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Section 2

- I. BCERMS Structure Guidelines for Declaring a State of Local Emergency**
- II. The Village of Port Clements Emergency Bylaw #408, 2013**
- III. The Emergency Programs Act**
- IV. The Emergency Program Management Regulation**
- V. Maps of Port Clements**

SECTION I

Introduction

The Village's emergency plan has been developed under the guidance of the Emergency Planning Committee with consultations and input from the Village Council, staff, and the community. The Plan has also been informed and guided by the Emergency Program Act, the Emergency Program Management Regulation, The Village of Port Clements Emergency Measures Bylaw No. 408, 2013, and the British Columbia Emergency Management System (BCEMS).

The community's demographics, capacity and resources are important considerations in the development of the Village's Emergency Plan. The emergency response resources of the Village are very limited. It's a very close-knit community and takes pride in its "Community Spirit." It's the community's own strength and resources that will be key to dealing with an emergency or a disaster.

A major emergency or disaster will require more resources than are available in the community. The worst scenario that can be envisioned is the one in which all the communication and transportation systems are disrupted and Port Clements is cut off from other communities on the Islands. If that were to happen, immediate assistance from the provincial and / or federal government will be critical in saving lives and mitigating the effects

The plan is a living document that will be reviewed and updated on an annual basis. It was last updated and approved October 6, 2016.

Organization of the Emergency Preparedness Plan Document

This document has been organized in two sections. Section I contains standalone actionable templates, specific to hazards identified by the Village, to be used by different rapid response teams in case of an emergency or a disaster. Section II contains appendices with information related to the BCEMS, templates for declaring local emergency, the Emergency Program Act, the Emergency Management Regulation, and Emergency Bylaw of the Village.

The Village of Port Clements

The Village of Port Clements is situated 65 kilometers north of the Village of Queen Charlotte, and 45 kilometers south of Masset. Its population according to 2016 census of Canada is 282. The total population of the Islands is under 5,000. The median age of Port's population is 47.8 years. Total area of the Village is 5.74 square kilometers. Total number of private dwellings in the village is 222. The age profile of the Village's population is as follows:

Age Groups	Number of persons
Under 20	65
20 to 39	50
40 to 64	135
65 and over	65

The Village staff consists of an administrator, deputy clerk / treasurer, public works superintendent, and a public works assistant. The Village has a health clinic and an ambulance. There are two hospitals on the Islands, one 45 kilometers to the north in Masset and the other 65 kilometers to the south in Queen Charlotte city. GPS COORDINATES OF PORT CLEMENTS: 53.6887 degrees North and 132.1848 degrees West. It does not have an RCMP officer or any Ministry of Child and Family Development staff stationed. There is no cell phone service in the area. There isn't an airport in Port Clements.

The Village has a volunteer fire department comprised of approximately 20 members. Some members of the fire department have multiple roles.

The mainstay of the Village is forestry. A large number of residents work out of town during the day in areas only accessible by boat. Some of these workers are also members of the volunteer fire department. The timing (day or night) of the occurrence of an emergency / disaster would impact the ability and the resources of the Village to deal with it.

Emergency Executive Committee and the Planning Process

The committee consists of an Emergency Planning Coordinator, a representative from the Fire Department, a representative from the RCMP, a representative from the Village Council, and representative(s) of the community. It is desirable to have a representative from the British Columbia Ambulance Service on the committee. The committee has the responsibility of keeping the plan reviewed and updated on an annual basis.

The committee, during its emergency planning process, has sought wider input from the community, stakeholders and local businesses, etc. It prepared an inventory of resources, directory of businesses / services, and volunteer resources in the community that can be mobilized in case of an emergency or disaster. It also prepared an inventory of fuel (propane) storage tanks in the Village so that they can be shut off immediately in case of a major fire.

The members of council, fire department, public works and the Village staff have extensive knowledge of the people and properties in the Village. This will enable the community to deal with any emergency or disaster effectively to the extent possible.

Members of the Emergency Planning Committee

Aaron Cunningham	Emergency Co-ordinator
Councilor Brigid Cumming	Council Representative
Teri Kish	Volunteer Fire Department
Alternate Mike Van Herd/Craig Beachy	
SGT Steven Vince	RCMP
Harmonie Blais	BC Ambulance Service
Aaron Cunningham	Canadian Rangers
Marilyn Bliss	Seniors & ESS
Ruby Decock	VOPC
John Short	Northern Haida Gwaii Hospital

Emergency Management Facilities of the Village

Fire Hall	Emergency Operations Centre (EOC) Mayor, Council, Fire, Security Team, Communications
Village Office	Finance and Administration Team Chief Administrative Officer Public Works Superintendent, Security
Health Clinic	First Aid / Medical Team
School Gym	Emergency Shelter
Senior's Room	Reception Centre
Council Chambers	Emergency Social Services

Training, Exercise and Neighborhood Emergency Preparedness

Public awareness and neighbourhood preparedness are the real first line of defense against a disaster. Some of the Council members and Village staff have attended emergency management training sessions. As part of the Provincial government's tsunami plan, the Village has installed tsunami hazard & evacuation signs at strategic locations. Children at school prepared the document "Tsunami Preparations by Grades 3 and 4 Port Clements Elementary 2006". This document was delivered by members of the Fire Department to all the households in the Village along with the documents:

"One Step at a Time: A Guide to Disaster Recovery"
 "Your Emergency Preparedness Guide: 72 Hours"

A Tsunami 101 information brochure was mailed to all residents in 2013 which highlighted the critical areas of the community and advised residents that if they felt strong shaking they should go to high ground without waiting for a warning from the Village.

Protection / Warning Systems

Port Clements does not currently have the resources to acquire a warning system. The Fire Department will blow its truck's siren continuously to warn the residents of imminent dangers, and do a door to door notifications.

Port Clements is also registered with the ePACT Alert System. This alert will be delivered to landlines, email and cell via text for all that have registered for this service.

Communication

Our society has become heavily dependent on technology for communications and computer systems. During a major emergency or disaster, there will be a large demand on such systems. Alternate systems should be available in case a disaster affects or shuts down day-to-day communication modes. An on-going campaign is being run by Council to try and get cell service in and around Port Clements to bolster our limited communication options.

The Complete Emergency Response Process

- ✓ Respond to the emergency
- ✓ Seal the site
- ✓ Find and care for casualties
- ✓ Assess damage
- ✓ Identify the dangers
- ✓ Notify and assemble the Municipal Emergency Operations Group
- ✓ Plan the response
- ✓ Assess the need for additional resources and arrange to get them
- ✓ Notify other agencies and levels of government
- ✓ Activate other emergency plans – other levels of government, hospitals, firefighting, ambulance services
- ✓ Alert the public of the danger
- ✓ Evacuate the threatened area
- ✓ Provide accurate information to the media and public
- ✓ Resolve the emergency
- ✓ Return the evacuees to their homes
- ✓ Assess the emergency response and make improvements

Duties and Powers of Local Authority Under the Act

The Emergency Program Act defines the powers and duties of a local authority as well as the components of a written local emergency plan:

- A local authority must establish and maintain an emergency management organization.
- A local authority may:
 - Appoint committees it considers necessary or desirable to advise or assist the local authority
 - Appoint a coordinator for the emergency management organization, and
 - In writing, delegate any of its powers and duties under the Act to the committee, emergency management organization, or coordinator (except the power to make a Declaration of a State of Local Emergency).
- A local authority must prepare local emergency plans to include:
 - Preparation for emergencies and disasters
 - Response to emergencies and disasters, and
 - Recovery from emergencies and disasters

Definitions of Emergency and Disaster

According to the BC Emergency Program Act:

Emergency means a present or imminent event that,

- (a) is caused by accident, fire, explosion, or technical failure, or by the forces of nature, and
- (b) Requires prompt coordination of action or special regulation of persons or property to protect the health, safety, or welfare of people or to limit damage to property.

Disaster means a calamity that,

- (a) is caused by accident, fire, explosion or technical failure, or by forces of nature, and
- (b) has resulted in serious harm to the health, safety, or welfare of people, or in widespread damage to property.

Emergency / Disaster Response Goals of the British Columbia Emergency Management System (BCERMS)

The response objectives of the British Columbia Emergency Management System (BCERMS), in order of priority are to:

- *Provide for safety and health of all responders*
- *Save lives*
- *Reduce suffering*
- *Protect public health*
- *Protect government infrastructure*
- *Protect property*
- *Protect the environment*
- *Reduce economic and social losses*

The emergency plan of the Village is designed to achieve these goals.

The Incident Command System (ICS) of the British Columbia Emergency Management System (BCERMS)

The integrated emergency management response system of BC is based on the Incident Command System (ICS) for application at site, site support, provincial regional coordination, and provincial central coordination levels within British Columbia. The ICS is designed to provide an all-hazard, single or multi-agency jurisdiction emergency response management framework.

The five essential management functions of the ICS are:

Command Management
Operations
Planning
Logistics, and
Finance Administration

The activation and implementation of the emergency plan of the Village will incorporate these functions within the constraint of its resources on a multi-agency and multi-operational basis

Six Components of Emergency Management

The Provincial Emergency Program has identified the following components of emergency management.

- Context
- Hazard, risk and vulnerability Analysis
- Mitigation
- Preparedness
- Response
- Recovery

The Village has performed hazard risk and vulnerability analysis (HRVA). It does not have resources to initiate plans for mitigation.

Top Five Problems During Emergencies

These are top five problems that must be avoided in an emergency.

