGM  
 4:30pm – 5:30pm Municipal Finance Authority AGM  
 5:00pm – 7:00pm Welcome Reception

### Wednesday, September 26

7:00am Delegates' Continental Breakfast  
 7:00am – 4:30pm Registration  
 7:30am – 8:15am Clinics  
 8:30am CONVENTION OPENING SESSION  
 O Canada  
 Invocation  
 President's Opening Address  
 9:00am ANNUAL MEETING  
 Adoption of Conference Rules and Procedures  
 Adoption of Minutes of 2011 Convention  
 Annual Report  
 Question-and-Answer Period  
 Adoption of Financial Statements  
 Appointment of Auditors  
 Appointment of Convention Committees  
 Welcome from Host Municipality  
 9:20am First Report of the Nominating Committee for the  
 Positions of Table Officers  
 9:25am – 10:25am Keynote Address

10:30am – 11:55am Principal Policy Session: Resolutions  
 11:55am Nominations from the floor for Table Officer positions  
 12:00 noon – 1:30pm Area Association Lunches (optional)  
 1:45pm – 2:00pm Address by the Minister of Community, Sport and  
 Cultural Development  
 2:15pm – 2:30pm Candidate speeches (as necessary)  
 2:30pm – 2:45pm Address by FCM President  
 2:30pm – 5:00pm Election of Table Officers (opens as necessary)  
 3:00pm – 4:15pm Cabinet Panels  
 4:15pm – 4:30pm Presentation of 2012 Energy & Climate Action Awards  
 5:00pm – 6:30pm BC Government Reception  
 8:00pm – 11:00pm CUPE BC Reception

### Thursday, September 27

7:00am Delegates' Continental Breakfast  
 7:30am – 8:15am Clinics  
 8:00am – 9:00am Election of Table Officers  
 8:30am – 8:35am Second Report of the Nominating Committee for  
 Executive positions  
 8:35am – 8:55am Address by Leader of the Opposition  
 8:55am – 11:25am Resolutions Session Continues  
 11:25am – 11:30am Nominations from the Floor for Executive Positions  
 11:30am – 11:55am Candidates' Speeches  
 11:55am – 12 noon Address by Leader of the Green Party  
 12:00 noon Delegates Lunch (to be determined)  
 2:30pm – 4:30pm Concurrent Workshops  
 2:30pm – 5:00pm Election of Remaining Executive Positions (as  
 necessary)  
 6:30pm UBCM Reception  
 7:30pm Annual Banquet  
 Presentation of Long-Service Awards and Life  
 Memberships

### Friday, September 28

7:00am Delegates' Continental Breakfast  
 7:30am – 8:30am Election for Executive Positions continues  
 8:00am – 8:30am Federal Address  
 8:35am – 10:45am Consideration of reports on  
 Report on Resolutions Received after the Deadline  
 Remaining Section "B" Resolutions  
 10:45am – 11:00am Installation of President elect  
 11:00am Address by the Premier  
 12 noon Adjourn

**Bob Gammer**

Community Relations Manager  
Phone: 250 561-4858  
Cell: 250 961-0676  
Email: [bob.gammer@bchydro.com](mailto:bob.gammer@bchydro.com)

July 31, 2012

Dear Mayor and Council:

The 2012 UBCM Convention in Victoria, September 24 to 28, is rapidly approaching.

BC Hydro is pleased to be participating in this year's Convention and our booth will be located in the Victoria Trade & Convention Centre.

As is our practice, if you would like to book a meeting with one of our senior managers on a local issue, please contact me with an expression of interest including subject matter by Wednesday, September 12<sup>th</sup>. Lisa Waddell with Community Relations is scheduling the meetings and can also receive your request. Her email address is [lisa.waddell@bchydro.com](mailto:lisa.waddell@bchydro.com).

The meetings will be scheduled for either Wednesday, September 26 or Thursday, September 27 and will be held at the lower level of the Empress Hotel. You will be advised of the room when your meeting time is confirmed.

My colleague Dave Mosure I will be attending the Convention.

If you have any questions, please contact me. During the convention, I may be reached on my cell at 250-961-0676.

We look forward to seeing you at the Convention.

