



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
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Port Clements, BC
V0T1R0
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7:00 p.m. Regular Meeting of Council Monday, April 7, 2014

AGENDA

1. ADOPT AGENDA.
2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.
D-1-Wendy Quinn – utility billing increase
3. MINUTES.
M-1-Regular meeting of Council Monday, March 3, 2014
M-2-Tourism Committee Thursday, February 13, 2014
M-3-Centennial Committee Tuesday, March 4, 2014
M-4-Barge Sub-Committee Thursday, March 6, 2014
M-5-Recreation Commission Thursday, March 13, 2014
M-6-Recreation Commission Friday, March 21, 2014
4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.
5. ORIGINAL CORRESPONDENCE.
C-1-Misty Isles Economic Development Society update #3
C-2-Military Service Recognition Book
6. GOVERNMENT.
G-1-Bylaw #410, 2014 to provide for the imposition of a charge against the owner or occupier of real property for the use of the sewage system of the Village of Port Clements, reconsider and adopt.
G-2-Bylaw #411, 2014 to provide for the imposition of a charge against the owner or occupier of real property for the use of the water system of the Village of Port Clements, reconsider and adopt.
G-3-Bylaw #414, 2014 Financial Plan Bylaw for the Years 2014 – 2018, 1st, 2nd, and 3rd readings.
7. FINANCE.
F-1-Cheque Listing to April 2, 2014
F-2-February bank statement Northern Savings Credit Union
F-3-February bank statement Canadian Imperial Bank of Commerce
8. NEW BUSINESS.
NB-1-Attendance at NCLGA in Fort St. John, May 7 – 9, 2014
NB-2-Action Item from Centennial Committee – approval of charges for bottled water
NB-3-Community Clean Up 2014 – set a date
NB-4-Report to Council – Gwaii Trust Community Events Program

9. ACTION ITEMS.
A-1-See Attached

10. REPORTS & DISCUSSIONS.

11. QUESTIONS FROM THE PUBLIC & PRESS.

ADJOURNMENT.



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Minutes of the Regular meeting of the Port Clements Council held March 17, 2014 in the Council Chambers.

Present:

Mayor Cheer
Councillor Gould
Councillor Falconbridge
Councillor Thomas

CAO Kim Mushynsky

2 members of the public in attendance including delegate

Mayor Cheer called the meeting to order at 7:00pm

1. ADOPT AGENDA.

2014-090 - Moved by Councillor Thomas, seconded by Councillor Falconbridge
THAT the agenda be adopted with the following additions – BA-1 – Clean Energy Group, NB3 – Biomass application to NDIT, NB4 – NDIT \$50,000 allocation for 2014.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1 – Brunetta Decembrini discussed her concerns regarding funding for the Senior's games.

3. MINUTES.

M-1 – Regular Meeting of Council Monday March 3, 2014

2014-091 – Moved by Councillor Falconbridge, seconded by Councillor Thomas
THAT we accept the Regular Council meeting minutes from March 3, 2014 meeting as presented.

CARRIED

M-2 - Centennial committee Meeting Tuesday February 4, 2014

2014-092 – Moved by Councillor Falconbridge, seconded by Councillor Thomas
THAT we accept the Centennial Committee minutes from February 4, 2014 as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 – Clean Energy Group regarding status of BC Hydro's call for alternative energy projects

2014-093 – Moved by Councillor Thomas, seconded by Councillor Falconbridge
THAT we make the Clean Energy Group an agenda item at the next Protocol meeting.

CARRIED

5. ORIGINAL CORRESPONDENCE.

C-1 – Release of Crown Farm Land (formerly Golden Spruce Farms lease)

2014-094 – Moved by Councillor Gould, seconded by Councillor Falconbridge
THAT we receive and file this correspondence.

CARRIED

m-1

THAT we invite Heather Adel from MIEDS to make a presentation to Council in regards to their plans and budget for 2014.
CARRIED

9. ACTION ITEMS:

10. REPORTS AND DISCUSSIONS.

Mayor Cheer – budget mtg, centennial mtg, tourism mtg, biomass mtg, barge mtg.
Councillor Falconbridge – budget mtg, raised Industrial Road maintenance concerns
Councillor Thomas – budget mtg, biomass mtg, barge mtg.
Councillor Gould – budget mtg, barge mtg.
Administrator – budget mtg, biomass mtg, barge mtg, auditor this week.

2014-106 - Moved by Councillor Gould, seconded by Councillor Falconbridge
THAT we move to in-camera per CC 90(1)(c) at 8:35pm

CARRIED

ADJOURNMENT.

2014-107 - Moved by Councillor Falconbridge, seconded by Councillor Gould
THAT the meeting be adjourned at 9:20pm

CARRIED

Wally Cheer,
Mayor

Kim Mushynsky,
Clerk/Treasurer

PORT CLEMENTS TOURISM COMMITTEE
Minutes of the regular meeting of the Port Clements Tourism Committee
Thursday, February 13, 2014

Present:

Chair Councillor Matt Gaspar
Angela Mielecki

Mayor Wally Cheer
Absent: Deputy Clerk/Treasurer Sharon Ferretti

Councillor Ian Gould

Chair Councillor Gaspar called the meeting to order at 7:00 p.m.

1. ADOPT AGENDA

It was moved by Angela Mielecki, seconded by Councillor Gould to adopt the agenda as presented.

CARRIED

2. DELEGATES

3. MINUTES

M-1-Minutes January 9, 2014

It was moved by Mayor Cheer, seconded by Councillor Gould to adopt the minutes as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1: Council update

It was moved by Councillor Gould, seconded by Mayor Cheer

THAT we request staff to draft a letter to BC Ferries and present to Council, addressing the issue of 'no reservations' after April 1, 2014.

CARRIED

BA-2-Action Plan – please see attached

It was moved by Councillor Gould, seconded by Mayor Cheer

THAT we request Council to approve \$200.00 to cover the expenses for a Fan Tour for the staff of the Tourist Information Centres on Haida Gwaii.

CARRIED

5. ORIGINAL CORRESPONDENCE

C-1-Guide to Haida Gwaii additional insert

C-2-Northward Magazine – Joanne Campbell

It was moved by Councillor Gould, seconded by Angela Mielecki

THAT we request Council to approve \$800.00 for an article in the April or May issue of the Northward Magazine.

CARRIED

C-3-Mediaplanet media kit + Vancouver Sun rate page

Committee agreed to receive and file this item.

6. NEW BUSINESS

NB-1-Quotes for brochures from Advantage Printers

A request for more quotes was made in order to make a decision on which printer to use for the new brochures.

Adjournment

Meeting was adjourned by Mayor Cheer at 8:30p.m.


Councillor Matt Gaspar, Chair


Mayor Wally Chair

M-2

Village Of Port Clements Tourism Committee Action Plan 2013			
#	ITEM	IMMEDIATE ACTION	RESOLVE
1	Ground Work done before bring tourists in	Signs drawing people in; maybe place in pull-out spots; locate mostly on highway south of Port to catch people driving in north direction	Wayne Nicol will speak with Nathan Voogd, Area Manager for Roads, for approval before moving ahead on construction.
2	Port Visitor Center - Fan Tour	-be organized & prepare in a timely manner - choose a day when Yakoun Inn open; treat guests to lunch afterwards - do the paddle; show what else Port has, etc. i.e. Government Dock, Rainbow Wharf	- Request \$200 from Council Start to Organize *so can get invites out early - wait until info centres have hired their staff. Do in April/May Luncheon; transport; kayaks; Invite MaryLou of MIED
3	Website/Blog	Marilou Shroeder – MIEDS has been doing the Port Clements blog. Successful in terms of interest shown; Tweets & Hits are high numbers. Councillor Ian Gould will act as coordinator to stay on top of things; he will take it to Mary Lou.	Challenge in getting an individual with available time. Requires a 3-5 paragraph submission + a picture to go with each paragraph.
4	Maze at entrance of Sunset Trail	Need a design Do in increments to keep costs minimal Need to find funding to build; then need funding to maintain. *Maybe can hire students	Get a design approved for 2014; move forward 2015. Federal Gov't offering good deal for hiring students *project could take 3 years or so to complete
5	Golden Spruce Trail	Upgrades ready in time for 100 th Celebrations	Grand Opening decision passed onto Council
6	Google Ad Works/ Twitter	-Ian prepared to look into for Centennial -Twitter needs someone on it constantly	Ian will have a report in February
7	Port Clements brochures	New brochure for Port Clements specific for Centennial and/or for general promotional use *Request has been put forward to Council to consider in budget meetings. *Request for ideas from community on facebook	- Get more quotes - Fall 2014 - Get a design prepped. - Get a quote from Advantage Printers. 3 way fold; 8.5 x 11; 1000/2500/5000 colour copies - Promote Golden Spruce Trail
8	Integrate St. Mark's in Centennial	Ian suggested a service be held in August 2014; tie in with music festival and fall fair/farmer's market	Service idea cancelled and made into a function. Quote for keypad lock.