Lack of clear and consistent Communications

Ambiguity of Authority

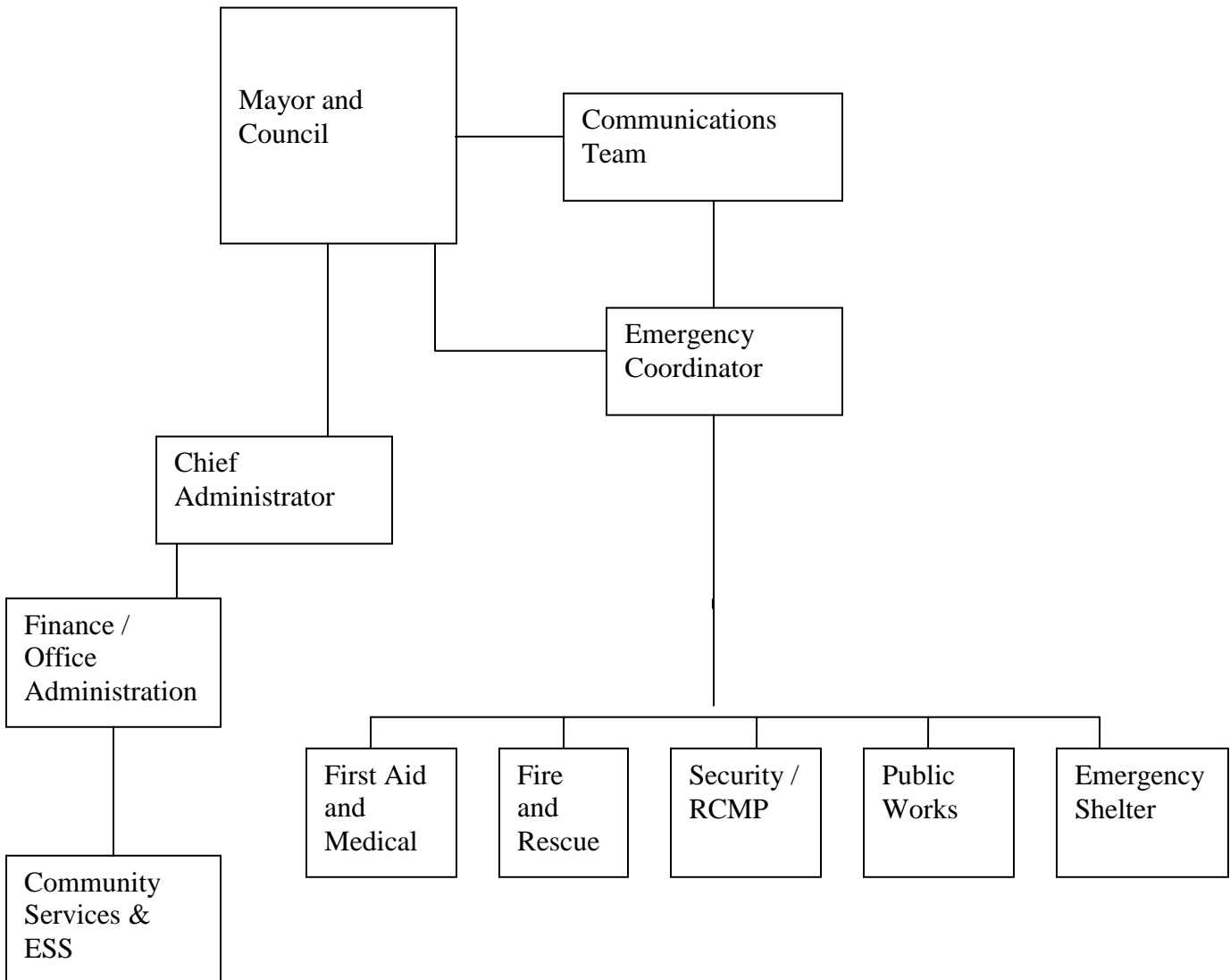
Unplanned Media (Usually Negative)

Number of Responders – Convergence

Under Utilized Use of Special Resources

The Village is aware of these problems and has incorporated in its plan clear definitions of roles and communications. Ambiguity of authority can create difficulty and harm, and lack of clear and consistent communications to the public can cause confusion, injuries and damage.

Port Clements Emergency Management Structure



PORT CLEMENTS
EMERGENCY PREPAREDNESS PLAN
CONTACT LIST

MAYOR/COUNCIL CAN CALL A LOCAL STATE OF EMERGENCY

VILLAGE OFFICE **PHONE: 250-557-4295** **FAX: 250-557-4568**

MAYOR	URS THOMAS	250-557-4325
COUNCILOR	BRIGID CUMMING	250-557-4252
COUNCILOR	DOUG DAUGERT	250-557-2025
COUNCILOR	ELIZABETH "BETTY" STEWART	250-557-4760
COUNCILOR	CHARLEEN O'BRIEN ANDERSON	250-557-4501

ADMINISTRATOR:	RUBY DECOCK	250-557-4376
EMERG COORDINATOR:	AARON CUNNINGHAM	250-557-2009

EMERGENCY MANAGEMENT BC CENTRE **1-800-663-3456**

EMBC-PROVINCIAL EMERGENCY REGIONAL MANAGER

MAURIE HURST	PHONE: 1-250-615-4800	FAX: 1-250-615-4817
	EMAIL	Maurie.Hurst@gov.bc.ca

AMBULANCE:	1-800-461-9911 (Emergency)
	1-800-614-7199 (Regional Office)

UNIT CHIEF:	HARMONIE BLAIS	250-557-9359 (home)
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NORTHERN HEALTH:

NORTHERN HAIDA GWAI HOSPITAL:	JOHN SHORT	250-626-4713 (work)
		250-626-7132 (cell)

PORT CLEMENTS CLINIC:	MARG FENNELL RN	250-557-4478
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RCMP:	250-626-3991
Satellite phone numbers for RCMP – only	403-927-4611
manned during an emergency	403-987-4105

PORT CLEMENTS VOLUNTEER FIRE DEPARTMENT

EMERGENCY NUMBERS	250-557-4355
FIREHALL & RADIO ROOM	250-557-4450
FIRE CHIEF	CRAIG BEACHY
DEPUTY CHIEF	MIKE VAN HERD
	250-557-8533

SEARCH & RESCUE	MASSET RCMP (LAND)	250-626-3991
	JOINT RESCUE (WATER)	1-800-567-5111

SEARCH & RESCUE	RANGERS CRAIG BEACHY	250-557-2009 250-557-4421
CANADIAN RANGERS	AARON CUNNINGHAM Satellite	250-557-2009 8816-7634-2736
CHILD CARE	COLLEEN BEACHY	250-557-4421
COMMUNICATIONS	PAT TRAUTMAN AMATEUR RADIO	250-557-4309 VE7 QCR
PUBLIC WORKS OFFICE	SEAN O'DONOGHUE	250-557-4295 250-557-2424
O'BRIEN ROAD & BRIDGE	GLORIA O'BRIEN DENNIS REINDL	250-557-4282 250-557-4694 250-557-4560
DEPT. TRANSPORTATION	PRIMARY: BRIAN LOMAS SECONDARY: CORINNE ELLERMANN	250-615-3917 250-615-3969
WHARFINGER	VILLAGE OFFICE	250-557-4295
REGIONAL MARINE INCIDENT COMMAND 1-800-889-8852 (CANADIAN COAST GUARD ENVIRONMENTAL RESPONSE)		
PRINCE RUPERT COAST GUARD		250-627-3081
JOINT RESCUE CO-ORDINATION CENTRE		1-800-567-5111
BCHYDRO		1-877-311-8611
PORT CLEMENTS ELEMENTARY SCHOOL	PRINCIPAL – VERENA GIBBS	250-557-4333 250-626-6026
EMERGENCY SPILL		1-800-663-3456
*unless VOPC is responsible for the spill it is the spillers responsibility to deal with all costs associated with the clean-up.		
Transportation Emergency (CANUTEC)		1-613-996-6666
(call collect for info on best response for the type of product spilled)		
Poison Control		1-800-567-8911

Emergency Management Teams and Roles

Mayor and Council: The mayor or designate with assistance from council and communications team will direct and guide the emergency response of the Village. If warranted, the Mayor or alternate will issue declaration of state of local emergency or evacuation alert / order under the provisions of the Emergency Program Act.

Upon receiving a call-out, members of the team will assemble at the Administration office or at the Fire Hall office if the Multiplex is damaged, and the emergency plan will be activated.

The emergency plan is not to be activated in routine emergencies that are dealt with by first responders

In order to mount an organized response to the emergency, the following will be done without delay:

- appoint a communications person who will work with the site commander, the Emergency Planning Coordinator and the EOC and coordinate resources, and communications.
- appoint team leaders with appropriate experience and skills from the existing volunteer base who will pick volunteers for their teams
- Emergency Planning Coordinator or designate will deal with the teams
- The Mayor or alternate director of the EOC does not deal with the teams directly or direct them in the tasks they have to do
- The Mayor or alternate will deal with the media and other communities or levels of government.

Chief Administrative Officer (CAO)

- The CAO is responsible for all financial and administrative functions during an emergency in the community including requesting a TASK NUMBER from BCEM. Preparing for, responding to, and recovery from the impact of an emergency will require the use of various resources which may or may not create obligations to the municipality. He/she must approve the use of resources and assist with the disaster assistance under the COMPENSATION AND DISASTER FINANCIAL ASSISTANCE REGULATION.
- A response to an emergency requires an office and office personnel. Therefore the Village office will be used and, if possible, Village office personnel will be used and augmented by volunteers if required. This is also the responsibility of the CAO.

Emergency Planning Coordinator

- The emergency coordinator will ensure this plan is kept current.
- IN THE EVENT THAT THE EMERGENCY CO-ORDINATOR IS NOT AVAILABLE THE MAYOR WILL APPOINT AN INTERIM CO-ORDINATOR.
- In the event of an emergency the EPC, under the direction of the Mayor, alternate and council will coordinate team efforts and keep the Mayor and Council informed of all activity in person or through the communications team. He/she will coordinate the efforts of the following teams:

**First Aid and Medical
Security
Emergency Sheltering**

**Fire and Rescue
Public Works (roads, sewer, water)**

Communications Team

- This team will work at the EOC at the fire hall. Ideally, the volunteers for this team will be people with radio and dispatching experience. The team will report to the Mayor, alternate or Council.
- This team will act as dispatchers, receiving and dispatching information to the other teams.
- Unless otherwise agreed to during an event, radio communication will be via the Fire Department channel and will switch to the Village of Port Clements channel should a fire situation require that channel to be free for those communications. The communication team is responsible for ensuring that all responders are aware of what channel we are communicating on.
- they will establish and maintain communication with outside communities and outside resource centres under the direction of the Mayor, alternate and council.
- All communication must be recorded, times, who from, who to, content of, and the destination of the communication including activities, equipment, and resources. Coordination of the field teams will be kept through mobile radios or dispatchers through the communications centre.

It is important that all those involved in emergency / disaster operations be advised to document all communications. This may assume importance if a fatality enquiry were to be held. The documentation must begin as soon as possible

Security Team

- will consist of RCMP, Canadian Rangers and other volunteers assigned by the Mayor or alternate. The team leader will be appointed by the Mayor. This team is the most flexible and diverse.
- will establish security perimeters around the emergency site, control traffic and crowd, clear emergency routes, evacuation routes.
- will record locations, names or specifics of injured and / or danger zones and assess initial injury, casualty, damage and forward the information to the communication team and the First Aid Team and assist with any other teams or tasks assigned.
- if necessary, borrow or acquire the transportation vehicles (4-wheel drive, mountain bikes, buses, ATVs, boats, aircraft) or the services of the owners under the Emergency Program Act for mobility.
- This team will act as information resource to residents remaining in their homes. It may be necessary to ensure roadways remain open and residents do not interfere with other teams performing their tasks.