Yours truly,



Bob Gammer

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# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council With GL Numbers

Page 1 of 2

2012-Aug-01

3:10:43 PM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20121067	2012-07-25	BC ASSESSMENT AUTHORITY	10-2-88-30-00	July 2012	PAYMENT 2012 TAX REQUISITION	2,174.47	2,174.47
20121089	2012-07-30	BC HYDRO	10-2-19-00-00	July 2012	PAYMENT Trailer	100.83	3,644.13
			10-2-24-70-10	July 2012	Firehall	619.69	
			10-2-32-50-00	July 2012	Streets Lights	1,030.28	
			10-2-34-00-15	July 2012	Port Govt Dock	74.74	
			10-2-34-00-40	July 2012	Wharf Fishrm Floats, SCH Ltg Floats	431.10	
			10-2-71-89-30	July 2012	Sunset Park	55.48	
			10-3-22-00-00	July 2012	GST	162.87	
			10-3-22-00-01	July 2012	PST	171.00	
			40-2-42-90-40	July 2012	Ind Rd Lagoon, Bayview Lift Strn, Jasper Lift	998.14	
20121085	2012-07-25	BLUE CROSS	10-2-12-10-10	July 2012	PAYMENT BENEFIT PREMIUMS AUGUST 2012	565.22	565.22
20121087	2012-07-27	BRITISH COLUMBIA LIFE & CASUALTY C	10-4-27-00-30	63665	PAYMENT BENEFIT PREMIUMS AUGUST 2012	249.59	249.59
20121090	2012-07-30	CIBC VISA	10-2-11-10-30	July 2012	PAYMENT worksafe bc	55.33	821.76
			10-2-12-10-10	July 2012	worksafe bc	110.66	
			10-2-12-11-20	July 2012	MCAFEE July 8 2012	83.61	
			10-2-12-11-60	July 2012	reg'd mail Doucette+Evans & 200 stamps	139.72	
			10-2-24-70-20	July 2012	worksafe bc	55.34	
			10-2-31-00-10	July 2012	worksafe bc	110.66	
			10-2-81-90-00	July 2012	Interest JUNE 22-JULY 21 2012	28.98	
			10-3-22-00-00	July 2012	postage	0.44	
			10-3-22-00-01	July 2012	postage	15.70	
			30-2-41-30-20	July 2012	worksafe bc	110.66	
			40-2-42-90-20	July 2012	worksafe bc	110.66	
20121052	2012-07-16	ClearTech industries Inc.	30-2-41-20-00	499983 SJ	PAYMENT DPD FREE CHLORINE + IRON TPTZ REA	110.65	116.10
20121068	2012-07-25	CORPORATE EXPRESS	10-2-12-11-00	30419986	PAYMENT CREDIT FOR TAPE CARTRIDGE INV#298	(53.36)	207.93
			10-2-12-11-00	30638633	PKG TAPE+DISP, TONER, ENVELOPES, R	251.55	
20121053	2012-07-16	DELMAS CO-OP	10-2-71-89-30	77519	PAYMENT LIGHT BULBS sunset park	20.36	21.37
20121086	2012-07-25	EMCO CORPORATION	30-2-41-40-01	2839227-00	PAYMENT S80 PVC TEE+PLUG, ETC	37.92	494.00
			30-2-41-40-01	2839227-01	S80 PVC CPLG, TEE, PLUG	86.06	
			30-2-41-40-01	2839729-00	PEX + PEX CRIMP + TUBE	346.86	
20121091	2012-07-30	Haida Gwaii Regional Recreational Commis	10-2-24-90-10	July 2012	PAYMENT MAY - AUGUST 2012 WEIGHTRM ORIEN	100.00	100.00
20121069	2012-07-25	Lioudmila's Garden	10-2-71-89-10	51	PAYMENT BLOOMIN CONTEST TED LOWRIE JR	99.77	104.68
20121070	2012-07-25	MINISTER OF FINANCE	10-2-12-99-08	July 24	PAYMENT REAPPLY FOR UPLAND + FORESHORE	560.00	560.00
20121071	2012-07-25	MUNICIPAL FINANCE AUTHORITY	10-2-88-30-10	July 2012	PAYMENT 2012 TAX REQUISITION	6.39	6.39
20121058	2012-07-16	MUNICIPAL INFORMATION SYSTEMS IN	10-2-12-11-20	20120567	PAYMENT MUNIWARE FINANCE SOFTWARE SUPP	290.24	304.51
20121072	2012-07-25	Northwest Regional Hospital District			PAYMENT		24,085.00

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# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council With GL Numbers

