



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 p.m. Regular Meeting of Council Monday April 04, 2016

AGENDA

1. ADOPT AGENDA

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

D-1- Port Clements Community Art Project

D-2- Tourism Committee

3. MINUTES

M-1- March 14, 2016 Regular Council Meeting

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

UB-1- Port Clements Community Hall Society

5. ORIGINAL CORRESPONDENCE

C-1- Wildlife/Ecological Conservation Trip

6. GOVERNMENT

G-1- VOPC Bylaw No. 431, 2016 (Reconsider & Adopt)

G-2- VOPC Bylaw No. 432, 2016

7. FINANCE

F-1- Cheque listing to March 30, 2016

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1- Town Clean up and Sunset Park Clean up

10. ACTION ITEMS

A-1- Follow up

11. QUESTIONS FROM THE PUBLIC & PRESS

Motion for Council to move in-camera per CC90(1)(k)

12. ADJOURNMENT

Port Clements Community Art Project

WHO - registered students of all ages (kids under age 6 must be with a care giver) through Haida Gwaii Recreation Commission After School Sports and Arts Initiative (ASSAI) local artists and community members.

WHAT - Several projects will be taken on and coordinated by the HG Rec ASSAI Lead Instructor Kathrine Keroack and Person of Rapport, Conch. Projects will include using some repurposed materials and new (when necessary) in an effort to minimize costs.

As projects are completed they will immediately be displayed at different locations within the community.

We are seeking the help and guidance of the Village Council and its sub committee's (Recreation and Tourism) with this project both in concept, application and delivery.

- Painting Floats (to mount along Rainbow Wharf or other locations)
- Yarn Bombing trees along the road and or highway
- Flags (using silk screen on loan from PC Youth Group)
- Silhouettes (cut out of plywood, painted and displayed in the family friendly areas of Port Clements) w/ Alan Lore
- Festival Parade Lanterns w/ Germain Vigneault (used in the Edge of the World Music Festival)
- Community Mandala at Port Clements Clinic (painted on the parking lot of the Health Clinic in support of the CYMHSU Collaborative)
- Mural at Community Hall or Fire Hall with Manzanita Snow

WHY – This program engages students in collaboration with local artists on projects that can be observed by those in the community as well as appreciated by visitors. The value of the visual morale boost will be immeasurable.

WHEN – Friday's beginning April 1st until Friday June 3rd 4:00pm–6:00pm

WHERE - The majority of instruction and theory will take place in the Senior's room of the Multiplex. Art installations occur throughout the Village.

Yarn Bombing trees / hydro poles along the road and or highway

In essence, Yarn Bombing is a form of graffiti in which community seek to reclaim sterile or impersonal public places. For this project, we are asking for the Council for permission and for Council and it's sub committee's to select which spaces/trees/hydro poles may be used.



Floats

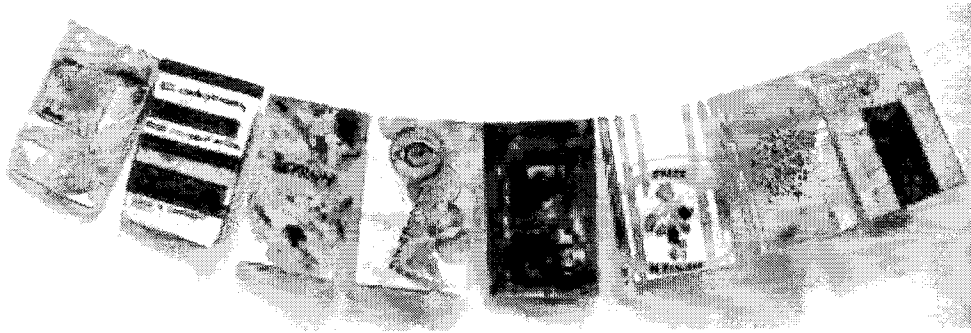
Painting floats is an exercise in mindfulness and in repurposing a symbol of being a Port town.

Students and community members can paint donated floats and then have their creation mounted along Rainbow Wharf or other locations. For this project, we are asking for the Council for permission and for support from public works to mount these along the wharf. Another idea suggested is to paint numbers on the decorated floats and make these available to residents as address markers.