First Aid – Medical Team

- This team will be responsible for providing first aid and medical care to the sick and injured. They will set up their operations at the health clinic. Normally, this unit would be led by the ambulance unit chief but in his/her absence, the Mayor will appoint a team leader. The team will consist of volunteers from the ambulance service, resident nurses and first aid attendants.
- The First Aid team will act on the information regarding injuries / casualties received from the security team or otherwise. In case of injured or trapped persons, the fire and rescue team will be responsible for the extraction and on-scene care of the injured until they can be transported to the first aid station or nearby hospital.
- In the event of serious or life threatening injuries, team members may have to be sent to the scene. Conventional triage protocol will apply. Any requests for materials or equipment must be made through the communications team who will contact the appropriate team to supply these items. Victims who have been treated that are mobile and self-sufficient should be directed to return home, or to the primary evacuation site.

Fire and Rescue Team

- This team will be led by the Fire Chief or their designate. If a tsunami alert is received and the alert indicates population in low-lying areas should be evacuated and an evacuation order has been issued, the fire department (with possible assistance of RCMP / Security) will be called out and, with the department's emergency vehicles, they will drive all low-lying streets and roads broadcasting the evacuation notice with loud speakers. If time permits, they will do a door-to-door notification in the tsunami hazard area. The fire department with the assistance of RCMP will implement evacuation alert advisories or orders in other emergencies as well if required.
- The fire and rescue team must stay in communication with the emergency coordinator through the communications team who will relay information and instructions.
- The fire and rescue team will identify the locations of injured / trapped persons as well as other danger sites. The team should be split into squads as necessary and deal with the most serious situations first.
- If possible, a team of firemen / volunteers using a vehicle will explore the highway north and another team will explore the highway south to gain knowledge of highway conditions and blockages, if there are any.

Emergency Shelter and Social Services Team (ESS)

- This team will set up an emergency shelter and kitchens at the school gym and/or the Senior's room depending on the size of the event. The leader is the Emergency Social Services Director. Besides drawing on emergency supplies stored by the community, this team will require volunteers to canvass unaffected households for help with food, bedding, clothing and any other required items.
- The team will set up a registration desk to record names of everyone who contacts the shelter and where they can be contacted.
- This team will ascertain the possibility of people from outlying areas making their way to Port Clements and requiring food and shelter and be prepared to assist.

Public Works / Safety Team

- This team, led by Public Works Superintendent, will focus its efforts on ensuring the community is supplied with potable water and sewage is safely disposed of
- In absence of Public Works Superintendent, the Mayor or alternate will appoint the most knowledgeable and capable person to lead the team. The best people to assign to team are local construction and tradespeople.
- This team must regularly report their findings, problems, progress and activity to the command centre at the fire hall through the communications team.
- The works / safety team may require heavy equipment to assist their efforts and this plan includes an inventory of local equipment.
- This team will clear roads, water basins, ditches, etc., and assist with other tasks related to repair and restoring of road and structural damages

Finance and Administration Team

- This team consists of the office staff of the Village led by the CAO. They will keep records for the emergency and provide necessary administrative and financial support in response to the emergency or disaster.
- This team will keep a count of residents affected, and not affected to the extent possible and create a list of missing persons if any. This will require sending dispatchers to all team bases for updated information.
- This team will also search for appropriate volunteers to deal with unanticipated requirements or situations as they arise.
- A community services team may be required to deal with a variety of unanticipated requirements. Possibly there could be a need for critical stress counseling, boarding of pets or other needs for which the Finance and Administration team would assist with identification of appropriately trained volunteers.

The Recovery

The speed of recovery efforts will depend on: (a) The extent of damage to the community and (b) the extent of damage to other communities on the Islands.

If damage to low-lying areas in the community is minimal, residents will want to move back to their homes as soon as possible and clean up their homes and property. The residents must be advised not to move into their properties until qualified people can make structural assessments of homes and buildings to ensure they are safe.

If damage is extensive, residents must be kept away from the damaged areas until clean-up crews have declared sites to be safe.

Port Clements can expect Federal and Provincial government agencies to provide help and relief as soon as it is possible. The Village and residents can seek assistance from the Provincial Government under the COMPENSATION AND DISASTER FINANCIAL ASSISTANCE REGULATION.

The Village will ensure that the Village facility and services are restored as quickly as possible, and water and sanitation services are kept functional until these systems can be properly restored. Injured residents must be evacuated to medical facilities as soon as possible.

If there is fuel spillage into the water as a result of the surge, and it is safe to do so, an effort should be made to clean up the spillage.

Although it is important to perform recovery activities as soon as possible, the safety and well-being of everyone is more important. Some thought and attention to recovery operations should be given during emergency in terms of identifying the needs.

Stages of Evacuation, Planning, Powers of Local Authority

Emergencies / disasters happen with or without warning. Evacuations of populations may be required without much advance notice. The Village's plan to prepare the residents for evacuation, if necessary, includes:

Public Advisory

The Village will issue, if warranted, public advisories informing the public that a situation is occurring, what the potential or actual danger may be, information for contact, instructions to keep people informed and aware of potential dangers / hazards and developments in their neighborhood / area.

An advisory may include the following types of information:

- Brief description of the situation.
- Areas affected and to whom the advisory applies.
- What the direct and potential threats and impacts are.
- Define what the terminology means (e.g. public advisory, evacuation alert, evacuation order and evacuation being rescinded).
- What people should or should not do now; and if other evacuation stages are implemented, the time frames that people should be aware of (e.g. preparation to evacuate, animal care, what people should or should not pack or take with them, whether to turn off utilities before leaving, how much time they have before having to leave, etc.)
- Where people can go and get help and information, including phone numbers, web site addresses, locations of facilities, types of assistance available, etc.

These types of information will prepare people emotionally and physically prior to an actual evacuation if it were to be ordered. The Village will make all possible efforts to provide as much information and warning as possible to ensure public safety and to maintain public order.

Evacuation Stages

The Village will use the following three stage evacuation process:

- ✓ *Evacuation Alert*
- ✓ *Evacuation Order*
- ✓ *Rescind (formerly All Clear)*

Evacuation Alert

Although a Declaration of a State of Local Emergency is not required when an evacuation alert is issued, it should be considered in anticipation for any extraordinary

powers that may be needed to effectively, and in a timely fashion, deal with the development associated with emergency /hazard. The evacuation alert is intended to warn the population at risk about a potential need for evacuation.

The evacuation alert allows people at risk to begin preparation for evacuation, and to allow them to voluntarily leave the area and get to a safer place if they choose to do so. Specific expected times for potential evacuation should be included if possible in the alert as the situation may require immediate action with very short notice.

At this stage, visitors (e.g. vacationers), the transient and persons with disabilities, and in some cases, the schools should be advised to evacuate the area voluntarily. These groups generally require more time to get organized.

Powers of Local Authority in Declared State of Emergency

The Emergency Program Act empowers the local authority to declare a state of emergency subject to the provisions of the Act. These powers are:

- (a) acquire or use any land or personal property considered necessary to prevent, respond to or alleviate the effects of an emergency or disaster;
- (b) authorize or require any person to render assistance of a type that the person is qualified to provide or that otherwise is or may be required to prevent, respond to or alleviate the effects of an emergency or disaster;
- (c) control or prohibit travel to or from any area in its jurisdiction;
- (d) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and coordinate emergency medical, welfare and other essential services in any part of its jurisdiction;
- (e) cause the evacuation of persons and the removal of livestock, animals and personal property from any area in its jurisdiction that is or may be affected by an emergency or a disaster and make arrangements for the adequate care and protection of those persons, livestock, animals and personal property;
- (f) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program or if otherwise considered by the local authority to be necessary to prevent, respond to or alleviate the effects of an emergency or disaster;
- (g) cause the demolition or removal of any trees, structures or crops if the demolition or removal is considered by the local authority to be necessary or appropriate in order to prevent, respond to or alleviate the effects of an emergency or disaster;
- (h) construct works considered by the local authority to be necessary or appropriate to

prevent, respond to or alleviate the effects of an emergency or disaster; and

(i) procure, fix prices for or ration food, clothing, fuel, equipment, medical supplies or other essential supplies and the use of any property, services, resources or equipment within any part of its jurisdiction for the duration of the state of emergency.

Evacuation Order

Section s 10(1)(h) of the Emergency Program Act (item (e) above) empowers the local authority to cause the evacuation of persons and the removal of livestock, animals and personal property from any area in its jurisdiction that is or may be affected by an emergency or a disaster and make arrangements for the adequate care and protection of those persons, livestock, animals and personal property.

The people at risk will be ordered to leave the specified area **NOW or within a very short time frame as specified in the Order. *The order does not allow for any discretionary decision on the part of the population at risk.*** They must leave the area as directed.

Residents will be advised in writing, through bulletins, pamphlets, warnings, media releases or orders, that while the evacuation order is in effect, controlled access to the area in question will be implemented (such as a pass system or some form of controlled process will be used to allow limited entry or re-entry to the area).

In some instances no evacuation alert is given prior to an evacuation order, because evacuation requirements are immediate (no notice).

Issuing an Evacuation Order

Once the decision has been made to declare a state of emergency and issue an evacuation order, the Village will:

- ✓ Ensure to clearly indicate which extraordinary powers will be exercised as part of the declaration; to whom these extraordinary powers will be delegated and the boundaries of the area(s) that would be covered by the declaration.
- ✓ Ensure distribution and notification of the declaration to appropriate agencies, media, the public and other stakeholders.
- ✓ Ensure adequate allocation and coordination of resources to facilitate and support an effective and orderly evacuation.
- ✓ Monitor the situation and conduct on-going assessment to determine if the evacuation order needs to be rescinded, if an evacuation alert needs to be escalated, or if the Declaration of a State of Local Emergency needs to be renewed or cancelled.

Evacuation Planning

When considering an impending issuance of an evacuation alert or an evacuation order, the Village will consider the following key items along with appropriate collaboration with other agencies and allocation of resources in support of an evacuation:

Confirm threats and impacts

- ✓ Identify the potential threats and impacts.
- ✓ Identify the vulnerable areas, demographics and any special needs such as movement of livestock, pets or the less mobile populations.
- ✓ Prioritize the areas and /or populations for evacuation.

Communications

- ✓ Determine the best ways to communicate with the public and response agencies. The Village will work with agencies such as Fire Department and the RCMP to assist with public notifications (e.g. door to door) as required.
- ✓ Establish and implement an evacuation warning system and /or public advisories.