CENTENNIAL COMMITTEE
Minutes of the regular meeting of the Centennial Committee
Tuesday, March 4, 2014

Present:

Mayor Wally Cheer Burneta Decembrini Joan Hein
Angela Mielecki Deputy Clerk/Treasurer Sharon Ferretti

Mayor Wally Cheer called the meeting to order at 7:00 p.m.

1. ADOPT AGENDA.

It was moved by Joan Hein, seconded by Angela Mielecki
THAT the agenda be adopted as presented.

CARRIED

2. MINUTES.

M-1-Regular meeting of Centennial Committee Tuesday, February 4, 2014

It was moved by Burneta Decembrini, seconded by Joan Hein
THAT the minutes be accepted as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-Report from Council

Mayor Cheer reported that Council made a motion to drop the invoice price of the Centennial Calendars to \$5.00 each.

BA-2- Water Bottle label design approved

Angela Mielecki reported there will be a slight delay in pick-up of bottled water from Vancouver which may impact the delivery in time for the Seniors Winter Games on Saturday, March 22nd.

BA-3-Canada Post Cancel stamp approved

Joan Hein presented the first envelope that was stamped with the Canada Post Cancel stamp.

BA-4-Action Plan updates

4. ORIGINAL CORRESPONDENCE

5. GOVERNMENT

6. NEW BUSINESS

NB-1-Official Birthday March 19th event discussion

The Committee discussed arrangements for a hotdog barbeque, refreshments and cup cakes to be held in the Seniors Meeting room from 4:00p.m. to 6:30p.m.

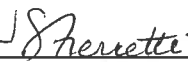
7. REPORTS & DISCUSSIONS.

Next meeting will be held Tuesday, April 1, 2014.

Angela Mielecki motioned to adjourn at 8:40p.m.



Mayor Wally Cheer, Chair



Sharon Ferretti, Deputy/Clerk Treasurer

Village Of Port Clements Centennial Committee
March Action Plan 2014

#	ITEM	IMMEDIATE ACTION	RESOLVE	DONE?
2	Armed Forces Group at UBCM	Talk with the group while at the UBCM For Canada Days will bring vessel + do recruitment. Baseball game between crew & Port guys	Response received from Marie Ormiston; unable to commit just yet to providing a vessel for Canada Days; consider a fly over request.	In progress - Wally
6	Postage Cancel Stamp	Have a commemorative Canada Post cancel stamp produced	Canada Post will do for free; 6 weeks from start to finish Committee chose wharf + tree drawing.	DONE
7	Bottled Water	Personalized labels commemorating Centennial Year Angela obtained quote from Ripple FX Water Inc. Council approved up to \$5,000 for two pallets.	Angela will design and submit label at next Centennial meeting. Will use Village logo & add to that.	DONE
9	Stage Design	Recreation Commission will be getting two quotes for design and costs	Meeting with Brian O'Hara for final approval of plans before deadline of Dec 9 th .	Nothing reported for Jan 7, 2014
10	Parade Float	Decide on idea and design. Needs to be ready in time for Hospital Days in Queen Charlotte-early June 2014. Ben van der Beke re: to scale carved Mosquito Bomber; Would not be ready in time for Canada Days.	FLOAT IDEA: Evolution of logging 'time line' of tree and equipment Possible Funding from Community Futures + Gwaii Trust Wally, Ian & Matt to get together to work out the idea.	Pending
13	St. Mark's Choir service	- Line up participants for December 2014 to do a Christmas Carol service - Approach Principal of PCES re: Kazamir & school kids music program	Check availability closer to December 2014	September
14	Fireworks for 100 th Celebrations	Funding available only if the fireworks are done on July 1 st itself. In our area it is not dark enough until quite late. October 31 st good as kids are out + dark early enough; but concern is potentially unsafe weather conditions. Require licencing to do public display.	Purchase month in advance. Possibility of Corporate Sponsorship. Consider using non-industrial grade; have firemen available	Pending
16	Cemetery	Tie in with 100 th Celebrations establish a Memorial Wall as a wrap up to the 2014 year. Village needs to obtain ownership of cemetery.	Council budgeting money to obtain ownership in 2015. Multiple year process has been at a stand still.	
17	Time Capsule	School and Community Groups, in conjunction with Centennial Working Group, will complete this project. Timeline suggested is May 2014. Large container size measuring 22" w x 28.5" deep. Need a bronze plaque to withstand vandalism.	Letters have been prepared and sent. Wally located a couple of containers that will work. Probably double-contain items i.e. moisture. Possible vacuum seal items. Will need a plaque. Will need to build a concrete lid with a loop on top. To be opened at the 150 th Celebration in 2064.	
19				



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Minutes of the Barge Sub-Committee meeting of the Port Clements Council held Thursday March 6, 2014 in the Council Chambers at 3pm

Present:

Mayor Cheer
Councillor Thomas
Councillor Gould

CAO Kim Mushynsky

Mayor Cheer called the meeting to order at 4pm

ADOPT AGENDA

DELEGATION

MINUTES

M-1 – January 30, 2014 Barge Committee Minutes

MOVED by Councillor Gould, seconded by Councillor Thomas
THAT we accept the January 30, 2014 minutes as presented.
CARRIED

NEW BUSINESS

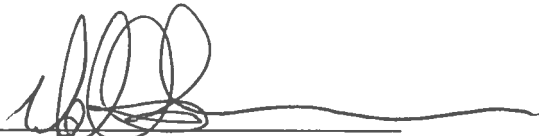
NB-1 – Update

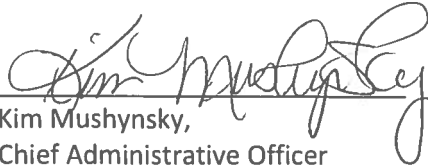
The Administrator gave an update of activities since the last meeting. In response to the discussion it was determined that the area where the barge facility existed would need to be zoned M2 (Marine Industrial) and that it is technically possible to zone one lot with more than one zone classification.

NB-2 – AMIX

Councillor Gould presented some ideas in regards to how we might work with AMIX for the operation of the facility.

Meeting adjourned at 5:30pm.


Wally Cheer,
Mayor


Kim Mushynsky,
Chief Administrative Officer

Minutes of the Port Rec Committee Meeting – March 13, 2014

Meeting called to order at 7:00pm.

Attended by – Bev Lore, Matt Gaspar, Sean O’Donoghue,

Angela Mielecki, Sue Couch, Wally Cheer & Marilyn Bliss

Move to adopt the Agenda by Angela, Seconded by Sue.

All in favour – adopted as read.

Move to adopt the minutes of the September 5, 2013 and reports of November 22 and

December 15 by Sue, seconded by Angela – All in favour – adopted as read.

1 - Movie Night – March 21 - The Hobbit start time 7:00pm

2 – Easter – will do Saturday April 19 start at 10:00am

Suggest to do a Scavenger Hunt – and will have a brief meeting during the movie night – time approx 7:30pm.

Will need posters and goody bags, hot chocolate and/or muffins & cookies.

3 - Canada Day – April 10 to invite public to come forward with

ideas, logging theme? Children’s events, parade, poster, contact vendors, island merchants, set up, clean up, ball, soccer, music, fishing derby, mud bog, concessions. Rec committee to meet at 7:00pm – public to come at 7:30pm.

4 – Account with village – will ask for a monthly report.

5 – Pavillion – We are waiting a decision of funding – Sean to check with Brian O’Hara

as to his time line to do up a final drawing if this decision should come by the end of March.

6 – Village – would like report from Rec Committee for their Annual Report for 2013. –

Marilyn will take this on.

Meeting adjourned at 8:00pm



Bev Lore



Marilyn Bliss

Minutes of the Port Rec Committee Meeting – March 21, 2014.

Meeting called to order at 7:35pm.

Attended by Bev Lore, Matt Gaspar, Sean O'Donoghue, Corrina Hornidge, Sue Couch,
Angela Mielecki and Marilyn Bliss

Discussion for the upcoming Easter event –

This will be held Saturday April 19 from 10:00am to 11:30am at the Gazebo
in Sunset Park.

Poster – Marilyn

Coffee/hot chocolate – Matt will bring burner – Sean will check on plug outlets.

Scavenger hunt and goodie bags – will need volunteers.

Discussion to prepare for Canada Day –

1. **Motion** – by Corrina

To purchase Yorkville Mixing Board system plus speakers from H.G. Arts
Council for \$1000.00.

Seconded by Angela

All in favour

Idea – to have a photo op where one gets dressed up in old time clothes or if
we are not able to find any then to use sheet of plywood and do a old time
family portrait with the holes cut out for faces.