Flags

Using silk screen on loan from PC Youth Group, participants will repurpose material and add their image to a swath which will then be hung for display in the community. For this project, we are asking for the Council for permission and for Council and it's sub committee's to select which spaces we can hang flags from. We also request support from Public works for mounting.

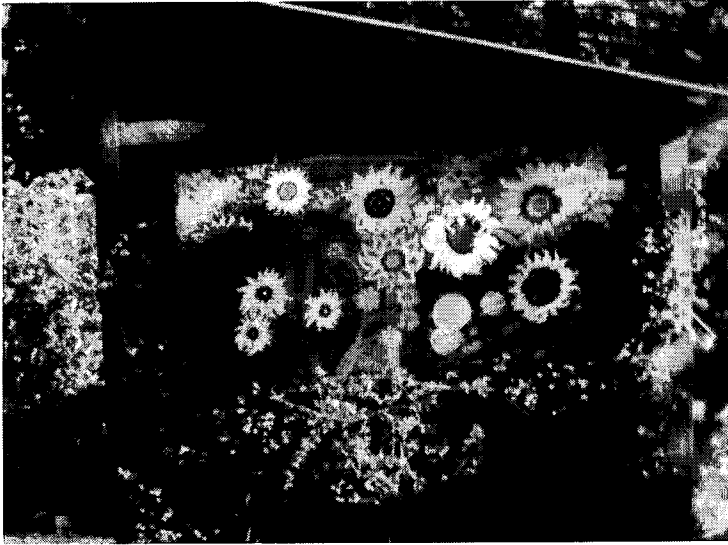


Festival Parade Lanterns

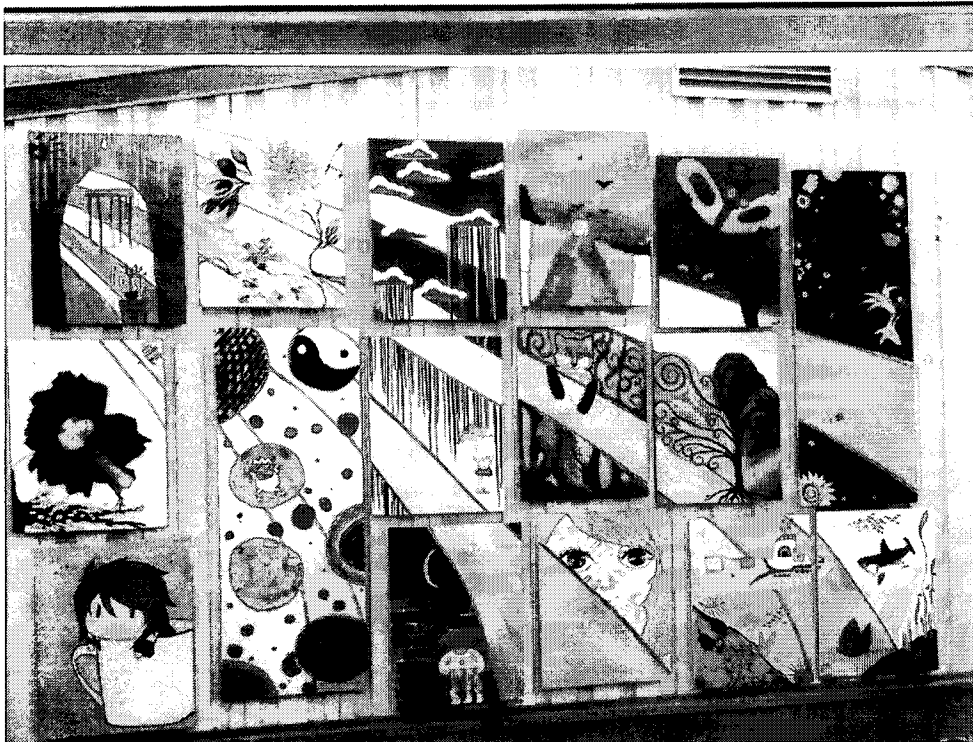
Under the guidance of Germain Vigneault, families are invited to participate in a 6 – 8 hour lantern making process. The lanterns are then used in the Edge of the World Music Festival each night in a parade that includes kids (of all ages). This is a legacy and has been funded by Germain since its inception. We are seeking enthusiasm and acknowledgement for Germain's dedication to this annual project. We ask that the Village advertise and promote this portion of the Community Art program on the Village website, a full page in the HG Trader, and by honoring Germain with his ongoing dedication to inclusivity and fun in Port Clements during a display in the community the EOTW Festival along Rainbow Wharf.