Movement of People, Goods or Animals

- ✓ Identify and establish potential evacuation routes and methods, there might be hazard specific limitations, traffic control or transportation considerations.
- ✓ Identify and establish potential Emergency Social Services (ESS) reception center and / or hosting (receiving) communities.
- ✓ Develop and implement a controlled re-entry process or access to closed areas. Other resources such as the RCMP and volunteers may be used to assist with this process.

Resources

Identification of resources needed to support an evacuation, such as:

- Media and public information releases
- Personnel or agencies required in the field
- Transportation and traffic control
- Facilities to temporarily house, gather or contain the evacuees, animals (pets and livestock), etc.
- Staging areas and coordination for resources or services, and donated goods
- Documentation and tracking systems

Some aspects of evacuation planning can be completed pre-event based on the information from the Hazard, Risk and Vulnerability Analysis (HRVA) process. However, due to numerous factors and dynamics of a disaster involved, some

evacuation decisions specific to the circumstances at the time, will have to be made as the situation dictates.

Cancellation of the Evacuation Order (Rescind)

Either of the above stages (evacuation alert or order) may be rescinded when the evacuated zone is declared safe (habitable). When this occurs, an evacuation stage is usually retracted to a lower level. It indicates that while the danger may have lessened, the condition may still change in a volatile manner.

There is a possibility that the danger may re-manifest itself to warrant the re-instatement of an evacuation alert or order.

Sample forms that could be used for issuing an evacuation alert, evacuation order or rescind can be found in Section II.

Declaration of State of Local Emergency – When NOT NEEDED

A local authority or the province **NEED NOT** declare a state of local emergency for the following:

- To implement part or all of their Emergency Response and Recovery Plan
- To gain liability protection under the BC Emergency Program Act
- To qualify for disaster financial assistance under the BC Emergency Program Act

Formal declarations should only be made when the extraordinary powers enabled by the legislation are required to effectively respond in an emergency or disaster

Other Acts with Provisions for Evacuations

Evacuations can occur not only under the Emergency Program Act, but also under the following Acts:

- Fire Services Act
- Wildfire Act
- Health Act
- Child Protection Act, and
- Petroleum and Natural Gas Act

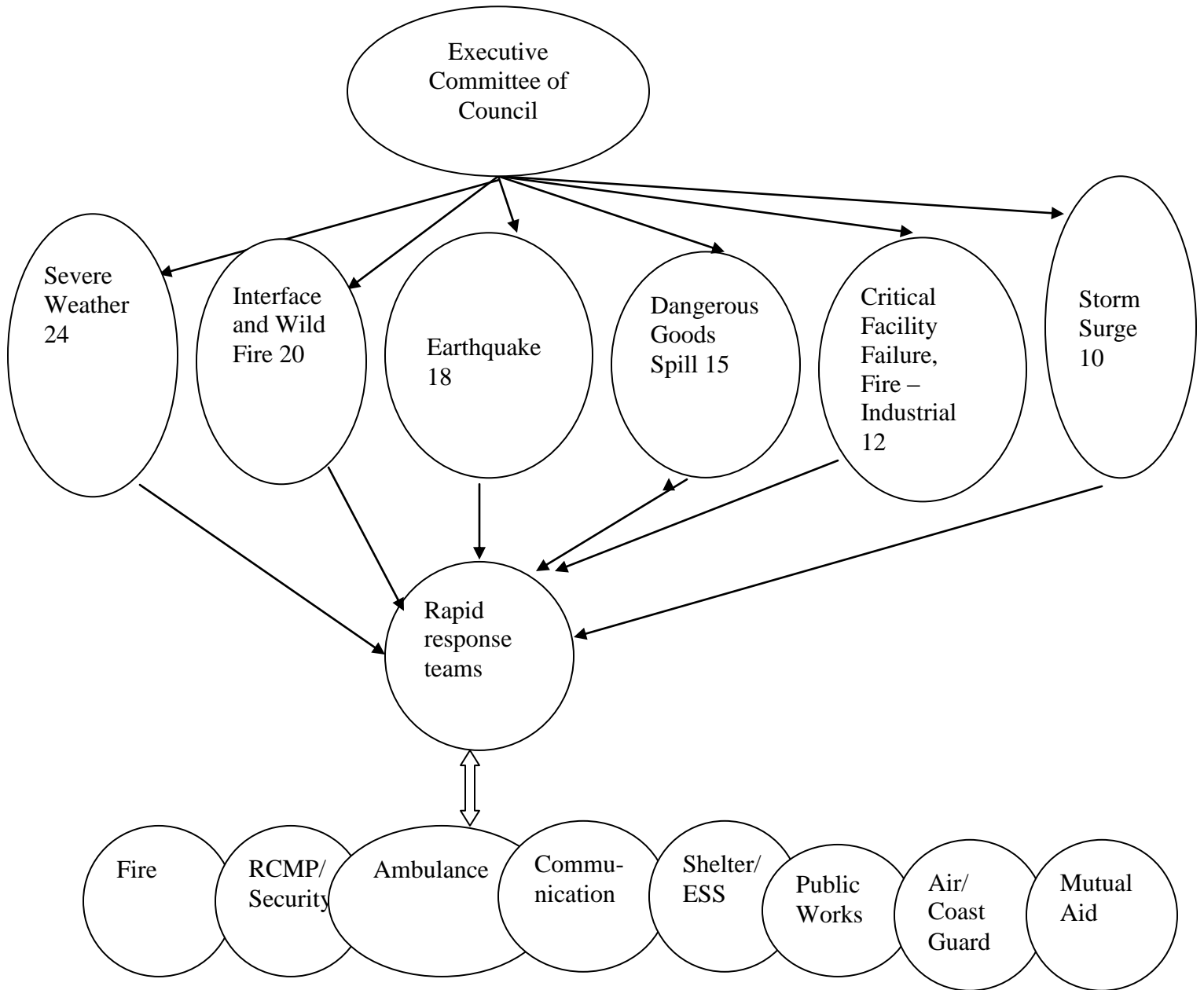
Evacuation planning should provide for both minor evacuations of a limited area and major evacuations affecting a large part of the population. They also must provide for two distinct groups of people: the “population at risk,” and the “host population” who will look after evacuees.

Hazard Risk and Vulnerability Analysis (HRVA)

HRVA is a critical part of every emergency management program and is a requirement mandated by the Local Authority Emergency Management Regulation of the British Columbia Emergency Program Act. The Emergency Planning Committee of the Village completed its HRVA. A summary follows:

Hazard	Index
Severe Weather	24
Interface and Wild Fire	20
Earthquake	18
Dangerous Goods Spill	15
Critical Facility Failure, Fire - Industrial	12
Storm Surge	10
Transport Accident – Road	4
Transport Accident – Marine, Fire – Urban Rural	3
Transport Accident – Air, Tsunami	2

Hazards Risk and Vulnerability Analysis, and Events and Teams Model
(Numbers represent the HRVA index)



Emergencies Identified in Hazard Risk and Vulnerability Analysis (HRVA) and Action Plans

Form an operational point of view, the Village has prepared action plans for each of the eventualities identified in its HRVA. It is recognized that many of these apply across emergencies/ disasters.

Severe Weather

Major Effects

- Disruption of essential services
- Disruption of first responders
- Disruption of business / schools
- Disruption of transportation (road, air and ferry)
- Stranded or missing people
- Disruption of utilities
- Emotional distress
- Food and fuel shortages
- Loss of security

Potential Actions

Responsible Team /Person

Activate Emergency Operations Centre	Mayor (alternate), Council, Emergency Plan Coordinator
Assess the situation	Council, Fire, Ambulance Service
Declare Local State of Emergency if warranted, and issue evacuation alert, warning or order	Mayor (alternate), council, Fire, RCMP
Establish communication lines with the site responders	Council, Communication team, Emergency Program Coordinator
Establish communication line separate from the site responders for media and residents seeking information	Council, Emergency Program Coordinator
If warranted, request assistance from provincial / federal government	Mayor, Emergency Program Coordinator

Assess numbers of deaths, if any, stranded and missing	Council, all agencies, volunteers assigned
Launch search /rescue operations for stranded /missing persons	RCMP coordinate land Search and Rescue
Triage and transport emergency patients	BC Ambulance Services
Provide auxiliary power and heaters	Public Works
Deal with life threatening situations	Fire, Ambulance, volunteers assigned
Clear routes for emergency	Department of Highways, Public Works, RCMP, volunteers
Evaluate the nature and extent of physical damage	Public Works, volunteers assigned
Eliminate hazards from damaged utilities and advise Utilities of priorities for restoration	Public Works, BC Hydro, Telus
Establish perimeters control points and signage for hazardous areas	Public Works, volunteers assigned
Establish reception centre and emergency social services	Emergency social service director volunteers
Make arrangements for collection of food and water and other essentials	Emergency social services director, volunteers assigned
Inspect damaged infrastructure, buildings residences, and begin repair and salvage	Public Works, qualified residents Department of Highways,
Clear catch basins and blocked ditches	Public Works, Department of Highway, volunteers
Begin the process of recovery and request disaster assistance / funding, if required	Mayor, Council, CAO residents

Interface and Wild fires

Major Effects

Deaths
Casualties
Evacuation
Trapped people
Disruption of transportation
Disruption of utilities
Property damage
Public health issues and concerns

Potential Actions	Responsible Team /Person
Activate Emergency Operations Centre	Mayor, alternate, Council, Emergency Plan Coordinator
Assess the situation	Council, Fire, Ambulance Service
Declare Local State of Emergency if warranted, and issue evacuation alert, warning, order	Mayor, alternate, council, Fire, RCMP
If warranted, request assistance from provincial / federal government	Mayor, Council
Establish communication lines with the site responders	Council, Emergency Program Coordinator
Establish communication line separate from the site responders for media and residents seeking information	Council, Emergency Program Coordinator
Fire suppression / rescue	Fire, Ministry of Forests, volunteers
Establish proper jurisdiction	Fire, EOC
Assess numbers of deaths if any, trapped and missing	Council, All agencies, volunteers assigned
Deal with life threatening situations	Fire, Ambulance, volunteers assigned

Clear routes for emergency	Public Works, RCMP, volunteers Department of Highways
Determine supplementary water needs and access	Fire, EOC, Ministry of Forests
Launch rescue operations for trapped / missing persons	RCMP for land Search and Rescue
Assist public with smoke-related respiratory distress	Ministry of Health, BCAS, volunteers
Evaluate the nature and extent of physical damage	Public Works, volunteers assigned
Eliminate hazards from damaged utilities and advise Utilities of priorities for restoration	Public Works, BC Hydro, Telus
Establish perimeters control points	Public Works, volunteers assigned
Establish reception centre and emergency social services	Emergency social services Director volunteers
Make arrangements for collection of food and water and other essentials	Emergency social services Director, volunteers assigned
Inspect damaged infrastructure, buildings residences, and begin repair and salvage	Public Works, qualified residents Utilities, Department of Highways,
Advise residents, if evacuated, when safe to return	Fire, Public Works
Begin the process of recovery and Request disaster assistance / funding	Mayor, CAO, residents

Earthquakes

Canada's largest earthquake (magnitude 8.1) since 1700, occurred on August 22, 1949 off the coast of BC. It occurred on the Queen Charlotte Fault (Canada's equivalent of the San Andreas Fault) - the boundary between the Pacific and North American plates that runs underwater along the west coast of the Queen Charlotte Islands off the west coast of British Columbia.