Bev had a call from a gentleman wanting to bring a 'magic' act – it was not clear
of his plan – Bev will check with him further.

Meeting adjourned at 8:15pm



Bev Lore



Marilyn Bliss



March 2014

To: MIEDS Board of Directors, Respective Councils and Boards, Interested Public

From: Heather Adel, Economic Development Officer

Re: Update #3

Last year MIEDS participated in the development of a Three Year Strategic Plan. Each element of the strategy contained some component of public participation. As such, MIEDS developed a Mission and three over arching Goals which now guides the organization's strategic direction.

Mission:

"To work with individuals, businesses, stakeholders, governments, communities and potential investors to coordinate, collaborate and implement island wide economic development initiatives aimed at increasing employability, employment and/or jobs for the people of Haida Gwaii."

Strategic Goals:

1. To increase collaboration and communication within industry and between governments.
2. To increase employment and employability of Islanders.
3. To decrease barriers to development.

The following is the third report of the year by MIEDS and it provides an update on a number of projects that we have in motion and a couple more that we are just beginning.

Forestry License To Cut

Forestry License to Cut A89249 authorized MIEDS to harvest 40,381 cubic metres of Crown Timber in the Queen Charlotte Timber Supply Area. MIEDS, for its sale, had acquired cut blocks L00 004, L00 137, and L00 507. These three blocks were offered in a Category 2 lump sum Timber Sale License. The total volume of the three blocks equaled approximately 34,389 cubic meters.

The sale closed on November 14, 2013. The license was awarded to Abfam Enterprises Ltd. Abfam Enterprises Ltd. has a partnership with Haida Forest Products resulting in a business that both harvests and manufactures local fibre. MIEDS is pleased that the sale will create jobs for locals; as well as, a "second touch" on local wood.

Following this sale MIEDS is left with a volume of 5,992 m³ under FLTC A89249. However, the agreement that MIEDS has with the Ministry of Forests, Lands and Natural Resource Operations is that MIEDS is provided with 25,000 m³ of volume in the Queen Charlotte Timber Supply Area annually until such time as a Community Forest License Agreement has been signed. With that,



MIEDS has forwarded a letter to the Ministry requesting that License A89249 be amended to include an additional 25,000 m3 for 2013.

Community Forest Agreement

In November, 2013, the MIEDS Board met with both British Columbia Timber Sales (BCTS) and Ministry of Lands, Forests and Natural Resource Operations (Ministry) to begin discussing the nuts and bolts of what an operating forest might look like.

The meeting concluded with MIEDS Board requesting follow up on a variety of issues from BCTS. The MIEDS Board is meeting with BCTS Officials again in a few weeks to discuss the findings. This is a new type of community forest agreement that will require future legislative changes. With a spirit of good will, and both government and MIEDS working collaboratively, we will move the community forest initiative through to operational for the continued benefit of local firms and local workers.

Tourism

Social/Multi Media Campaign / Joint Stakeholder Marketing

In 2013, Haida Gwaii Tourism / MIEDS embarked on a multi-media promotion of Haida Gwaii as a visitor destination. The promotion was a joint stake-holders effort with enthusiastic involvement from 17 local businesses (accommodations, restaurants, gift shops and outdoor equipment stores) as well as BC Ferries. The response from the stakeholders was so successful, that we were able to offer two four-day trip packages for 2 people (Mid-North Graham Island and South Graham Island / Moresby Island).

The Regional promotional campaign included advertising in newspapers in Northern BC and television (CFTK) and radio ads (CJFW). We also promoted the contest on our Facebook and Twitter pages as well as our website.

Of the 2,560 contestants, 40% became aware of the contest via Facebook, 31% via print ads, 8% via our website, 4% via Twitter and 3% via radio or tv (14% friends/family/other). Overall the Facebook and print ads accounted for the majority of the promotion.

The contest resulted in a significant number of visits to the Go Haida Gwaii website. We recorded an average of 5,296 visits to the website per month prior to the contest. During the contest period (August-October), we noted an average of 10,372 visits per month (95% increase). The visits to the website continue to increase and at December 31, 2013, the total number of 2013 visits to Go Haida Gwaii were 107,429 (avg 8,952/month). This reflects a 648% increase in visits since the inception of the website in 2010).

Our Facebook page increased by 484 'likes' during the contest period while the Twitter page has continued to marginally increase, partially due to limits as to how many accounts we are permitted to Follow (which in turns generates followers for increased communication). Our Facebook page continues to grow readily (4,167 by December 31, 2013 and 4,331 at February 24, 2014).



We have created a newsletter mail-out (mailchimp) to communicate with the 1,500 people who have consented to receive promotional material and communication from Haida Gwaii Tourism.

The 2 contest winners (Prince George and Vancouver residents) have booked their trips and have agreed to write a blog about their Haida Gwaii experience. Both families have extended their stay on Haida Gwaii for sightseeing purposes.

Overall this contest was very successful and has served to broaden the awareness of Haida Gwaii as a visitor destination.

Print Advertising Campaign

Our print ad campaign consisted of the promotion of off-season activities via three SOAR Magazine ads (Paddleboarding, River Fishing, Surfing). The photos were shot at various locations on Haida Gwaii (Queen Charlotte, Tlell River, North Beach). The Northern BC Travel Guide ad (an FYI) featured a scene at the Sandspit Marina.

Website Enhancements

The website enhancements included the addition of an accommodation and restaurant directory featuring service description and photographs of the establishment. Each profile resembles a mini-webpage and the featured businesses report being pleased with the new look. The Go Haida Gwaii website pages have been made mobile-friendly for the convenience of the increasing numbers of people using mobile devices. The increased visits to the website (40% increase in 2013 visits over 2012) likely reflect the more user-friendliness of the website as a result of these changes.

Image Bank Enhancements

Haida Gwaii Tourism has been provided with 45 photos of attractions/activities, Haida Gwaii communities and arts/culture via the photography contract. This will allow us to begin refreshing our website photos and add to the DAMS database. We remain in need of greater coverage of arts and culture and the communities and hope to add to the image bank in the next fiscal period.

Pad Map Update and Reprint

We have updated the visitor map to include identifying locations of popular attractions and services. The small community maps have been removed to allow us an enlarged view of the map of Haida Gwaii and popular attractions. We have ordered a print of 300 pads of 100 maps.

Lure Brochure Reprint & Distribution

We have reprinted 25,000 of the lure brochures and provided Certified Folder Display with 15,000 of those for distribution on BC Ferries routes (12 month BC Ferries Distribution contract: Package A – Routes 1,2,3,9,10, 17& 30).



We wish to express our appreciation of the CTO funding which has allowed us to take advantage of advertising and marketing opportunities for the promotion of Haida Gwaii as a visitor destination.

GwaiiTel

MIEDS has a vested interest in the success of GwaiiTel as telecommunications is one of the most important pillars of economic development. Accordingly, when asked by the Board of Directors of GwaiiTel to provide the administrative services for the organization on an interim basis staff took it on as a priority. MIEDS role has been contract review, financial reconciliation and information organization as well the general duties of keeping the office open and paying the bills. We also donated our EDO's time, and established the GwaiiTel office rent-free for the past 7 months. GwaiiTel, with the financial assistance of Northern Development Initiative Trust, has hired a consultant to complete a financial review and in phase 2, a technical review. It is MIEDS' understanding that its involvement has been an interim solution and we look forward to working with GwaiiTel's staff to achieve its goals.

Small Town Love

Small Town Love is a shop local program initiated and implemented by Northern Development Initiative Trust (NDIT). The program is aimed at supporting small business through marketing campaigns. MIEDS has volunteered to partner with NDIT and independent business owners to crank out creative marketing & storytelling campaigns through our LOVE HAIDA GWAII Project websites.

Small Town Love projects are open to independently owned, non-franchise businesses that are located across the islands and in all our communities. Certain kinds of home-based businesses are eligible including artisans, crafters, artists, food producers and farmers, but direct sales home-based businesses that are distributing for a larger brand are not. Small Town Love as a marketing tool works best for businesses that are focused on retail goods and services rather than industrial companies.

Besides increased online exposure for your small business, there are numerous benefits to participating in this fabulous project:

1. A detailed online profile of your business prepared by a professional writer
2. The ability to post your own upcoming events and special promotions on your Small Town Love profile page.
3. A professional photo shoot and a package of beautiful photos you can use for your own marketing purposes at no extra cost.
4. Ongoing promotion and inbound web links from the Small Town Love Facebook page
5. Promotional files that you can download and use for your business
6. Stronger connections with your fellow business owners
7. Potential for ongoing collaborations with other business owners to improve sales and customer connections



To join a Small Town Love project as a participating business at this time the investment is a one-time fee of \$100. Representatives from the NDIT Small Town Love project anticipate that they will be on island sometime in May. They will be coming by, gathering information and taking photos for interested businesses. Watch the Observer or call the MIEDS office in May to get more precise information on the program.