Page 2 of 2  
2012-Aug-01  
3:10:43 PM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20121072	2012-07-25	Northwest Regional Ho	10-2-88-20-10	July 2012	2012 TAX REQUISITION	24,085.00	24,085.00
20121054	2012-07-16	O'BRIEN ROAD & BRIDGE MAINTENANC	10-2-32-31-00	5353	PAYMENT 1 HR GRADING JASPER & RYLAND RD	153.78	161.34
20121073	2012-07-25		10-2-32-31-00	5355	PAYMENT IND RD, WATER ST, JASPER AVE, FAIR	288.32	605.01
			10-2-32-37-10	5355	IND RD, WATER ST, JASPER AVE, FAIR	288.33	
20121088	2012-07-27	OBSERVER PUBLISHING CO. LTD.	10-2-12-11-50	13877	PAYMENT NOTICE: SAFE DRINKING WATER	201.76	373.18
			10-2-75-00-00	13926	THANK YOU CANADA DAYS 2012	101.62	
			10-2-24-80-00	13947.	AD: PUMPER TRUCK	52.31	
20121055	2012-07-16	OMEGA COMMUNICATIONS LTD.	10-2-24-80-00	236798	PAYMENT PAGERS + CHARGES FOR FIRE DEPAR	2,529.97	2,654.40
20121074	2012-07-25	Pete the Electrician	40-2-42-90-50	109 2012	PAYMENT MOTOR AT JASPER + CONTROL PANEL	243.01	254.97
20121056	2012-07-16	PORT AIR CARGO	30-2-41-20-00	VPC0612	PAYMENT Water Test	21.35	22.40
20121075	2012-07-25	RECEIVER GENERAL - CCRA	10-4-27-00-10	July 2012	PAYMENT CCRA REMITTANCE JULY 2012	4,831.82	4,831.82
20121076	2012-07-25	Revenue Services of BC	10-2-31-00-10	Ferretti	PAYMENT MSP BENEFIT 5 MTHS S FERRETTI	587.00	1,483.00
			10-2-31-00-10	Odonoghue	MSP PREMIUMS JUNE-DEC 2012 ODON	896.00	
20121077	2012-07-25	SKEENA QUEEN CHARLOTTE REG'L DIS	10-2-84-10-00	July 2012	PAYMENT 2012 TAX REQUISITION	31,587.00	31,587.00
20121078	2012-07-25	Skeena Queen Charlotte Reg'l Hosp'l Distric	10-2-88-20-00	July. 2012	PAYMENT 2012 TAX REQUISITION HOSPITAL	2,243.00	2,243.00
20121079	2012-07-25	Stewart, McDannold, Stuart	10-2-12-10-50	61661	PAYMENT TAX SALE PIDHERNEY ESTATE	315.29	330.79
20121057	2012-07-16	TELUS COMMUNICATIONS INC.	10-2-24-70-10	Jun 28 201	PAYMENT Firehall	593.06	1,519.76
			10-2-71-21-15	Jun 28 201	MultiPurpose Building	552.11	
			30-2-41-50-00	Jun 28 201	Water Utilities	231.68	
			40-2-42-90-40	Jun 28 201	Sewer Utilities	71.66	
20121059	2012-07-17	Thwaites, Carey	40-2-42-90-20	Hep Vac	PAYMENT VACINATION NOT COVERED THROUGH	71.26	71.26
20121080	2012-07-25		10-3-73-90-00	MSP June	PAYMENT REIMBURSEMENT OF MSP DUPLICATE	378.00	378.00
20121081	2012-07-25	VANCOUVER ISLAND REGIONAL LIBRAR	10-2-84-20-00	3rd Qtr Tax	PAYMENT 3RD QTR LIBRARY TAX ASSMT	3,127.00	3,127.00
20121082	2012-07-25	VILLAGE OF PORT CLEMENTS	10-3-10-10-50	Trsfr Funds	PAYMENT TRANSFER FUNDS FROM CIBC TO NSC	300,000.00	300,000.00
20121083	2012-07-25	WESTPOINT AUTOMOTIVE	10-2-32-90-00	150333	PAYMENT BATTERY	136.26	142.97
20121084	2012-07-25	XEROX CANADA LTD.	10-2-12-11-30	F43670795	PAYMENT USAGE FEES MAY 31-JULY 9 2012	81.46	569.06
			10-2-12-11-30	L03129170	LEASE CONTRACT	460.92	