Mural at Community Hall and/or Fire Hall w/ Manzanita Snow



This is a sample of a piece that Manzanita Snow has advertised as a mural.



This is the concept for the mural: A collection of pieces that can withstand island weather conditions and easily added to each year. We are seeking the guidance and help of the Village Council with selecting locations for these pieces as well as support from Public Works for mounting.

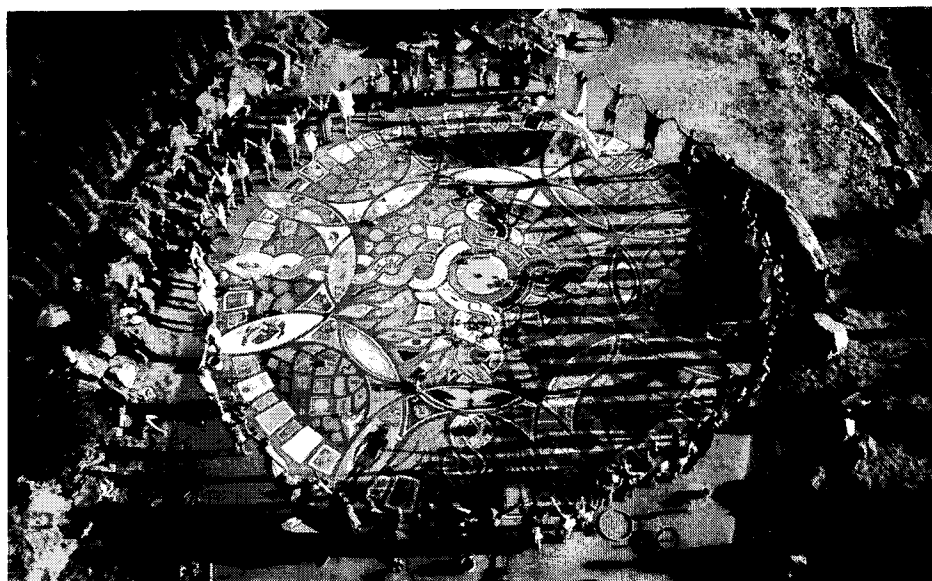
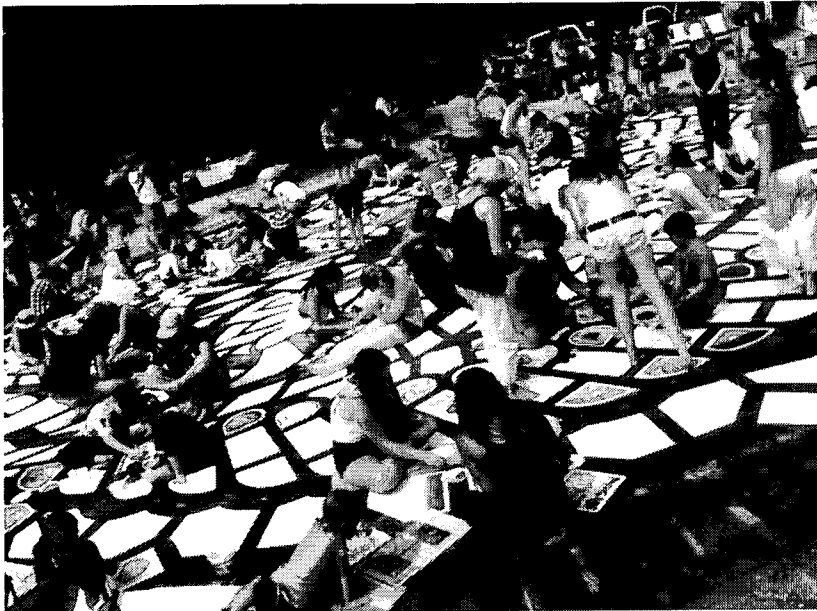
Community Mandala at Port Clements Clinic

(Painted on the parking lot of the Health Clinic)

Pending permission from Northern Health Authority and BC Ambulance, this project could coincide with an invitation to the CYMHSU Collaborative that have formed in Queen Charlotte and in Masset. The Child and Youth Mental Health and Substance Use Collaborative has been divided to serve the North and South of Haida Gwaii and like many services, Port and Tlell residents have to travel to participate.