Linblad Expeditions are Back

In early May, and again mid-September, the two small passenger vessels operated by Lindblad Expeditions, namely the "National Geographic Sea Bird" and "National Geographic Sea Lion" will return to Haida Gwaii after an absence of some 22 years.

The purpose of the stop in Queen Charlotte is to allow the guests ashore for visits to the Haida Heritage Centre and also up the island as far as Old Masset via ground transportation. The vessels plan to hard dock at the Albion Fisheries location. MIEDS will continue to provide information to the public as it becomes available.

Advocacy for Islanders in Transportation Reductions

MIEDS has been working diligently with the BC Ferries Coalition to ensure the economic impacts and the quality of life impacts of the service reductions have been communicated to BC Ferries. Additionally, MIEDS has responded to the service reduction of one flight per day in July by Air Canada with a letter to Air Canada emphasizing the economic impacts of their decisions to the Island's tourism industry.

MIEDS understands the value of stable transportation to economic development, business retention and quality of life on Haida Gwaii. MIEDS will continue to follow and participate in these issues as they unfold over the next few months.

MIEDS Reports

MIEDS annual reports are well underway. The annual report comments on the goals and values as well as delineates the projects the organization committed to do last year in its annual plan. This report will examine the initiatives that MIEDS planned to do last year and state whether or not the organization was successful, what did or didn't happen, and how it can be improved for next year. The report then becomes part of this year's plan. The annual report will also include the financial report for MIEDS.

The annual plan will be the document that talks about what MIEDS plans to do this coming year. It will list initiatives, budget ranges, measurable, etc. All of the initiatives will come out of or match the 3 year Economic Development Strategy the organization presented to the public last year. Come listen to the plan and review the documents when presented to the public at the Annual General Meeting (AGM). The AGM is generally held late May or early June and will be advertised in advance and open to the public.

Heather Adel EDO on behalf of MIEDS



Legion

www.legionbcyukon.ca

British Columbia / Yukon Command The Royal Canadian Legion

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in the **BC/Yukon Command / The Royal Canadian Legion**, representing **British Columbia** and the **Yukon’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

Our **BC/Yukon Command Legion** is very proud to be printing **10,000 copies** of our Annual “**Military Service Recognition Book**”, scheduled for release by Remembrance Day 2014, to help identify and recognize many of the brave **Veterans** of British Columbia and the Yukon who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the “**Keepers of Remembrance**”, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our “**Military Service Recognition Book.**” Proceeds raised from this important project will allow us to fund the printing of this unique publication and will also help our Command to improve our services to **Veterans** and the more than 150 communities that we serve throughout British Columbia and the Yukon. The Legion is recognized as one of Canada’s largest “Community Service” organizations, and we are an integral part of the communities we serve. This project ensures the Legion’s continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review, along with a detailed list of some of the many community activities in our **154 Branches and 100 Ladies Auxiliaries** in the **BC/Yukon Command**. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **BC/Yukon Command Office** toll free at **1-866-354-6277**.

Thank you for your consideration and/or support.

Sincerely,



Angus Stanfield
President



Legion

www.legionbcyukon.ca

British Columbia / Yukon Command The Royal Canadian Legion

“Military Service Recognition Book”

<u>Ad Size</u>	<u>Advertising Prices</u>		<u>GST</u>	<u>Total</u>
	<u>Cost</u>			
Full Colour Outside Back Cover	\$1,795.24	+	\$89.76	= \$1,885.00
Inside Front/Back Cover (Full Colour)	\$1,595.24	+	\$79.76	= \$1,675.00
Full Colour 2-Page Spread	\$2,990.48	+	\$149.52	= \$3,140.00
Full Page (Full Colour)	\$1,495.24	+	\$74.76	= \$1,570.00
Full Page	\$1,000.00	+	\$50.00	= \$1,050.00
½ Page (Full Colour)	\$866.67	+	\$43.33	= \$910.00
½ Page	\$595.24	+	\$29.76	= \$625.00
¼ Page (Full Colour)	\$538.10	+	\$26.90	= \$565.00
¼ Page	\$423.81	+	\$21.19	= \$445.00
1/10 Page (Business Card-Full Colour)	\$295.24	+	\$14.76	= \$310.00
1/10 Page (Business Card)	\$247.62	+	\$12.38	= \$260.00

G.S.T. Registration # R10 793 3913

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the BC/Yukon Command.



PLEASE MAKE CHEQUE PAYABLE TO:

BC/Yukon Command
The Royal Canadian Legion
(BC/Y RCL)
(Campaign Office)
P O Box 5555
Vancouver, BC V6B 4B5



Advertiser's Checklist

Ensuring satisfaction, to you - our valued supporter.

If you have already made arrangements with our Telephone Representative to re-run an advertisement that we already have on file for you, then please disregard this notice.

If you have purchased a 1/10-page (business card size) advertisement or larger, then please remember to...

- √ Include a business card or letterhead
- √ Include an image or logo you may want in your ad
- √ Compose your ad or message to your best advantage



Please DO NOT:

- X Staple, bend or write over logos or graphics
- X Send vinyl, reflective, high-gloss or holographic materials
- X Send more information or images reasonable for allocated ad space (see dimensions below)

Reminder:

- If you require your artwork to be returned to you, a proof of your ad or any other special instructions, please specify in writing.
- If you do not provide ad copy before press time, an advertisement will be created for you, including your business name, address and phone number.

IMPORTANT!

I have enclosed: My Artwork / Ad Info Payment

Advertisement Dimensions for Large Format Publication (8" x 10.75")

Size W x H (INCHES)

1/10 page	3.375 X 1.735	1/2 page	7 X 4.735
1/4 page	3.375 X 4.735	FULL PAGE	7 X 9

Please be sure digital images are at least 200 dpi in resolution (300 is preferred). A higher resolution gives a better print quality. We can accept files in Mac or PC format. However we cannot accept Publisher files. If an advertisement is sent in Word, please also include the photos (images) as a separate attachment. Please feel free to contact us with any questions or concerns.

To contact our Publication Department:

email: BCCL@fenety.com or call Tracy: 1-800-561-4422 • Fax: 1-800-631-2211
BC/Yukon Command - The Royal Canadian Legion - Campaign Office
P.O. Box 5555, Vancouver, BC V6B 4B5



Thank You Again For Your Support!

VILLAGE OF PORT CLEMENTS

BYLAW #410, 2014

A Bylaw to provide for the imposition of a charge against the owner or occupier of real property for the use of the sewage system of the Village of Port Clements

The Council of the Village of Port Clements, in open meeting assembled enacts as follows:

1. There is hereby imposed and levied a sewer user charge against the owner or occupier of land or real property whose property is connected to the sewer system. The Clerk shall classify each consumer in accordance with the categories set out in Schedule "A" and "B", attached to and forming part of this Bylaw. All properties will be billed for the highest appropriate use category.
2. The rate shall be due and payable quarterly at the office of the Collector, Municipal Office, on the last day of the three month period. The first annual due date shall be March 31st.
3. A penalty shall be applied quarterly to all overdue accounts on the cumulative balance outstanding for the calendar year.
4. In the case of a connection being made during the year, the charge imposed shall begin with the month during which the final inspection of the sewer connection was made. If the final inspection is done on or before the 15th of the month then the full monthly rate shall be charged, otherwise the charge shall be one-half of the monthly charge.
5. Any rate remaining unpaid on the 31st day of December shall be rolled into arrears taxes on the property concerned and shall be forthwith entered on the real property tax roll by the Collector as taxes in arrears.
6. This bylaw shall come into effect for the July 1, 2014 billing quarter and shall remain in force until repealed or amended. Schedule A details the rates that will be in effect July 1, 2014 and Schedule B details the rates that will be in effect January 1, 2015.
7. The Village of Port Clements "Sewer Rates Bylaw #394, 2012" is hereby repealed.
8. This bylaw shall be cited as the "Village of Port Clements Sewer Rates Bylaw #410, 2014"

Read a 1st time this 17th day of March, 2014

Read a 2nd time this 17th day of March, 2014

Read a 3rd time this 17th day of March, 2014

Reconsidered and adopted this day of , 2014

Wally Cheer – Mayor

Kim Mushynsky - Administrator

Certified to be a true copy of the Sewer Rates Bylaw #410, 2014

SCHEDULE "A"