**Total      383,810.11**



# CIBC Business Operating Account™

Statement period ending  
Jun 30, 2012

00180

000011

VILLAGE OF PORT CLEMENTS  
PO BOX 198  
PORT CLEMENTS BC V0T 1R0

## Account summary

Balance forward		\$715,540.66
Debits (total of 61)	-	\$209,411.08
Credits (total of 43)	+	\$384,363.89
<b>Closing balance</b>	<b>=</b>	<b>\$890,493.47</b>
Your authorized overdraft limit		\$189,510.00
Vouchers Enclosed (total of 54)		

Account number

93-00813

Branch transit number  
00180

Account fee type  
Pay As You Go

Your branch  
500 - 3RD AVE W  
PRINCE RUPERT BC V8J 1L8

### Questions?

- Call us at 1-800-465-2422
- Visit us on the internet at [www.cibc.com](http://www.cibc.com)

## Transaction details

Date	Description	Debits (\$)	Credits (\$)	Balance (\$)
Jun 1	BALANCE FORWARD			715,540.66
Jun 1	GOVERNMENT		1,388.80	716,929.46
	PROVINCE OF B.C.			
	CREDIT MEMO		288.00	717,217.46
	CREDIT UNION CENTRAL OF B.C.			
	TRANSFER 00440		72.00	717,289.46
	FROM: 08910/74-47531			
	8TH ST. AND CLIFFE AVE.			
	DEBIT MEMO	703.88		716,585.58
	Jun 01, 2012			
	Municipal Pension			
	DEBIT MEMO	77.38		716,508.20
	CHARGE FOR MAY			
	CIBC EFT SERVICE CHARGE			
	CHEQUE 20120941 21684002	376.01		716,132.19
Jun 4	CREDIT MEMO		843.41	716,975.60
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		474.00	717,449.60
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		130.00	717,579.60
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20120938 21044344	257.81		717,321.79
	CHEQUE 20120940 22241715	1,662.74		715,659.05



## CIBC Business Operating Account

Jun 30, 2012

Account number: 93-00813

Branch transit number: 00180

### Transaction details (continued)

Date	Description	Debits (\$)	Credits (\$)	Balance (\$)
	BALANCE FORWARD			715,659.05
	CHEQUE 20120944 17351828 C	2,989.80		712,669.25
Jun 5	CREDIT MEMO		249.00	712,918.25
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20120945 21121839	22.27		712,895.98
	CHEQUE 20120942 21124357	307.57		712,588.41
Jun 6	CREDIT MEMO		1,569.98	714,158.39
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		162.00	714,320.39
	CREDIT UNION CENTRAL OF B.C.			
Jun 7	TRANSFER School Tax TO: 00180/09-92011	17.93		714,302.46
Jun 8	CREDIT MEMO		328.86	714,631.32
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20120937 22630183	317.11		714,314.21
	CHEQUE 20120964 22644198	50.40		714,263.81
	CHEQUE 20120935 22655400	270.48		713,993.33
	CHEQUE 20120959 22655408	1,811.70		712,181.63
Jun 11	CREDIT MEMO		436.90	712,618.53
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		405.63	713,024.16
	CREDIT UNION CENTRAL OF B.C.			
	DEBIT MEMO Payroll SETTLEMENT: 0043 CIBC DATA CENTRE: 00	5,349.29		707,674.87
	CREDIT MEMO		300.00	707,974.87
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		600.00	708,574.87
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20120943 22021451	44.00		708,530.87
Jun 12	CREDIT MEMO		736.97	709,267.84
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		129.00	709,396.84
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20120956 21418808	126.84		709,270.00
	CHEQUE 20120953 21419889	565.22		708,704.78
	CHEQUE 20120954 21419938	249.59		708,455.19
	CHEQUE 20120952 21474979	4,101.35		704,353.84
Jun 13	CHEQUE 20120957 22239776	11.75		704,342.09
	CHEQUE 20120960 22257315	884.00		703,458.09
	CHEQUE 20120955 13052021 I	3,288.90		700,169.19
Jun 14	CHEQUE 20120977 21558115	135.04		700,034.15
	CHEQUE 20120966 21594651	34.43		699,999.72
	CHEQUE 20120963 21594652	1,023.90		698,975.82
	CHEQUE 20120968 21594653	200.00		698,775.82
	CHEQUE 20120951 21594656	302.10		698,473.72
	CHEQUE 5172662 M	6,655.47		691,818.25
Jun 15	CREDIT MEMO		100.00	691,918.25
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		50.00	691,968.25
	CREDIT UNION CENTRAL OF B.C.			