Major Effects

- Deaths
- Casualties
- Trapped / missing people
- Damage to property
- Damage to roads, bridges, buildings
- Fire, explosions, fire hazards
- Escape of gases
- Flooding
- Land / mudslides / sea surge
- Emotional distress
- Danger to public health
- Evacuation of people and livestock
- Jurisdictional problems

Potential Actions	Responsible Team /Person
Activate Emergency Operations Centre	Mayor, alternate, Council, Emergency Plan Coordinator
Assess the situation	Council, Fire, Ambulance Service
Declare Local State of Emergency if warranted, and issue evacuation alert, warning, order	Mayor, alternate, council, Fire, RCMP
If warranted, request assistance from provincial / federal government	Mayor, EPC, Council
Establish communication lines with the site responders	Council, communications team Emergency Program Coordinator
Establish communication line separate from the site responders for media and residents seeking	Council, Emergency Program Coordinator

information

Assess numbers of deaths if any, trapped and missing	Council, all agencies, volunteers assigned
Deal with life threatening situations	Fire, Ambulance, volunteers assigned
Clear routes for emergency	Public Works, RCMP, volunteers Department of Highways
Launch rescue operations for trapped / missing persons	RCMP for land Search and Rescue
Evaluate the nature and extent of physical damage	Public Works, volunteers assigned
Eliminate hazards from damaged utilities and advise Utilities of priorities for restoration	Public Works, BC Hydro, Telus
Fire suppression / rescue	Fire, RCMP
Deal with dangerous goods spills	Fire, Public works,
Establish perimeters control points and signage for hazardous areas	Public Works, volunteers assigned
Establish reception centre and emergency social services	Emergency social services Director volunteers
Make arrangements for collection of food and water and other essentials	Emergency social services director, volunteers assigned
Inspect damaged infrastructure, buildings residences, and begin repair and salvage	Public Works, qualified residents Utilities, Department of Highways,
Begin the process of recovery and Request disaster assistance / funding	Mayor, Council, CAO residents

Dangerous Goods Spill

Major Effects

Hazards to people and livestock
Explosion and fire
Deaths
Casualties
Contamination of soil and water
Disruption of business
Disruption of transportation
Evacuation

Potential Actions	Responsible Team /Person
Activate Emergency Operations Centre	Mayor, alternate, Council, Emergency Plan Coordinator
Assess the situation	Council, Fire, Ambulance Service
Declare Local State of Emergency if warranted, and issue evacuation alert, warning, order	Mayor, alternate, council, Fire, RCMP
If warranted, request assistance from provincial / federal government	Mayor, EPC, Council
Establish communication lines with the site responders	Council, communications team Emergency Program Coordinator
Establish communication line separate from the site responders for media and residents seeking information	Council, Emergency Program Coordinator
Contact Emergency Spill line 1-800-889-8852 (Marine). 1-800-663-3456 (Land) Fire suppression / rescue	Fire, RCMP, DFO, Coast Guard Ministry of Environment Fire, volunteers
Secure site for subsequent investigation	RCMP, Security
Determine substance spilled and possible	Fire, RCMP, CANUTEC

effects

Assess numbers of deaths if any, trapped and missing	Council, All agencies, volunteers assigned
Advise EMBC	EOC
Deal with life threatening situations	Fire, Ambulance, volunteers assigned
Clear routes for emergency	Public Works, RCMP, volunteers Department of Highways
Eliminate potential ignition /poisonous sources	Fire, Hydro, RCMP
Contain spills, protect sewer and drainage system	Fire, Public Works
Launch rescue operations for trapped / missing persons	RCMP for land Search and Rescue
Evaluate the nature and extent of physical damage	Public Works, volunteers assigned
Establish reception centre and emergency social services	Emergency social services director volunteers
Make arrangements for collection of food and water and other essentials	Emergency social services director, volunteers assigned
Begin the process of recovery and recover cost	Mayor, CAO, Council residents

Industrial Critical Facility Failure, Fire

Major Effects

Deaths
Casualties
Damage to property
Sudden hospital requirements
Disruption of transportation and communication
Explosions and other hazards
Collapse of buildings
Disruption of utilities
Evacuation

Potential Actions	Responsible Team /Person
Activate Emergency Operations Centre	Mayor, alternate, Council, Emergency Plan Coordinator
Assess the situation	Council, Fire, Ambulance Service
Declare Local State of Emergency if warranted, and issue evacuation alert, warning, order	Mayor, alternate, council
If warranted, request assistance from provincial / federal government	Mayor, EPC, Council
Establish communication lines with the site responders	Council, Communications team Emergency Program Coordinator
Establish communication line separate from the site responders for media and residents seeking information	Council, Emergency Program Coordinator
Assess numbers of deaths if any, trapped and missing	Council, All agencies, volunteers assigned
Deal with life threatening situations	Fire, Ambulance, volunteers assigned
Secure the disaster scene for subsequent investigation	Fire, RCMP

Clear routes for emergency	Public Works, RCMP, volunteers Department of Highways
Establish traffic control	RCMP, Security
Fire suppression / rescue	Fire, volunteers
Launch rescue operations for trapped / missing persons	Fire, volunteers
Evaluate the nature and extent of physical damage	Public Works, volunteers assigned
Eliminate hazards from damaged utilities and advise Utilities of priorities for restoration	Public Works, BC Hydro, Telus
Establish perimeters control points and signage for hazardous areas	Public Works, volunteers assigned
Establish reception centre and emergency social services	Emergency social services director volunteers
Make arrangements for collection of food and water and other essentials	Emergency social services director, volunteers assigned
Inspect damaged infrastructure, buildings residences, and begin repair and salvage	Public Works, qualified residents, Hydro, Department of Highways,
Begin the process of recovery and request disaster assistance / funding	Mayor, CAO, Council residents

Storm surge

Major Effects

Deaths
Casualties
Trapped and Missing Persons
Property damage
Evacuations
Health Issues
Damage to water and sewer and drainage systems

Potential Actions	Responsible Team /Person
Activate Emergency Operations Centre	Mayor, alternate, Council, Emergency Plan Coordinator
Assess the situation	Council, Fire, Ambulance Service
Declare Local State of Emergency if warranted, and issue evacuation alert, warning, order	Mayor, alternate, council
If warranted, request assistance from provincial / federal government	Mayor, EPC, Council
Establish communication lines with the site responders	Council, Communication team, Emergency Program Coordinator
Establish communication line separate from the site responders for media and residents seeking information	Council, Emergency Program Coordinator
Assess numbers of deaths if any, trapped and missing	Council, All agencies, volunteers assigned
Launch rescue operations for trapped / missing persons	Fire, RCMP for land Search and Rescue
Deal with life threatening situations	Fire, Ambulance, volunteers assigned
Clear routes for emergency	Public Works, RCMP, volunteers

Department of Highways

Evaluate the nature and extent of physical damage	Public Works, volunteers assigned
Eliminate hazards from damaged utilities and advise Utilities of priorities for restoration	Public Works, BC Hydro, Telus
Fire suppression / rescue	Fire, volunteers
Establish perimeters control points and signage for hazardous areas	Public Works, volunteers assigned
Establish reception centre and emergency social services	Emergency social services director volunteers
Make arrangements for collection of food and water and other essentials	Emergency social services director, volunteers assigned
Inspect damaged infrastructure, buildings residences, and begin repair and salvage	Public Works, qualified residents Hydro, Department of Highways,
Begin the process of recovery and Request disaster assistance / funding	Mayor, CAO, Council, residents

Transport Accident - Road

Major Effects

Deaths
Casualties
Explosion and fire
Disruption of transportation
Disruption of utilities
Evacuation of people
Escape of hazardous materials
Danger to public health

Potential Actions	Responsible Team /Person
Activate Emergency Operations Centre	Mayor, alternate, Council, Emergency Plan Coordinator
Assess the situation	Council, Fire, Ambulance Service, Department of Highways if applicable
Declare Local State of Emergency if warranted, and issue evacuation alert, warning, order	Mayor, alternate, council
If warranted, request assistance from provincial / federal government	Mayor, EPC, Council
Establish communication lines with the site responders	Council, Communication team, Emergency Program Coordinator
Establish communication line separate from the site responders for media and residents seeking information	Council, Emergency Program Coordinator
Secure disaster scene for subsequent investigation	Fire, RCMP, Dept. of Highways if applicable
Assess numbers of deaths if any, trapped and missing	Council, All agencies, volunteers assigned
Deal with life threatening situations	Fire, Ambulance, volunteers assigned

Clear routes for emergency	Public Works, RCMP, volunteers Department of Highways if applicable
Triage, treatment and transport of casualties	BCAS, EOC
Launch rescue operations for trapped / missing persons	Fire, volunteers
Eliminate hazards from damaged utilities and advise Utilities of priorities for restoration	Public Works, BC Hydro, Telus
Fire suppression / rescue	Fire, volunteers assigned
Deal with dangerous goods spills	Fire, Public works, CANUTEC for info, Emergency Spill line for reporting & assistance
Begin repair and salvage	Ministry of Highways if applicable O'Brien Road & Bridge, Public Works
Establish reception centre and emergency social services	Emergency social services director volunteers
Make arrangements for collection of food and water and other essentials	Emergency social services director, volunteers assigned
Inspect damaged infrastructure, buildings residences, and begin repair and salvage	Public Works, qualified residents, Hydro, Department of Highways,
Begin the process of recovery and request disaster assistance / funding	Mayor, CAO, Council residents

Transport Accident – Marine
***Federal Government has the lead on open water incidents**

Major Effects

Soil, water and shoreline pollution
 Damage to marine and wildlife
 Damage to property
 Fire and explosion
 Health hazards
 Evacuation of people and livestock
 Damage to sewer and drainage systems