EFFECTIVE JULY 1, 2014

Attached to and forming part of Sewer Rates Bylaw #410, 2014

User Rate Categories:	Rate/Month
1. Single Family Residence including Mobile Homes	\$ 12.50
2. Duplex/Apartments/Suites	
-up to four (4) units per property (price per unit)	\$ 12.50
-each unit over and above four (4) units per property	\$ 8.50
3. Hotels/Motels/Lodging Houses, B&B, etc.	
-each sleeping unit	\$ 3.45
-each unit which also includes a kitchen facility	\$ 4.55
4. Cafes/Restaurants/Liquor Primary Establishments	
-up to 20 seat capacity	\$ 19.25
-greater than 20 seat capacity	\$ 23.80
5. Commercial/Rental Establishment (including but not limited to Garage/service station/retail store/hair salon)	
-less than 2500 ft ²	\$ 12.50
-greater than 2501 ft ²	\$ 22.65
6. Schools, each classroom	\$ 12.50
7. Hospitals/Clinics, per bed	\$ 3.45
8. Church	\$ 12.50
9. Laundromat, each washing machine	\$ 6.85
10. Industrial use	
-fish processing – max 2" service	\$ 31.75
-other manufacturing – max 1" service	\$ 14.80
11. Any use not listed above	\$ 12.50

SCHEDULE "B"

EFFECTIVE JANUARY 1, 2015

Attached to and forming part of Sewer Rates Bylaw #410, 2014

User Rate Categories:	Rate/Month
1. Single Family Residence including Mobile Homes	\$ 13.75
2. Duplex/Apartments/Suites	
-up to four (4) units per property (price per unit)	\$ 13.75
-each unit over and above four (4) units per property	\$ 9.35
3. Hotels/Motels/Lodging Houses, B&B, etc.	
-each sleeping unit	\$ 3.80
-each unit which also includes a kitchen facility	\$ 5.00
4. Cafes/Restaurants/Liquor Primary Establishments	
-up to 20 seat capacity	\$ 21.20
-greater than 20 seat capacity	\$ 26.20
5. Commercial/Rental Establishment (including but not limited to Garage/service station/retail store/hair salon)	
-less than 2500 ft ²	\$ 13.75
-greater than 2501 ft ²	\$ 24.90
6. Schools, each classroom	\$ 13.75
7. Hospitals/Clinics, per bed	\$ 3.80
8. Church	\$ 13.75
9. Laundromat, each washing machine	\$ 7.55
10. Industrial use	
-fish processing – max 2" service	\$ 34.95
-other manufacturing – max 1" service	\$ 16.30
11. Any use not listed above	\$ 13.75

VILLAGE OF PORT CLEMENTS

BYLAW #411, 2014

A Bylaw to provide for the imposition of a charge against the owner or occupier of real property for the use of the water system of the Village of Port Clements

The Council of the Village of Port Clements, in open meeting assembled enacts as follows:

1. There is hereby imposed and levied a water user charge against the owner or occupier of land or real property whose property is connected to the water system. The Clerk shall classify each consumer in accordance with the categories set out in Schedule "A" and "B", attached to and forming part of this Bylaw. All properties will be billed for the highest appropriate use category.
2. The rate shall be due and payable quarterly at the office of the Collector, Municipal Office, on the last day of the three month period. The first annual due date shall be March 31st.
3. A penalty shall be applied quarterly to all overdue accounts on the cumulative balance outstanding for the calendar year.
4. In the case of a connection being made during the year, the charge imposed shall begin with the month during which the final inspection of the sewer connection was made. If the final inspection is done on or before the 15th of the month then the full monthly rate shall be charged, otherwise the charge shall be one-half of the monthly charge.
5. Any rate remaining unpaid on the 31st day of December shall be rolled into arrears taxes on the property concerned and shall be forthwith entered on the real property tax roll by the Collector as taxes in arrears.
6. This bylaw shall come into effect for the July 1, 2014 billing quarter and shall remain in force until repealed or amended. Schedule A details the rates that will be in effect July 1, 2014 and Schedule B details the rates that will be in effect January 1, 2015.
7. The Village of Port Clements "Water Rates Bylaw #395, 2012" is hereby repealed.
8. This bylaw shall be cited as the "Village of Port Clements Water Rates Bylaw #411, 2014"

Read a 1st time this 17th day of March, 2014

Read a 2nd time this 17th day of March, 2014

Read a 3rd time this 17th day of March, 2014

Reconsidered and adopted this day of , 2014

Wally Cheer – Mayor

Kim Mushynsky - Administrator

Certified to be a true copy of the Water Rates Bylaw #411, 2014

SCHEDULE "A"

EFFECTIVE JULY 1, 2014

Attached to and forming part of Water Rates Bylaw #411, 2014

User Rate Categories:	Rate/Month
1. Single Family Residence including Mobile Homes	\$ 21.50
2. Duplex/Apartments/Suites	
-up to four (4) units per property (price per unit)	\$ 21.50
-each unit over and above four (4) units per property	\$ 14.15
3. Hotels/Motels/Lodging Houses, B&B, etc.	
-each sleeping unit	\$ 4.00
-each unit which also includes a kitchen facility	\$ 5.40
4. Cafes/Restaurants/Liquor Primary Establishments	
-up to 20 seat capacity	\$ 31.70
-greater than 20 seat capacity	\$ 37.35
5. Commercial/Rental Establishment (including but not limited to Garage/service station/retail store/hair salon)	
-less than 2500 ft ²	\$ 21.50
-greater than 2501 ft ²	\$ 32.80
6. Schools, each classroom	\$ 21.50
7. Hospitals/Clinics, per bed	\$ 4.00
8. Church	\$ 21.50
9. Laundromat, each washing machine	\$ 11.30
10. Industrial use	
-fish processing – max 2" service	\$ 56.55
-other manufacturing – max 1" service	\$ 31.70
11. Any use not listed above	\$ 21.50

SCHEDULE "B"

EFFECTIVE JANUARY 1, 2015

Attached to and forming part of Water Rates Bylaw #411, 2014

User Rate Categories:	Rate/Month
1. Single Family Residence including Mobile Homes	\$ 22.00
2. Duplex/Apartments/Suites	
-up to four (4) units per property (price per unit)	\$ 22.00
-each unit over and above four (4) units per property	\$ 14.50
3. Hotels/Motels/Lodging Houses, B&B, etc.	
-each sleeping unit	\$ 4.10
-each unit which also includes a kitchen facility	\$ 5.55
4. Cafes/Restaurants/Liquor Primary Establishments	
-up to 20 seat capacity	\$ 32.45
-greater than 20 seat capacity	\$ 38.25
5. Commercial/Rental Establishment (including but not limited to Garage/service station/retail store/hair salon)	
-less than 2500 ft ²	\$ 22.00
-greater than 2501 ft ²	\$ 33.55
6. Schools, each classroom	\$ 22.00
7. Hospitals/Clinics, per bed	\$ 4.10
8. Church	\$ 22.00
9. Laundromat, each washing machine	\$ 11.55
10. Industrial use	
-fish processing – max 2" service	\$ 57.85
-other manufacturing – max 1" service	\$ 32.45
11. Any use not listed above	\$ 22.00

VILLAGE OF PORT CLEMENTS

BYLAW NO.414, 2014

Financial Plan Bylaw for the Years 2014-2018

The Council for the Village of Port Clements, in open meeting assembled, enacts as follows:

1. Schedule A attached hereto and made a part of this bylaw is hereby adopted and comprises the Financial Plan for the Village of Port Clements for the years January 1, 2014 and ending December 31, 2017.
2. This Bylaw may be cited for all purposes as "The Financial Plan for the years 2014-2018 - Bylaw #414, 2014".

READ A FIRST TIME THIS DAY OF , 2014.