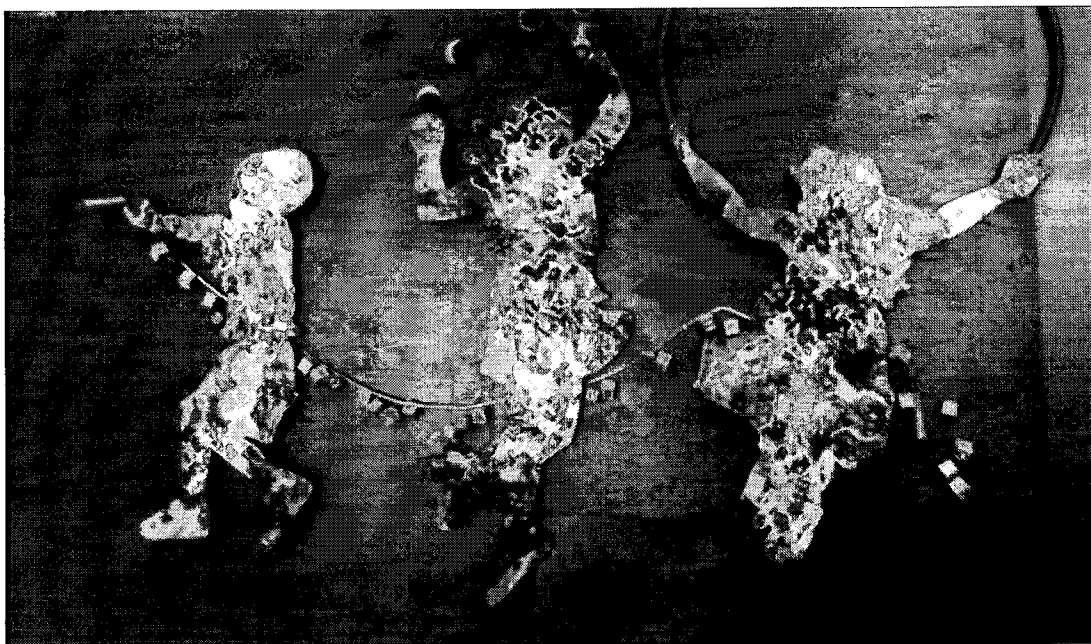
We ask that this Council select a date between April –June when families in the communities can attend this organized event as a gesture of our involvement in the CYMHSU Collaborative.

<http://www.sharedcarebc.ca/initiatives/cymhsu-collaborative>



Silhouettes w/ Alan Lore

Cut out of plywood, painted and displayed in the family friendly areas of Port Clements, these whimsical creations are bound to visual represent the Village of Port Clements well. We are seeking the guidance and help of the Village Council with selecting locations for these pieces as well as support from Public Works for mounting.





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Minutes of the regular meeting of the Port Clements Council held March 21, 2016 in Council Chambers.

Present:

Mayor Gould
Councilor Daugert
Councilor O'Brien Anderson

CAO Kim Mushynsky
Deputy Clerk Glenda Saruga
Superintendent Sean O'Donoghue

Mayor Gould called the meeting to order at 7:00p.m.

1. ADOPT AGENDA.

2016-067 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson
THAT Council adopts the agenda as amended with the additions of BA-1 Road Deactivation, G-2 Audited Financial Statements and a move to in-camera at the end of the meeting per CC 90-1-c.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1 – Cameron Bell MIEDS

Cameron gave a brief recap of the year for MIEDS and the outcome of the recent Strategic Planning Session.

3. MINUTES.

M-1 – March 7, 2016 Regular Council Meeting

2016-068 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson
THAT Council approve the March 7, 2016 Regular Council meeting minutes as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 – Road Deactivation

2016-069 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson
THAT Council sends a letter to BC Timber Sales regarding the recent announcement to deactivate roads in the Survey Creek area.