Potential Actions	Responsible Team /Person
Activate Emergency Operations Centre	Mayor, alternate, Council, Emergency Plan Coordinator
Assess the situation	Council, Fire, Ambulance Service
If warranted, request assistance from provincial / federal government	Mayor, Council, EMBC
Establish communication lines with the site responders	Council, communication team, Emergency Program Coordinator
Establish communication line separate from the site responders for media and residents seeking information	Council, Emergency Program Coordinator
Determine type of product and quantity spilled	Coast Guard, Fire, Public Works, volunteers
Assess dangers of fire, explosion	Fire, Coast Guard
Stop source of flow and contain spill	Coast Guard, Fire, Public Works
Determine availability of spiller to undertake clean-up	Coast Guard
Determine Federal, Provincial jurisdiction	EOC, EMBC

Determine resources required, request	EOC
Assess health environmental hazards assistance, advise EMBC	EOC, Ministry of Health, EMBC
Advise EMBC and determine resources required and request assistance	EMBC, Emergency Coordinator
Complete containment and recovery of Spilled material	Coast Guard, Spiller, Public Works
Dispose of recovered materials and debris	Coast Guard, Spiller, Public Works
Restore spill site	Coast Guard, spiller, Public Works
Assess numbers of deaths if any, trapped and missing	Council, All agencies, volunteers assigned
Launch rescue operations for trapped / missing persons	Joint Rescue Coordination Centre (JRCC)
Deal with life threatening situations first	Fire, Ambulance, volunteers assigned
Fire suppression / rescue	Fire, volunteers
Establish reception centre and emergency social services	Emergency social services director volunteers
Make arrangements for collection of food and water and other essentials	Emergency social services director, volunteers assigned
Begin the process of recovery and request disaster assistance / funding if needed, cost recovery	Mayor, CAO, Council residents

Transport Accident – Air

Major Effects

Casualties
 Deaths
 Explosion and fire
 Disruption of traffic
 Disruption of utilities
 Evacuation of people
 Special problems arising from the incident

Potential Actions	Responsible Team /Person
Activate Emergency Operations Centre	Mayor, alternate, Council, Emergency Plan Coordinator
Assess the situation	Council, Fire, Ambulance Service
Declare Local State of Emergency if warranted, and issue evacuation alert, warning, order	Mayor, alternate, council
Establish communication lines with the site responders	Council, Communications team, Emergency Program Coordinator
Establish communication line separate from the site responders for media and residents seeking information	Council, Emergency Program Coordinator
Secure disaster scene for subsequent Investigation	RCMP, Security, Transportation Safety Board
Traffic and crowd control, and clear emergency routes	RCMP, Security
Evacuate surrounding area if necessary	RCMP, Security
Triage and evacuation of casualties	RCMP, BCAS, Search and Rescue
Assess numbers of deaths if any, trapped	Council,

and missing	All agencies, volunteers assigned
Arrange temporary morgue and removal of deceased	RCMP, Coroner
Deal with life threatening situations first	Fire, Ambulance, volunteers assigned
Fire suppression / rescue	Fire, volunteers
Hazard elimination from damaged utilities	BC Hydro, Telus, Public Works
Establish reception centre and emergency social services	Emergency social services director volunteers
Make arrangements for collection of food and water and other essentials	Emergency social services director, volunteers assigned

Tsunami

Major Effects

Deaths
Casualties
Explosion and fire
Disruption of transportation
Disruption of utilities
Loss of vital community
Special problems arising from the incident

Potential Actions	Responsible Team /Person
Activate Emergency Operations Centre	Mayor, alternate, Council, Emergency Plan Coordinator
Assess the situation	Council, Fire, Ambulance Service
Declare Local State of Emergency if warranted, and issue evacuation alert, warning, order	Mayor, alternate, council Fire, RCMP
Establish communication lines with the site responders	Council, communications team, Emergency Program Coordinator
Establish communication line separate from the site responders for media and residents seeking information	Council, Emergency Program Coordinator
If warranted, request assistance from provincial / federal government	Mayor, EPC, Council
Assess numbers of deaths if any, trapped and missing	Council, All agencies, volunteers assigned
Deal with life threatening situations	Fire, Ambulance, volunteers assigned
Clear routes for emergency	Public Works, RCMP, volunteers Department of Highways
Launch rescue operations for trapped /	Fire, Search and Rescue

missing persons

Evaluate the nature and extent of physical damage	Public Works, volunteers assigned
Eliminate hazards from damaged utilities and advise Utilities of priorities for restoration	Public Works, BC Hydro, Telus
Fire suppression / rescue	Fire
Establish perimeters control points and signage for hazardous areas	Public Works, volunteers assigned
Establish reception centre and emergency social services	Emergency social services director, volunteers
Make arrangements for collection of food and water and other essentials	Emergency social services director, volunteers assigned
Inspect damaged infrastructure, buildings residences, and begin repair and salvage	Public Works, qualified residents, Hydro, Department of Highways,
Begin the process of recovery and Request disaster assistance / funding	Mayor, CAO, Council residents

Tsunami

Tsunamis are most often generated by earthquake-induced movement of the ocean floor. Landslides, volcanic eruptions, and even meteorites can also generate a tsunami. If a major earthquake is felt, a tsunami could reach the beach in a few minutes, even before a warning is issued. Areas less than 25 feet above sea level and within one mile of the shoreline are at greatest risk. Most deaths caused by a tsunami are because of drowning. Associated risks include flooding, contamination of drinking water, fires from ruptured tanks or gas lines, and the loss of vital community. They can reach a height of more than 100 feet and speed of 800 kilometers. However, waves that are 10 to 20 feet high can be very destructive and cause many deaths or injuries.

The Village of Port Clements is a low-hazard and risk-area for tsunami as it does not lie on the outside coast of Haida Gwaii. The Village has installed tsunami zone and evacuation route signs in strategic locations. As part of the BC Tsunami Preparedness the local school children prepared the document “Tsunami Preparedness by Grades 3 and 4 Port Elementary 2006.” In addition, in 2013 the Village created a pamphlet called Tsunami 101 which highlighted the critical evacuation areas within the community. This brochure was mailed to all households.

Tsunami alerts will be issued to all local authorities of the endangered communities by Emergency Management BC (EMBC) Coordination Centre. These alerts will be issued to the Village Office, the Village Chief Administrator, and the Emergency Program Coordinator.

Tsunami Notification Procedure

When an earthquake occurs in the area surrounding the Pacific Ocean, the Pacific Tsunami Warning Center will evaluate the threat of tsunami and issue a message to pre-identified stake holders in countries surrounding the Pacific based on the following definitions.

Tsunami Warning

A tsunami warning is issued when a potential tsunami with significant widespread inundation is imminent or expected. Warnings alert the public that widespread, dangerous coastal flooding accompanied by powerful currents is possible and may continue for several hours after arrival of the initial wave. Warnings also alert emergency management officials to take action for the entire tsunami hazard zone. Appropriate actions to be taken by local officials may include the evacuation of low-lying coastal areas, and the repositioning of ships to deep waters when there is time to safely do so. Warnings may be updated, adjusted geographically, downgraded, or canceled. To provide the earliest possible alert, initial warnings are normally based only on seismic information.

Tsunami Advisory

A tsunami advisory is issued due to the threat of a potential tsunami which may produce strong currents or waves dangerous to those in or near the water. Coastal regions historically prone to damage due to strong currents induced by tsunamis are at the greatest risk. The threat may continue for several hours after the arrival of the initial wave, but significant widespread inundation is not expected for areas under an advisory. Appropriate actions to be taken by local officials may include closing beaches, evacuating harbors and marinas, and the repositioning of ships to deep waters when there is time to safely do so. Advisories are normally updated to continue the advisory, expand/contract affected areas, upgrade to a warning, or cancel the advisory.

Tsunami Watch

A tsunami watch is issued to alert emergency management officials and the public of an event which may later impact the watch area. The watch area may be upgraded to a warning or advisory - or canceled - based on updated information and analysis. Therefore, emergency management officials and the public should prepare to take action. Watches are normally issued based on seismic information without confirmation that a destructive tsunami is underway.

Tsunami Information Statement

A tsunami information statement is issued to inform emergency management officials and the public that an earthquake has occurred, or that a tsunami warning, watch or advisory has been issued for another section of the ocean. In most cases, information statements are issued to indicate there is no threat of a destructive tsunami and to prevent unnecessary evacuations as the earthquake may have been felt in coastal areas. An information statement may, in appropriate situations, caution about the possibility of destructive local tsunamis. Information statements may be re-issued with additional information, though normally these messages are not updated. However, a watch, advisory or warning may be issued for the area, if necessary, after analysis and/or updated information becomes available.

Warning Cancellation

Indicates the end of a damaging tsunami threat. A cancellation is usually issued after an evaluation of sea level data confirms that a destructive tsunami will not impact the warned area.

In British Columbia, Emergency Management BC (EMBC) is the first line of contact. EMBC then sends out an automated notification via pagers, cell phones and emails to key stakeholders within the province. If an alert or warning is issued, notification is sent within 10 seconds. BCAS is a key stakeholder and

EMBC has a list of key personnel within BCAS who receive notification. All the dispatch centers, Executive Directors, Operations Directors and the BCAS Emergency Coordinator are on the key personnel list.

When a Notification is Sent the Following Procedure Will Apply:

Tsunami Information Statement

No action required: This may be upgraded to a Watch, Advisory or Warning. This is for information only. Contact your CAO if you have questions or concerns.

Tsunami Watch, Advisory or Warning

Action Required:

If a tsunami is expected to arrive in less than one hour and you are in a potential flood area, immediately evacuate yourself and your families to your designated community evacuation areas. This may be upgraded or downgraded.

EMBC Office Notifies:

- ☐ Ruby Decock (Acting CAO) 250-557-4376
- ☐ Aaron Cunningham (Emergency Coordinator) 250-557-2009
- ☐ Masset RCMP 250-626-3991

At the time of call Emergency personnel will call each other to confirm receipt of the notification and call the following responders immediately:

Craig Beachy (Fire Chief)	250-557-4421
Sean O'Donoghue (Public Works)	250-557-2424
BC Ambulance	1-800-461-9911
Jay Ooishi (Public Works)	250-557-4660

Mayor and Council

Urs Thomas	250-557-4325
Brigid Cumming	250-557-4252
Doug Daugert	250-557-2025
Elizabeth "Betty" Stewart	250-557-4760
Charleen O'Brien Anderson	250-557-4501
Verena Gibbs Principal	250-626-6026 or 250-557-4333

Course of Action:

- ☐ Determine if evacuation is required.
- ☐ If evacuation is not required, information will continue to be shared between local authorities, Fire, Police BCAS, etc
- ☐ Post notices at Beaches and Marinas immediately informing public of the potential threat.
- ☐ Notify Fire department to sound alarm and send trucks with sirens and loudspeaker to notify all residents of evacuation
- ☐ Public Works staff to notify all boat owners and dwellers of the threat.
- ☐ As per attached "Schedule A" of persons in immediate risk delegate phone out for immediate response should an evacuation be required

If an evacuation is required the following will apply:

Proceed to the appropriate Alert based on the time a Tsunami wave is expected to arrive.