READ A SECOND TIME THIS DAY OF , 2014

READ A THIRD TIME THIS DAY OF , 2014

RECONSIDERED AND FINALLY ADOPTED THIS DAY OF 2014

WALLY CHEER
MAYOR

KIM MUSHYNSKY
CLERK/TREASURER

CERTIFIED A TRUE COPY OF VILLAGE OF
PORT CLEMENTS FINANCIAL PLAN 2014-2018 BYLAW NO. 414, 2014

General Fund

	2014	2015	2016	2017	2018
Property Tax	129000	132750	136700	140750	145000
Payments in Lieu	6600	6800	6800	6800	6800
Sales of Services	9665	9715	9765	9815	9865
Revenue from own Sources	83450	83435	84690	85545	86900
Unconditional Transfers	251920	382000	382000	382000	382000
Conditional Transfers	70625	45625	45625	45625	45625
Multi-purpose Building Revenue	12350	12400	12500	12600	12700
Transfer from Reserves	174920	0	0	0	0 Loss
Collections for Other Agencies	<u>206530</u>	<u>211710</u>	<u>211710</u>	<u>211710</u>	<u>211710</u>

Total Revenues **945060** **884435** **889790** **894845** **900600**

Legislative Expenses	39350	37950	35550	36150	36750
General Administration	198200	188922	194236	198894	205146
Fire Department	49500	40600	41400	42200	43000
Emergency Services	750	750	750	750	750
Common Services	20900	23400	23500	23500	23700
Wharf Services	9050	29150	9275	9400	9650
Small Craft Harbour	13500	10000	10250	10500	11000
Roads	46900	38000	39200	40150	41150
Environment Health	1080	1080	1080	1080	1080
Environmental Development	9000	2100	2200	2300	2400
Parks and Recreation	49500	39100	34700	34800	35000
Fiscal Services	2500	2500	2500	2500	2500
Contribution to Reserves	0	3773	25589	21011	15564 Revenue
Capital Expenses	90000	45000	45000	45000	45000
Multi-purpose building expenses	41800	43900	46350	48400	49700
Amortized asset contribution	166000	166000	166000	166000	166000
Taxes levied for other Agencies	<u>207030</u>	<u>212210</u>	<u>212210</u>	<u>212210</u>	<u>212210</u>

Total Expenses **945060** **884435** **889790** **894845** **900600**

Surplus/(Deficit) **0** **0** **0** **0** **0**

2014 Budget 2015 Budget 2016 Budget 2017 Budget 2018 Budget

Water Fund

Fees & Taxation	100400	108250	108250	108250	108250
Transfer from Reserve	16675	10200	12425	14575	16750 Loss
Grants	<u>65000</u>	<u>65000</u>	<u>65000</u>	<u>65000</u>	<u>65000</u>

Total Revenues 182075 **183450** 185675 187825 **190000**

Operating Expenses	66875	63250	65475	67625	69800
Capital Expenses	30000	0	0	0	0
Gas Tax Deferred	30000	65000	65000	65000	65000
Contribution to Amortization	<u>55200</u>	<u>55200</u>	<u>55200</u>	<u>55200</u>	<u>55200</u>

Total Expenses 182075 **183450** 185675 187825 **190000**

Surplus/(Deficit) 0 **0** 0 0 **0**

2014 Budget 2015 Budget 2016 Budget 2017 Budget 2018 Budget

Sewer Fund

Fees & Taxation	61516	65816	65816	65816	65816
Transfer from Reserves	15950	12600	13850	14600	14850 Loss
Grants	<u>30000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Total Revenues 107466 **78416** 79666 80416 **80666**

Operating Expenses	42700	43650	44900	45650	45900
Capital Expenses	30000	0	0	0	0
Contribution to Reserves	0	0	0	0	0
Contribution to Amortization	<u>34766</u>	<u>34766</u>	<u>34766</u>	<u>34766</u>	<u>34766</u>

Total Expenses 107466 **78416** 79666 80416 **80666**

Surplus/(Deficit) 0 **0** 0 0 **0**

Capital Projects

	2014	2015	2016	2017	2018
General					
Road Improvements Industrial Park	\$0	\$0	\$450,000	\$0	\$0
Barge Facility	\$250,000	\$1,750,000	\$0	\$0	\$0
Purchase Chevron Property	\$0	\$0	\$75,000	\$0	\$0
Biomass heat for Multiplex & FD	\$200,000	\$50,000	\$0	\$0	\$0
Trails	\$0	\$0	\$0	\$0	\$100,000
Fire Department Equipment	\$0	\$7,500	\$67,500	\$7,500	\$7,500
Centennial Pavillion	\$67,500	\$0	\$0	\$0	\$0

Water

Distribution Pump	\$4,000	\$0	\$0	\$0	\$0
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Sewer

Lagoon & other compliance updates	\$0	\$400,000	\$100,000	\$0	\$0
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Total Capital Projects

	\$521,500	\$2,207,500	\$692,500	\$7,500	\$107,500
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Sources of Funds for Capital Projects	2014	2015	2016	2017	2018
Grants	\$350,000	\$2,048,750	\$293,750	\$3,750	\$3,750
Contributions	\$0	\$0	\$200,000	\$0	\$0
General Reserves	\$17,500	\$28,750	\$133,750	\$3,750	\$3,750
Gas Tax Deferred Income	\$100,000	\$130,000	\$65,000	\$0	\$100,000
Log proceeds from Crown Lot	\$50,000	\$0	\$0	\$0	\$0
Water Reserves	\$4,000	\$0	\$0	\$0	\$0

Total Source of Funds

	\$521,500	\$2,207,500	\$692,500	\$7,500	\$107,500
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VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

2014-Apr-2
2:46:56PM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20140112	2014-03-19	BAYVIEW MARKET	10-2-12-25-00	CentCalendars	PAYMENT CALENDAR COSTS REDUCED-RI	30.00	30.00
20140113	2014-03-19	CLARK FREIGHTWAYS	10-2-24-80-00	140211382	PAYMENT EQUIPMENT DELIVERED	210.41	210.41
20140114	2014-03-19	COASTAL PROPANE	10-2-24-70-10 10-2-24-70-10 10-2-24-70-10	140120 45410 45496	PAYMENT ANNUAL TANK RENTAL #28165 FIREHALL PROPANE FIREHALL PROPANE	165.76 534.32 1,913.28	2,613.36
20140115	2014-03-19	EMCO CORPORATION	30-2-41-30-30 10-3-22-00-00 30-2-41-30-30 10-3-22-00-00	2868297 - 00 2868297 - 00 2868297 - 01 2868297 - 01	PAYMENT WATER SUPPLIES GST WATER SUPPLIES GST	1,194.75 55.83 273.12 12.76	1,536.46
20140116	2014-03-19	MUNICIPAL INFORMATION S	10-2-12-11-20	20132305	PAYMENT SOFTWARE SUPPORT APRIL 20	294.11	294.11
20140117	2014-03-19	NORTHERN HEALTH AUTHC	30-2-41-90-20	CMS201500162	PAYMENT HEALTH PERMIT OPERATING FE	150.00	150.00
20140118	2014-03-19	QC REPEATER	10-2-24-80-00 10-3-22-00-00	6834 6834	PAYMENT 8 VHF PORTABLES + TWO 6-BAY GST	4,408.66 202.98	4,611.64
20140119	2014-03-19	VILLAGE OF PORT CLEMEN'	10-4-00-00-00	Trnsfer to CIBC	PAYMENT TRANSFER FUNDS FROM NSCU	50,000.00	50,000.00
20140125	2014-03-25	BAYVIEW MARKET	10-2-12-25-00 10-2-75-00-00	CentennialParty MovieCandy	PAYMENT FOOD FOR CENT BAR-B-Q MARC CANDY FOR REC COMM MOVIE	113.34 169.00	282.34
20140126	2014-03-25	BC HYDRO	40-2-42-90-40 10-2-32-50-00 10-3-22-00-00	Feb2014 Feb2014 Feb2014	PAYMENT PublicWorks-Sewer Street Lights GST	1,474.56 1,098.80 120.26	2,693.62
20140127	2014-03-25	Edge of the World Music Festi'	10-2-12-32-00	GT Comm Evnts	PAYMENT GWAIL TRUST COMMUNITY EVEI	1,250.00	1,250.00
20140128	2014-03-25	GOLDEN SPRUCE MOTEL	10-2-71-21-15 10-3-22-00-00	1296 1296	PAYMENT 2 nights + Room Tax GST	194.40 9.00	203.40
20140129	2014-03-25	KEY WEST INSURANCE SEF	10-2-72-91-00	St.MarksFEB	PAYMENT INS DEDUCTIBLE	5,000.00	5,000.00
20140130	2014-03-25	Kleanza Consulting Ltd.	10-2-12-99-08	12-33C-01	PAYMENT SITE ALTERATION PERMIT FOR	2,577.10	2,577.10
20140131	2014-03-25	MasterCard, CUETS FINANCI	10-2-12-25-00 10-2-12-11-60 10-3-22-00-00	Feb2014 Feb2014 Feb2014	PAYMENT deposit Bottled Water postage GST	747.00 109.16 42.81	898.97
20140132	2014-03-25	MINISTER OF FINANCE	10-2-12-10-50	DefaultOrder	PAYMENT TOM STEWART A.REC. DEBT	25.00	25.00
20140133	2014-03-25	PORT CLEMENTS HISTORIC	10-2-72-50-10	InfoCtrHours	PAYMENT EXTRA SUMMER HOURS-INFO C	1,000.00	1,000.00
20140134	2014-03-25	Stewart, McDannold, Stuart	10-2-12-10-50 10-3-22-00-00 10-2-12-10-50 10-3-22-00-00	66546 66546 66547 66547	PAYMENT REAL ESTATE - LEGAL ADVICE GST SEWER STATUTORY RIGHT OF \\\n GST	790.20 36.93 70.62 3.30	901.05