continued next page



## CIBC Business Operating Account

Jun 30, 2012

Account number: 93-00813

Branch transit number: 00180

### Transaction details (continued)

Date	Description	Debits (\$)	Credits (\$)	Balance (\$)
	BALANCE FORWARD			691,968.25
	DEBIT MEMO	668.48		691,299.77
	Jun 15, 2012			
	Municipal Pension			
	CHEQUE 20120958 21070045	150.00		691,149.77
Jun 18	CREDIT MEMO		415.04	691,564.81
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		248.00	691,812.81
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		13,770.00	705,582.81
	PROPERTY T			
	CIBC MORTGAGES			
	CREDIT MEMO		160.00	705,742.81
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20120969 22358840	123.49		705,619.32
	CHEQUE 20120962 22516522	645.34		704,973.98
	CHEQUE 20120975 22522941	241.08		704,732.90
	CHEQUE 20120972 22523521	104,669.15		600,063.75
Jun 19	CREDIT MEMO		870.16	600,933.91
	CREDIT UNION CENTRAL OF B.C.			
	TRANSFER 06090		2,287.39	603,221.30
	FROM: 00349/07-19331			
	FORT NELSON			
	TRANSFER 01090		1,347.61	604,568.91
	FROM: 06060/82-51533			
	DAWSON CREEK			
	CHEQUE 20120998 21214039	1,456.07		603,112.84
Jun 20	CHEQUE 20120967 22624322	89.60		603,023.24
Jun 21	CHEQUE 20120996 21280027	841.52		602,181.72
	CHEQUE 20120971 21280059	270.48		601,911.24
	CHEQUE 20120976 21322176	407.68		601,503.56
Jun 22	MISC PAYMENT		423.00	601,926.56
	SCHOOL DISTRICT 50			
	TRANSFER 00140		1,936.94	603,863.50
	FROM: 00140/80-61939			
	ST. ANNS AND ISLAND HIGHWAY			
	CHEQUE 20120989 22123971	373.44		603,490.06
Jun 25	CREDIT MEMO		170.00	603,660.06
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		129.00	603,789.06
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		162.00	603,951.06
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		1,111.36	605,062.42
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		588.00	605,650.42
	CREDIT UNION CENTRAL OF B.C.			
Jun 26	MISC PAYMENT		6,735.79	612,386.21
	TELUS CORPORATION			
	CREDIT MEMO		433.84	612,820.05
	CREDIT UNION CENTRAL OF B.C.			

continued next page





## CIBC Business Operating Account

Jun 30, 2012

Account number: 93-00813

Branch transit number: 00180

### Transaction details (continued)

Date	Description	Debits (\$)	Credits (\$)	Balance (\$)
	BALANCE FORWARD			612,820.05
	TRANSFER 03040		2,483.24	615,303.29
	FROM: 08910/74-47531			
	COMOX			
	DEBIT MEMO <i>Payroll</i>	5,421.13		609,882.16
	SETTLEMENT: 0044			
	CIBC DATA CENTRE: 00			
	CHEQUE 20121002 21539993	80.29		609,801.87
	CHEQUE 20120993 21573675	100.35		609,701.52
	CHEQUE 20121001 21599186	67.16		609,634.36
	CHEQUE 20121005 21619832	164.78		609,469.58
	CHEQUE 20121000 21626845	150.00		609,319.58
	CHEQUE 20120987 21626847	537.60		608,781.98
Jun 27	CREDIT MEMO		72.00	608,853.98
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20120978 22243290	14,559.00		594,294.98
	CHEQUE 20120961 22243469	104.16		594,190.82
Jun 28	CREDIT MEMO		671.66	594,862.48
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20120995 21076499	2,800.00		592,062.48
	CHEQUE 20120988 21101762	952.00		591,110.48
	CHEQUE 20120997 21115784	696.00		590,414.48
	CHEQUE 20120994 21116625	33,935.41		556,479.07
	CHEQUE 20120979 21117006	4,491.65		551,987.42
	CHEQUE 20120990 21124732	305.28		551,682.14
	CHEQUE 20121006 21124733	138.83		551,543.31
	CHEQUE 20120991 21124736	207.40		551,335.91
Jun 29	GOVERNMENT		323,692.00	875,027.91
	PROVINCE OF B.C.			
	CREDIT MEMO		4,974.36	880,002.27
	178			
	BNS PROPERTY TAX - STRATFORD			
	CREDIT MEMO		3,291.36	883,293.63
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		30.00	883,323.63
	CREDIT UNION CENTRAL OF B.C.			
	WIRE TRANSFER 00180		1,577.04	884,900.67
	CHEVRON CANADA LTD			
	2935914 7624714			
	CREDIT MEMO		8,519.55	893,420.22
	BC HYDRO CORPORATE OFFICES			
	DEBIT MEMO	669.82		892,750.40
	Jun 29, 2012			
	Municipal Pension			
	CHEQUE 20120992 22263551	304.51		892,445.89
	CHEQUE 20121003 22372732	1,137.53		891,308.36
	CHEQUE 20121013 22408482	814.89		890,493.47
Jun 30	CLOSING BALANCE			890,493.47