- ☐ Alert 2- Evacuation is expected in 6 - 18 hours. Prepare as necessary for evacuation, continue to establish communication with all stakeholders, gather important information from all sources, and verify. At 6 hrs move to Alert 1
- ☐ Alert 1- Evacuation is expected in less than 6 hours. Prepare to assist with evacuation, if necessary, ensuring you are still response capable.

WEB SITES for information

<http://ptwc.weather.gov/>
<http://projectdisaster.com/?p=4187>
<http://wcatwc.arh.noaa.gov/index.php>
http://www.weatheroffice.gc.ca/city/pages/bc-82_metric_e.html

Please note the gathering place for the Community is the **Port Clements GYM (or Senior's Room depending on number of residents responding)**.

Please ensure you have a key prior to going to the gathering place.

Emergency responders will gather at the **Fire Hall** and gather supplies to take to the gym.

Emergency Plan – Child Care Worker Role

The Emergency Planning Committee members had identified Child Care for emergency response personnel as a priority in an emergency response situation. This document identifies the circumstances and expectations in regards to child care for the Village of Port Clements Emergency responders. The Emergency Planning committee has an agreement with volunteer Colleen Beachy to provide short term child care in the Playschool room at the Multi-purpose building in the case of an extended emergency response. For this policy this means that Emergency responders will be able to bring their children less than 13 years of age to the Playschool room when responding to an emergency **WHERE** the Village of Port Clements Emergency plan has been activated. To be clear, this service is not in effect any time ambulance or fire fighters are called to a scene – this is specifically for when the Emergency Operations Centre has been activated. When the EOC has been activated Colleen Beachy will respond to the Playschool room to accept children while responders are actively involved in their duties. The responders are responsible to have at least two names and phone numbers (preferably three) that Colleen can contact for longer term care arrangements. This service is strictly to provide short term care while alternate care is being arranged by Colleen or her designate. There will be a form to sign prior to leaving the child in care.

Local Business Emergency Preparedness

Business	communic- ation Equipment	Equipment	Tools	Food & Supplies	Special Training	First Aid Supplies	Phone #'s
C&C Beachy	YES	Backhoe, Dump Truck, Boat	Yes	N/A	N/A	N/A	250-557-4421
Eaglecrest	YES	Skidder, boat, diver	Yes	N/A	RN, OFA 3	Yes	250-557-4541
Angela's	NO	Diesel Genset	No	Propane	N/A	Level 1 Kit	250-557-2003
Infinity West	YES	Various incl. Marine	Yes	N/A	Yes	Yes	250-557-4249
Al Condrotte	YES	Loader, Dump Truck	Yes	N/A	N/A	N/A	250-557-4257
Derex Equipment	NO	Flat Deck, Excavator	Yes	N/A	N/A	N/A	250-557-9328
O'Brien's	YES	Various, incl. boats	Yes	N/A	Yes	Yes	250-557-4282
School	NO	Bus	N/A	Limited	N/A	Yes	
D & E Towing	YES	Various, incl. Boats	Yes	N/A	Yes	Yes	250-557-4222
Bayview Market	NO	Supplies	N/A	Food Supplies	N/A	N/A	250-557-4331
Cedarview Church	NO	Bus	N/A	Limited	N/A	N/A	250-557-4508

The Village of Port Clements Resources

- 1 - Honda 5000 Generator
- 2 - Flashlights
- 1 - First Aid Kit
- 2 - Blankets
- 20- Gallons 12% sodium hydrochloride (chlorine for water) can be used for disinfectant
- 1 - Pressure washer
- 3 - 50' garden hoses
- 1 - Honda suction pump
- Various pvc/abs steel fittings and pipe
- Assorted sheets of plywood/lumber
- Oil pads and Boom for oil spill
- 1 - AM/FM radio
- Assorted tools
- 1 - Come along
- Electrician cable
- Water test kit
- Various size tarps
- Power saw
- Nails/Screws
- 1- Metal detector
- 1- Steel storage shelves with lockable door
- Shovels/Rakes
- 1- Tractor
- Back up generator to power water system and fire hall
- Emergency rations in Fire Hall

- 1- SAT Phone

Emergency equipment stored in School Gym

- 10 - foam sleeping pads
- 8 - backpacks
- 8- tents
- 50 - fleece blankets
- 1 - first aid kit
- 1- Coleman stove plus several large cooking pots
- 10 - flashlights
- 20- emergency blankets
- Large bin with gloves and hats of various sizes

Inventory of Comfort Kits stored in totes in EOC

- 6 - Blankets (3 in council chambers)
- 4 - First aid kits (1 in council chambers)
- 20 - Toothbrushes
- 6 - Toothpaste
- 14- Bars of hand soap
- 8- Containers of female hygiene products
- 60 - Rescue sheets
- 4- Boxes of large Ziploc bags
- 5- 5pk large candles
- 4- Pair gloves
- 60 - 30m Yellow rope (100')
- 10- Safety vests
- 2- Large bottles of bleach
- 5- Flashlights with batteries
- 2- Whistles
- 1- Am/FM radio
- 2- Boxes of wooden matches
- 1- Megaphone
- Assortment of freeze dried comfort food includes
- Macaroon cookies
- Fudge brownies
- Blueberry yogurt bites
- Vanilla yogurt bites
- Banana slices
- Granny Smith apple bits
- Strawberry slices
- Neapolitan ice cream bits

Fuel Storage Tanks in Port Clements I

December 2017

Location	Type	Size	Owner
36 Cedar West	Propane	2 X 2000 lbs	Multiplex
274 Bayview Drive	Diesel	500 gals	C & C Beachy
274 Bayview Drive	Gasoline	500 gals	C & C Beachy
270 Bayview Drive	Propane	1000 lbs	Randy O'Brien
268 Bayview Drive	Propane	1000 lbs	Randy O'Brien
262 Bayview Drive	Propane	1000 lbs	Sam & June Pullano
242 Bayview Drive	Propane	500 lbs	Dennis Reindel
197 Bayview Drive	Propane	500 lbs	Jean Horrocks
154 Bayview Drive	Propane	1500lbs	Tiffany & Daniel Scholey
148 Bayview Drive	Propane	1500 lbs	Alberta McNaught
153 Bayview Drive	Propane	1000 lbs	N. Ian Gould
120 Bayview Drive	Propane	1500 lbs	Community Hall
85 Bayview Drive	Propane	2000 lbs	Bayview Market
40 Bayview Drive	Propane	500 lbs	Telus
1 May Street	Propane	1500 lbs	Rental
Froese's Trailer Park	Propane	500 lbs	Unknown
Froese's Trailer Park	Propane	500 lbs	Unknown
Froese's Trailer Park	Propane	500 lbs	Unknown
Froese's Trailer Park	Diesel	500 lbs	Unknown
109 Bayview Drive	Propane	500 lbs	Don & Lorrette Smillie
2 Grouse Street Motel	Propane	1500 lbs	Golden Spruce
211 Grouse Street	Gasoline	2 x 5000 gals	Angela's Place -- Social Café & Fuel Station
Firehall	Propane	500 lbs	

Fuel Storage Tanks in Port Clements II

December 2017

Location	Type	Size	Owner
211 Grouse Street	Diesel	5000 gals	Angela's Place -- Social Café & Fuel Station
5 Grouse Street Mechanical	Diesel	5000 gals	Beachy
110 Industrial Park Road Enterprises	Diesel	500 gals	Abfam
110 Industrial Park Road Enterprises	Propane	500 gals	Abfam
400 Industrial Park Road Lodge	Propane	1500 lbs	Kumdis River also diesel & boat gas
180 Highway 16	Diesel	2 x 5000 gals	O'Brien's
180 Highway 16	Gasoline	2 x 5000 gals	O'Brien's
2 Ryland Road	Propane	1500 lbs	Paul Waring
12 Park Street	Propane	1500lbs	Health Clinic
190 Bayview	Propane	500 lbs	Rental
26 Park Street	Propane	500 lbs	John Cummings
30 Park Street	Propane	1500 lbs	Dale Lore
32 Park Street	Propane	1500 lbs	Dale Stevens
9 Tingley Street	Propane	1500 lbs	Janice Sandbridge
15 Tingley Street	Propane	1500 lbs	Pat Johnston
17 Tingley Street	Propane	1500 lbs	Lisa Gyorgy
44 Tingley Street	Propane	1500 lbs	Ivan Campbell
46 Tingley Street	Propane	1000 lbs	Unknown
34 Yakoun Street	Propane	1500 lbs	Busshoff
Outlying Area: 60968 Highway 16	Propane	500 lbs	David Unsworth
Outlying Area: 60543 Highway 16	Propane	500 lbs	Michael Ahern
20 Tingley Street	Propane	1000 lbs	Petitpas

- ☐ **Food** that won't spoil, such as canned food, energy bars and dried foods (remember to replace the food and water once a year)
- ☐ **Manual can opener**
- ☐ **Flashlight and batteries**
- ☐ **Candles and matches or lighter** (remember to place candles in sturdy containers and to put them out before going to sleep)
- ☐ **Battery-powered or wind-up radio** (and extra batteries)
- ☐ **First aid kit**
- ☐ Special items such as **prescription medications, infant formula** and **equipment for people with disabilities**
- ☐ **Extra keys** for your car and house
- ☐ Some **cash** in smaller bills, such as \$10 bills (travellers cheques are also useful) and change for payphones
- ☐ A copy of your [emergency plan](#) including **contact information**

1.1.1.1.2 Recommended additional kit supplies

It is always a good idea to have extra supplies on hand. Here are some recommendations:

- ☐ A change of clothing and footwear for each household member
- ☐ Sleeping bag or warm blanket for each household member
- ☐ A whistle (in case you need to attract attention)
- ☐ Garbage bags for personal sanitation



1.1.1.1.3 The basic car kit should include the following items:

- ☐ **Food** that won't spoil, such as energy bars
- ☐ **Water**
- ☐ **Blanket**
- ☐ **Extra clothing** and shoes
- ☐ **Candle** in a deep can and **matches**
- ☐ **First aid kit** with seatbelt cutter
- ☐ **Warning light** or road flares
- ☐ **Small shovel, scraper and snowbrush**
- ☐ List of **contact numbers**

1.1.1.1.4 Recommended additional kit supplies

It is always a good idea to have extra supplies on hand. Here are some recommendations:

- ☐ Sand, salt or cat litter
- ☐ Antifreeze/ windshield washer fluid
- ☐ Tow rope, jumper cables
- ☐ Fire extinguisher
- ☐ Roadmaps, whistle and flashlight

Safety tip: Learn about first aid. You could save a life.