F-1

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
20140135	2014-03-25	TELUS COMMUNICATIONS I	10-2-71-21-15	Feb2014	PAYMENT		1,609.43
			40-2-42-90-40	Feb2014	MultiPurpose	611.40	
			30-2-41-50-00	Feb2014	PublicWorks-Sewer	74.92	
			10-3-22-00-00	Feb2014	PublicWorks-Water	252.43	
			10-2-24-70-10	Feb2014	GST	71.92	
				Feb2014	Firehall	598.76	
20140136	2014-03-25	Thomas, Urs	10-2-11-10-20	BioMConsultant	PAYMENT		100.94
					2 TRIPS TO MASSET-CONSULTA	100.94	
20140137	2014-03-25	XEROX CANADA LTD.	10-2-12-11-30	F45801859	PAYMENT		37.27
			10-3-22-00-00	F45801859	USAGE FEES FEB 14 - MAR 10	35.61	
					GST	1.66	
20140138	2014-03-25	Tlell Fall Fair	10-2-12-32-00	GT Comm. Evtnt	PAYMENT		1,250.00
					GWAII TRUST COMMUNITY EVEI	1,250.00	
20140139	2014-03-26	WEIGUM, SHIRLEY	10-2-12-14-10	17	PAYMENT		1,100.00
					MARCH JANITORIAL CONTRACT	1,100.00	
140146	2014-03-28	BLUE CROSS	10-4-27-00-30	April 2014	PAYMENT		943.14
					MONTHLY BENEFIT PREMIUMS	943.14	
140147	2014-03-28	BRITISH COLUMBIA LIFE & C	10-4-27-00-30	97007	PAYMENT		371.91
					MONTHLY BENEFIT PREMIUMS	371.91	
140148	2014-03-28	NORTHWEST COMMUNITY (10-2-24-60-00	31686	PAYMENT		280.00
					AIRBRAKES CERT JESSE MYLES	280.00	
140149	2014-03-28	OBSERVER PUBLISHING CC	10-2-12-11-50	16824	PAYMENT		220.50
					AD-FINANCIAL PLAN	220.50	
140150	2014-03-28	RECEIVER GENERAL - CCR/	10-4-27-00-10	March2014	PAYMENT		6,050.31
					CRA REMITTANCE MARCH	6,050.31	
140151	2014-03-28	WUNDERLIN Consulting, Bioe	10-2-12-99-08	14002	PAYMENT		3,990.00
					BIOMASS SITE VISIT & PROJECT	3,990.00	

Total 90,230.96

*** End of Report ***

STATEMENT OF ACCOUNTS

Village Of Port Clements
PO BOX 198
Port Clements BC V0T 1R0

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE February 28, 2014

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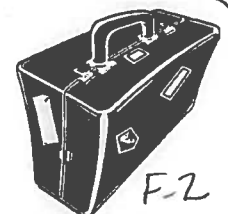
DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
31Jan2014	Balance Forward				275,915.67
01Feb2014	Clearing Cheque	20130573	200.00		275,715.67
01Feb2014	Deposit			2,807.52	278,523.19
01Feb2014	Clearing Cheque	20140021	2,022.50		276,500.69
03Feb2014	Pre-Authorized Credit - PROVINCE OF B.C			724.50	277,225.19
04Feb2014	Clearing Cheque	20140038	373.37		276,851.82
04Feb2014	Clearing Cheque	20140023	996.21		275,855.61
05Feb2014	Clearing Cheque	20140047	36.94		275,818.67
05Feb2014	Clearing Cheque	20130579	189.00		275,629.67
05Feb2014	Clearing Cheque	20140045	566.15		275,063.52
05Feb2014	Clearing Cheque	20140049	1,120.00		273,943.52
05Feb2014	Clearing Cheque	20140039	4,299.75		269,643.77
06Feb2014	Clearing Cheque	20140042	115.50		269,528.27
07Feb2014	Bill Payment BC Hydro 2328675 Vendor Confirmation: 374764	198198	6,502.55		263,025.72
07Feb2014	Clearing Cheque	20140056	550.00		262,475.72
07Feb2014	Clearing Cheque	20140044	1,075.70		261,400.02
07Feb2014	Clearing Cheque	20140046	1,085.70		260,314.32
07Feb2014	Clearing Cheque	20140043	3,559.31		256,755.01
10Feb2014	Clearing Cheque	20140048	318.48		256,436.53
12Feb2014	Clearing Cheque	20140041	84.00		256,352.53
12Feb2014	Clearing Cheque	20140054	533.77		255,818.76
13Feb2014	Transfer in from term 8			254,375.00	510,193.76
13Feb2014	Clearing Cheque	20140055	96.69		510,097.07
13Feb2014	Clearing Cheque	20140037	3,098.44		506,998.63
14Feb2014	Bill Payment Telus Communications 2285720649 Vendor Confirmation: 978469	653499	1,667.01		505,331.62
14Feb2014	Bill Payment Credit Union MasterCard 5527497140094880 Vendor Confirmation: 407113	802246	2,950.75		502,380.87
14Feb2014	Clearing Cheque	20140063	174.75		502,206.12
14Feb2014	Clearing Cheque	20140068	15,155.00		487,051.12

continued...

Travelling?

To avoid any inconveniences with your debit card, don't forget to notify us before you travel abroad. Call your branch or email us at info@northsave.com with your travel plans.



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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE February 28, 2014

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Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
15Feb2014	Deposit			6,544.65	493,595.77
17Feb2014	Clearing Cheque	20120643	156.00		493,439.77
17Feb2014	Clearing Cheque	20140052	51.16		493,388.61
19Feb2014	Pre-Authorized Credit - CANADA			5,427.63	498,816.24
19Feb2014	Clearing Cheque	20140067	21.00		498,795.24
19Feb2014	Clearing Cheque	20140062	253.58		498,541.66
19Feb2014	Clearing Cheque	20140065	8,688.75		489,852.91
20Feb2014	Transfer in from 604207 Masset cheq			54.65	489,907.56
20Feb2014	Clearing Cheque	20140051	158.33		489,749.23
22Feb2014	Deposit			8,042.81	497,792.04
24Feb2014	Pre-Authorized Credit - SCHOOL DISTRICT 50			430.80	498,222.84
26Feb2014	Clearing Cheque	20140046	150.00		498,072.84
26Feb2014	Incoming Interac Email Money Transfer	2014022		467.47	498,540.31
26Feb2014	Clearing Cheque	20130626	127.60		498,412.71
26Feb2014	Clearing Cheque	20140053	631.83		497,780.88
27Feb2014	Clearing Cheque	20140050	225.66		497,555.22
27Feb2014	Clearing Cheque	20140082	314.00		497,241.22
28Feb2014	Credit Interest			304.27	497,545.49
28Feb2014	Monthly Service Fee		55.00		497,490.49
Total Withdrawals and Deposits			57,604.48	279,179.30	
Number of Cheques 32					
Membership Shares					
31Jan2014	Balance Forward				37.04
Total Withdrawals and Deposits			.00	.00	

Continued...

Our members get MORE!

As a Northern Savings Credit Union member, you get to share in the organization's success! Dividends for 2013 will be paid out to members' accounts in March. The rate for these shares are:

Class A Equity Shares = 1.75% Class B Equity Shares = 2.75%

It pays to be a member of Northern Savings Credit Union!



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Village Of Port Clements

STATEMENT OF ACCOUNTS

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Date	Description	Number	Withdrawals	Deposits	Balance
Business Simply Savings					
31Jan2014	Balance Forward				533,248.21
28Feb2014	Credit Interest			511.33	533,759.54
	Total Withdrawals and Deposits		.00	511.33	

TERM DEPOSITS

Date	Description	Withdrawals	Deposits	Balance
Term 4: Short Term GSP (30 - 364 Days) -				
31Jan2014	Balance Forward			11,183.08
Start 29Jul2013 - Rate 1.0000% - NextInt 30Apr2014 - Matures 30Apr2014				
Term 7: 12 - 60 Month Term -				
31Jan2014	Balance Forward			250,000.00
13Feb2014	Credit Interest		5,375.00	255,375.00
Start 13Feb2013 - Rate 2.1500% - NextInt 13Feb2015 - Matures 13Feb2016				
Term 8: 12 - 60 Month Term - Closed 13Feb2014				
31Jan2014	Balance Forward			250,000.00
13Feb2014	Credit Interest		4,375.00	254,375.00
13Feb2014	Transfer out to cheq	254,375.00		.00
Start 13Feb2013 - Rate 1.7500% - NextInt 13Feb2014 - Matures 13Feb2014				
Term 10: 3 Year Harvest Term -				
31Jan2014	Balance Forward			750,000.00
Start 21Nov2013 - Rate 1.1000% - NextInt 21Nov2014 - Matures 21Nov2016				

continued...