RECEIVED  
July 16/12

# STATEMENT OF ACCOUNTS

PO Box 94  
Masset BC V0T 1M0

NSCI15R MT1 E D

03987

Village Of Port Clements  
Box 198  
Port Clements BC V0T 1R0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE June 30, 2012

PAGE 1 of 3

## DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
<b>Business 75</b>					
31May2012	Balance Forward				25,989.97
02Jun2012	Deposit			17,913.43	43,903.40
08Jun2012	Cheque Deposit			2,526.36	46,429.76
08Jun2012	Deposit			14,260.59	60,690.35
16Jun2012	Deposit			16,686.11	77,376.46
22Jun2012	Deposit			27,645.34	105,021.80
29Jun2012	Money Transfer - Incoming FT 2299489 Jun 28 MCAP Service Corp	FT22994		530.19	105,551.99
29Jun2012	Misc Debit Transaction MTS Fee		4.25		105,547.74
30Jun2012	Credit Interest			59.88	105,607.62
30Jun2012	Monthly Service Fee		55.00		105,552.62
Total Withdrawals and Deposits			59.25	79,621.90	

Interest YTD 2.95

## Membership Shares

31 May2012	Balance Forward	Confirmed balanced on g/l as of June 30/12			36.08 ✓
Total Withdrawals and Deposits			.00	.00	

## Business Simply Savings

31May2012	Balance Forward				320,893.02
30Jun2012	Credit Interest			356.06	321,249.08
Total Withdrawals and Deposits			.00	356.06	

continued...

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Village Of Port Clements

# STATEMENT OF ACCOUNTS

PO Box 94  
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231  
MEMBER NUMBER 56440  
STATEMENT DATE June 30, 2012  
PAGE 2 of 3

## TERM DEPOSITS

Date	Description	Withdrawals	Deposits	Balance
<b>Term 4: Short Term GSP (30 - 364 Days) -</b>				
31May2012	Balance Forward			11,000.00
<i>Confirmed balanced on g/1 as of June 30/12.</i>				
Start 26Jan2012 - Rate 1.1000% - NextInt 27Oct2012 - Matures 27Oct2012				

Assets	Canadian Dollars	US Dollars
Chequing	105,552.62	.00
Savings	321,249.08	.00
Terms	11,000.00	.00
Registered Plans	.00	.00
Shares	36.08	.00
<b>Total Assets</b>	<b>437,837.78</b>	<b>.00</b>
Liabilities	Canadian Dollars	US Dollars
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
<b>Total Liabilities</b>	<b>.00</b>	<b>.00</b>
	.00	.00

Over limit Lines of Credit / Overdrafts interest rate is 24.0000

continued...

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## ACTION ITEMS

#	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A1	Dec. 5, 2011	Motion to hold town hall mtgs. to engage public	Falconbridge	OCP process will be our first Town Hall Mtg
A2	Feb. 20, 2012	Facilitate mtg between Industrial Road Users	Thomas	Discussions started but now on hold until barge facility formalized
A3	Feb. 20, 2012	Tree Removal at Sunset Park (committee??)	Falconbridge	Include in OCP process
A4	Mar. 5, 2012	Gifts for Councillors Stewart & Traplin	Gaspar Administrator	Idea for Traplin by Aug. 7 Council mtg. Stewart - re-do historic plaque
A5	Mar. 5, 2012	Apply for Funding for Arch. & Enviro studies	Administrator	Awaiting outcome of Barge facility discussion
A7	Apr. 23, 2012	Create draft Live Aboard policy for Council review	Administrator	Dec. 17 Council meeting deadline
A8	May. 7, 2012	Create a new plaque to replace lost one (A6)	Deputy	Prices presented at July 16 Council - new ideas suggested, ongoing
A10	Feb. 2012	ATM in Port Clements	Administrator	ongoing (discussions with NSCU, business person from Masset & Bayview)
A12	July. 16, 2012	Canada Days discussion/preparation 2013	Gaspar	January. 2013