Along with making emergency plans and preparing an emergency kit, knowing first aid could save a life. Contact your local Canadian Red Cross or St. John Ambulance to find out about first aid courses offered in your area.

SCHEDULE A

Account Number	Name	Home Phone	House Number	Street
20080070	BLISS, MARILYN	250-557-8548	215	BAYVIEW DR
20027050	TOM STEWART	VACANT LOT	6	BAYVIEW DR
20036040	ALLEN, MIKE	250-557-9311	53	BAYVIEW DR
20030160	BROOKS, CHERI	250-557-4448	39	BAYVIEW
20051160	SCHOLEY, DAN & TIFFANY	250-626-7321	154	BAYVIEW DR
20043040	CROFT, LEAH	250-557-4495	72	BAYVIEW
20036100	BELL, OLIVER/RONDA	250-557-4759	65	BAYVIEW DR
20036110	BELL, OLIVER/RONDA	250-557-4759	67	BAYVIEW DR
20050130	BELLIS, DANIEL	250-557-4409	174	BAYVIEW DR
20053020	HAMMOND, PAUL	250-557-4225	141	BAYVIEW DR
20054000	CEDARVIEW PENTECOSTALCHURCH	250-557-4508	161	BAYVIEW DR
20045040	SMILLIE, DONALD/LORETTE	250-557-4614	109	BAYVIEW DR
20036070	CONDROTTE, ALAN	250-557-4257	59	BAYVIEW DR
20030170	DAUGERT, DOUGLAS	250-557-2025	41	BAYVIEW DR
20026060	KIDD, ROB & DANIELLE	250-557-9337	4	BAYVIEW DR
20053130	DECOCK HOLDINGS LTD	250-557-4440	117	BAYVIEW DR
20053080	DECOCK, ANNE	250-557-4445	133	BAYVIEW DR
20044070	DELG ENTERPRISES LTD	250-557-4331	85	BAYVIEW DR
20055150	FLEMING, AMBER	250-557-2022	175	BAYVIEW DR
20052010	DENNIS, JAMIE	250-557-2048	126	BAYVIEW DR
20025050	ERNST, KENNETH	250-557-2004	3	BAYVIEW DR
20052020	DECOCK, DOUG	VACANT LOT	124	BAYVIEW DR
20028000	MORRIS, GREGORY PARK/DEREK JOHN	250-557-2456	5	BAYVIEW DR
20055170	FJAAGESUND, MARTIN/HARRIETT	250-557-4545	171	BAYVIEW DR
20030020	GAJDACSI, LINDA	250-557-8508	9	BAYVIEW DR
20054110	GOULD, (NORMAN) IAN	250-557-4665	149	BAYVIEW DR
20051130	HAMPTON, SUSAN – RENTAL ALBERTA & MIKE MACNAUGHT	250-557-4551	148	BAYVIEW DR
20055035	HORROCKS, JEAN	250-557-4268	199	BAYVIEW DR
20053112	JOHNSON, G.S.	250-557-4475	125	BAYVIEW DR
20051110	LOWRIE, BRYAN/ADELIA	250-557-4704	146	BAYVIEW DR
20050221	POTTINGER/BULL, DAVID/CHRISTINA MARIE	250-557-8576	194	BAYVIEW DR
20046040	MELNEY, PAUL	250-557-4319	90	BAYVIEW DR
20043070	BLAIS, HARMONIE	250-557-9359	76	BAYVIEW DR
20055010	NYEHOLT, RICHARD/ELAINE	250-557-2002	201	BAYVIEW DR
20055190	OLASON, KRISTUN SALLY	250-557-9355	60	BAYVIEW DR
20055190	BROOKFIELD, PETER	250-557-9355	60	BAYVIEW DR
20046060	ORMBRAK, MERCY	250-557-4340	94	BAYVIEW DR
20036020	ALLEN, MICHAEL	250-557-9311	49	BAYVIEW DR
20050180	ROBINSON, DONALD/EVELYN	250-557-9328	184	BAYVIEW DR
20055100	SCHECK, ROWENA	250-557-4351	187	BAYVIEW DR

20080040	SCOTT, GORDON BRENT	250-557-4482	211	BAYVIEW DR
20046080	KUPP, ADELE	250-557-9355	100	BAYVIEW DR
20045090	SMILLIE, DONALD/LORETTE	250-557-4614	97	BAYVIEW DR
20045090	SMILLIE, DONALD/LORETTE	250-557-4614	97	BAYVIEW DR
20031070	STANDBRIDGE, MARY	250-557-4586	12	BAYVIEW DR
20045080	KUPP, ADELE	250-557-9355	101	BAYVIEW DR
20050220	WARD/PETERSON, DARLENE MYRIA/MICHAEL ALLAN	UNKNOWN	192	BAYVIEW DR
20051090	UNKNOWN (NEW OWNER: PAPER WORK NOT IN YET)	UNKNOWN	140	BAYVIEW DR
20051100	JEAN PIERRE AUDET – SYDNEY NAKKEN	250-557-2422	142	BAYVIEW DR
20051140	THOMSON, HARRY	250-557-4678	150	BAYVIEW DR
20055510	WALKER/RYLAND, JESSE/TAMMY	250-557-2495	2A	BAYVIEW DR
20055520	WALKER/RYLAND, JESSE/TAMMY	250-557-2495	2	BAYVIEW DR
20055130	RILEY, JOSEPH	250-557-4696	179	BAYVIEW DR
20060090	CHIPMAN, JARED	UNKNOWN	250	BAYVIEW DR
20029010	BLAIR, BRIAN	250-557-4566	17	WATER DRIVE
20027061	HANN, MARY & WAYNE	709-638-2306	7	DYSON ST
20031020	BRAGG, PHYLLIS	250-557-4358	6	DYSON ST
20027080	CHEER, PENNY	250-557-4632	5	DYSON ST
20031010	WARING, PAUL: RENTAL TO UTTENDORFER, ALYSHA	250-557-4480	2	DYSON ST
20055440	SANFORD, GREGORY MILES	250-557-5805	5	FROESE SUBDIV RD
20055480	MUNRO, WELDON & PENELOPE	250-557-4230	9	FROESE SUBDIV RD
20055470	MOULD, JAMES	250-557-4266	8	FROESE SUBDIV RD
20055410	FROESE, FLORIDA	250-557-4249	2	FROESE SUBDIV RD
20055420	MELNEY, TAMMY – RENTAL Tyler Gordon Adams	unknown	3	FROESE SUBDIV RD
20055460	SHIER, LARAMIE – RENTAL	403-470-5834	7	FROESE SUBDIV RD
20055450	SHIER, LARAMIE	VACANT LOT	6	FROESE SUBDIV RD
20055490	BOND, DANIEL & DARLENE	250-557-9310	10	FROESE SUBDIV RD
20055430	HORROCKS, RANDAL & GAIL – RENTAL JULIA BREESE	250-577-4268	4	FROESE SUBDIV RD
20055500	DSF ENTERPRISES LTD. – RENTAL	unknown	11	FROESE SUBDIV RD
20055400	WILSON/BLACK, LORI/GRAEM	250-557-4357	1	FROESE SUBDIV RD
20042010	CLINIC	250-557-4478		HEMLOCK/PARK
20023030	RILEY, JOE	250-557-4696	34	JASPER ST
20024130	CAMPBELL, CLINTON TODD	250-557-8510	20	JASPER ST
20022210	JASPER LODGE APARTMENTS	250-557-2015	21	JASPER ST
20021083	ROBERTS, JAMES & DAWN	250-557-8596	17	JASPER ST
20024080	KENT, NORAH	250-557-8561	16	JASPER ST

20024140	MINTENKO, ANNIE	250-557-4270	24	JASPER ST
20023020	TURTON, ANDREA J.	250-559-8909	32	JASPER ST
20023070	VIGNEAULT, GERMAIN	250-557-4240	38	JASPER ST
20025020	HANCOCK /RINFRENT, DONALD/ALEXANDRA - RENTAL	UNKNOWN	12	JASPER ST
20027010	ELLIS, FIONA	250-557-4447	4	MALLARD ST
20025055	ERNST, KENNETH	250-557-2004	9	MALLARD ST
20026090	VAN DER BEKE, BENJAMIN	250-557-4443	1	MALLARD ST
20031120	EMERSON, RICHARD/AMILYN	250-557-2008	9	MAY AVE
20031090	BRAITHEWAITE RENTAL HOLDINGS LTD.	480-374-4010	5	MAY AVE
20045130	SCHILLER, STANISLAV	UNKNOWN	2	TINGLEY ST
20029070	BRAGG, PHYLLIS \ BREALY, LARRY – RENTAL KRISTEN COLLINSON	250-557-4479	3	WATER DR
20029030	HANCOCK – RENTAL TO TERI KISH	250-557-4605	11	WATER DR
20029050	HARALSON, RONALD	250-557-4255	7	WATER DR
20029060	SMID, JANICE	250-557-9338	5	WATER DR
20080010	HEIN, JOAN	250-557-4484	207	WILLIAMS RD
20047070	DSF ENTERPRISES LTD. (ABFAM APARTMENTS)	640-240-9222	1	YAKOUN ST
	APARTMENT #1		1	YAKOUN ST
	APARTMENT #2		1	YAKOUN ST
	APARTMENT #3		1	YAKOUN ST
20047080	MARRS, SHANE	250-557-4522	5	YAKOUN ST
20051030	MYLES, DAVID	250-557-4405	24	YAKOUN ST
20048150	O'BRIEN, RANDOLF	250-557-4282	27	YAKOUN ST
20051080	JONES, MARISSA JOYCE	250-557-4452	14	YAKOUN ST
20047100	ESTATE OF PATRICK QUINN – RENTAL	NO PHONE	7	YAKOUN ST
20047110	DECOCK, DOUG	250-557-4472	9	YAKOUN ST
20080035	BAILEY, GORDON & MAUREEN	250-557-4400	209	BAYVIEW
19013000	MCPHILLIPS, CLARK	250-557-4331		
19020000	LANGARA FISHING LODGE	250-557-4217		Industrial Road
20080610	HAIDA GWAIL FOREST PRODUCTS	250-557-4201		Industrial Road
20080800	O'BRIEN'S POLE PLANT	250-557-4282		Industrial Road
19014000	HANLEY, CHARLES	NO PHONE		Industrial Road
20030090	BERSTON, LINDA	250-557-4423	25	BAYVIEW DR
20045070	FOLEY, NATALIE (not local)	UNKNOWN	103	BAYVIEW DR