ALL MEMBERS

...if you have a mortgage or loan against your home or rental property where Northern Savings holds the security you are required to have adequate insurance in place. Northern Savings should be identified as the mortgage holder with loss payable to the Credit Union. Property taxes are due annually and always make sure you sign your Home Owner's grant if the home is your primary residence.

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STATEMENT OF ACCOUNTS

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Assets	Canadian Dollars	US Dollars
Chequing	497,490.49	.00
Savings	533,759.54	.00
Terms	1,016,558.08	.00
Registered Plans	.00	.00
Shares	37.04	.00
Total Assets	2,047,845.15	.00
Liabilities	Canadian Dollars	US Dollars
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
Total Liabilities	.00	.00
	.00	.00

Over limit Lines of Credit / Overdrafts interest rate is 24.0000

Continued...

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The Credit Union Deposit Insurance Corporation of British Columbia, a government corporation, protects 100% of all credit union deposits. Credit union equity shares and investments such as mutual funds or RRSP equity plans are not covered by deposit insurance.

If your MasterCard® or Member Card® debit card is lost or stolen call us immediately, 24 hours a day. For calls originating within Canada and continental USA, please call 1-800-LOST1111. For calls originating outside of Canada or continental USA, call (306) 566-1276 (collect).



CIBC Account Statement

VILLAGE OF PORT CLEMENTS

For Feb 1 to Feb 28, 2014

The names shown are based on our current records, as of March 7, 2014. This statement does not reflect any changes in account holders and account holder names that may have occurred prior to this date.

Account number
93-00813

Branch transit number
00180

Account summary

Opening balance on Feb 1, 2014		\$25,565.88
Withdrawals	-	13,615.56
Deposits	+	4,325.15
Closing balance on Feb 28, 2014	=	\$16,275.47

Contact information

☎ 1 800 465 CIBC (2422)

Contact us by phone for questions on this update, change of personal information, and general inquiries, 24 hours a day, 7 days a week.

TTY hearing impaired
1 800 465 7401

Outside Canada and the U.S.
1 902 420 CIBC (2422)

🌐 www.cibc.com

Transaction details

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Feb 1	Opening balance			\$25,565.88
Feb 3	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		60.00	25,625.88
	DEBIT MEMO CHARGE FOR JAN CIBC EFT SERVICE CHARGE	64.54		25,561.34
Feb 5	CREDIT MEMO INT @ 0.2500% CIBC-AUTOMATED INTEREST SYSTEM		5.82	25,567.16
	DEBIT MEMO SETTLEMENT: 0089 CIBC DATA CENTRE: 00	5,119.09		20,448.07
Feb 7	DEBIT MEMO Feb 07, 2014 Municipal Pensi	1,370.64		19,077.43
Feb 14	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		831.59	19,909.02

(continued on next page)

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CIBC Account Statement

Feb 1 to Feb 28, 2014

Account number: 93-00813

Branch transit number: 00180

Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Feb 14	Balance forward			\$19,909.02
Feb 17	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		165.95	20,074.97
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		679.94	20,754.91
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		252.90	21,007.81
Feb 18	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		366.15	21,373.96
Feb 19	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		491.85	21,865.81
	DEBIT MEMO SETTLEMENT: 0090 CIBC DATA CENTRE: 00	5,833.65		16,032.16
Feb 20	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		163.95	16,196.11
Feb 21	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		163.95	16,360.06
	DEBIT MEMO Feb 21, 2014 Municipal Pensi	1,216.66		15,143.40
Feb 24	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		183.95	15,307.35
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		291.15	15,598.50
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		170.00	15,768.50
	CHEQUE 55378721 20130609	10.98		15,757.52
Feb 25	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		90.00	15,847.52
Feb 27	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		263.95	16,111.47
Feb 28	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		164.00	16,275.47
	Closing balance			\$16,275.47



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4295
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

**ACTION ITEM FROM
CENTENNIAL COMMITTEE**

Date: April 2, 2014

Submitted by: Sharon Ferretti

At the April 1, 2014 meeting of the Centennial Committee, discussion was held concerning the amount to charge vendors who purchased the Centennial Committee's customized labeled bottled water. A motion was duly passed requesting Council's approval to move forward with the following request:

It was moved by Councillor Gould, seconded by Councillor Gaspar
THAT we request Council to approve selling the customized labeled bottled water at a cost of \$0.90 cents per bottle.

CARRIED



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Community Clean Up 2014

Author: Kim Mushynsky

Date: March 28, 2014

Annually the Village arranges a Community Clean up where large dump bins are placed on the corner of Dyson and Bayview and staff and volunteers, along with donated trucks, gather garbage put out by residents. The Village pays the dumping fees for this event. Generally this happens with assistance from Regional District staff member Robert Kidd. This event traditionally takes place in May and on a Sunday. This year the Sunset Park clean-up, a separate event, is planned for Sunday May 4th.

Council needs to set a date for this year's Community Clean Up event so that adequate planning can begin and hopefully we can get more volunteers this year than we did last year. I would like Council to consider holding the event Friday instead of Sunday as this would mean that our staff are available all day for the event. I have talked with Mr. Kidd and he can make either Friday May 23 or 30 work with his schedule. He would bring the large containers (hold approximately 37 cubic meters) from 9am – 4pm on Friday and then leave a smaller bin there after 4pm that would get taken to the dump at noon on Saturday. This way we would still have options for people who were not available Friday. However, with proper advertising people should be able to haul things to curbside the week leading up to the Community Clean up so it shouldn't matter whether or not they are working/available on the Friday when the main event happens. Last year this event cost us \$1252.00 in dump fees based on \$15m³ plus surcharges for some items (fridges, tires, etc.).



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REPORT TO COUNCIL

Author: Kim Mushynsky
Date: March 25, 2014
Re: **Gwaii Trust Community Events Program**

Background: Gwaii Trust has a new program for 2014 called the Community Events Program. This program has \$5000 available for Graham Island Central. A decision by our Gwaii Trust Representative has already been made to split this money 50/50 between Tlell and Port Clements as we have numerous events within our area. Therefore the Village of Port Clements must make a decision on how to allocate our \$2,500 of this fund. The following is a direct excerpt from Gwaii Trust's website regarding the program:

This program may be applied for and utilized at the discretion of the individual community governance applicants, but, applications must be of general benefit to community members at large. The program is intended to support and encourage each individual community and the events held within their area throughout the year. Partnerships and communication within the communities are encouraged, particularly where there are communities that host more than one annual event.

We must have approval from our Gwaii Trust Representative prior to allocating the funds. In communicating with Berry Wijdeven he has indicated that he is very flexible as long as we adhere to the "intent" of the program as outlined above.

Recommendation: We have one event that is consistent – Canada Days, we have another event that is consistent in that it is a yearly event and this year it happened to be located in Port Clements – Senior's Winter Games. We have already indicated our desire to fund each of these events from this new program. Council needs to decide if any other events are going to be considered, and then come up with a final allocation amount per event, get approval from our GT Rep and pay out funds accordingly. It is important to keep in mind that I will need receipts from whomever we are allocating funding to so that I can do a final accounting to Gwaii Trust on this program before the end of November.

Respectfully submitted:

NB-4

SENIOR'S

WINTER GAMES – 2014

HELD IN PORT CLEMENTS – MARCH 22, 2014.

REVENUE

VILLAGE OF PORT CLEMENTS	\$ 750.00
NORTHERN SAVINGS - QCI BRANCH	200.00
VILLAGE OF MASSET	200.00
NORTHERN SAVINGS – MASSET BRANCH	100.00
LOONIE AUCTION	<u>302.00</u>
TOTAL	\$ 1552.00

EXPENSES

MEDALS	\$ 384.27	
STATIONERY	89.46	
PLAYING CARDS	3.36	
POSTAGE	6.62	
SIGNAGE	7.00	
TENNIS BALLS	17.67	
FERRY	25.00	
NAPKINS, PAPER PLATES, CANDLES		
SUGAR, CREAMO, CARDS, BALLOONS		
PAPER TOWELS, BUTTER	116.00	
SCHOOL GYM RENTAL	40.00	
COMMUNITY HALL RENTAL	225.00	
PORT YOUTH GROUP -	250.00	
GAS PLUS – LUNCH	<u>1000.00</u>	
TOTAL		<u>\$ 2164.38</u>
BALANCE		(\$ 612.38)-



MARILYN BLISS
TREASURER, SENIOR'S BRANCH 123

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A16	15-10-2012	Bus Shelter	Cheer	Build shelter at corner of Dyson & Bayview
A21	15-07-2013	Drainage concern at far end between Park & Tingley	Gaspar	Develop a plan for addressing this issue
A25	28-01-2014	Biomass heating system for Multiplex	Administrator	Get agreements in place with School District
A26	17-02-2014	Historic Councillor Plaque(s)	Gould	Design and create the necessary plaque(s) to mount ingraved plates from 1975 forward