CARRIED

5. ORIGINAL CORRESPONDENCE

C-1 – Community Hall Society

2016-070 – Moved by Councilor Cunningham, seconded by Mayor Gould
THAT Council tables this item due to a quorum issue due to conflict of interest.

CARRIED

M-1

6. GOVERNMENT

G-1 – VOPC Bylaw #431, 2016 – Borrowing in anticipation of revenue

2016-071 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson

THAT Council does 1st, 2nd and 3rd reading for Bylaw #431, 2016 – Borrowing in anticipation of Revenue.

CARRIED

G-2 – 2015 Audited Financial Statements

2016-072 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council approved the 2015 Audited Financial Statements as presented.

CARRIED

7. FINANCE

F-1 – Cheque listing to March 16, 2016

2016 – 073 - Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council receives the cheque listing to March 16, 2016.

CARRIED

F-2 – NSCU January 31, 2016 Statement

2016-074 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council receives the January 31, 2016 NSCU Statement

CARRIED

F-3 – NSCU February 29, 2016 Statement

2016-075 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson

THAT Council receives the February 29, 2016 NSCU Statement

CARRIED

F-4 – CIBC February 29, 2016 Statement

2016-076 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council receives the February 29, 2016 CIBC Statement

CARRIED

8. NEW BUSINESS

NB-1 – Gwaii Trust Vibrant Communities program

2016-077 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council approves the joint municipal letter to Gwaii Trust outlining concerns and possible solutions in regards to the new Vibrant communities program.

CARRIED

9. REPORTS & DISCUSSIONS

R-1 – Biomass Installation Review

Received as information

R-2 – Report to Council – Local Government Exchange program

2016-078 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council authorizes the Administrator to apply for this exchange program.

CARRIED

Mayor Gould – Gwaii Trust Mtg, SQCRD, Gwaii Tel, All Leaders Mtg.

Councilor Daugert – Board governance workshop, gave a recap on an article about water quality which he read in the Canadian Underground Infrastructure magazine

Councilor O'Brien Anderson – discussion on playground equipment

CAO Mushynsky – audit recap, digital filing system

Deputy Saruga – Tourism initiatives, digital filing system

Superintendent O'Donoghue – looking forward to changing focus now that biomass relatively complete, will be doing some pigging in the near future.

14-1

2016-079 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert
THAT Council directs the administrator to cancel our use of Basecamp.

CARRIED

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

2016-080 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson
THAT Council move to in-camera per Community Charter 90-1-c at 8:40pm

CARRIED

ADJOURNMENT

2016-081 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert
THAT the meeting be adjourned at 9pm.

CARRIED

Ian Gould
Mayor

Kim Mushynsky
CAO

11-1

RECEIVED
2016/03/10
DL
P.

Port Clements Community Hall Society

Box 525

Port Clements, V0J 1R0

10 March 2016

Tabled
to Apr. 4.

Village of Port Clements

Port Clements, BC

Mayor and Council;

The Community Hall Society would like to thank the Village for providing a \$1,500.00 grant in 2015. It helped us to purchase a new commercial refrigerator for the kitchen. As well, your assistance in many ways, such as grass cutting, obtaining and installing the Christmas lights, and most recently applying for grants has helped to keep this important part of our infrastructure alive.

For 2016 we respectfully request the \$1,500.00 grant be renewed. We wish to undertake repairs and upgrades outlined in our successful Gwaii Trust application, and the Society will be responsible for approximately \$9,000 in matching funds for this work, as well as our usual operating expenses.

In the nearly 7 years our Society has been operating the Hall, we have largely focused on providing social benefits to our residents. In addition, through booking outside groups, attracting people from other Communities on Haida Gwaii, and construction on the Hall, we have brought revenue to the Village. We look forward to continuing to provide these benefits to our town.

Sincerely



Douglas Daugert

Chair, Port Clements Community Hall Society

UB1

Kim Mushynsky

From: Reina Fennell <R.Gabriel.F@Dal.Ca>
Sent: March-27-16 7:08 AM
To: cao@portclements.ca; deputy@portclements.ca
Cc: Sean
Subject: Wildlife/Ecological Conservation trip, seeking sponsorship

Good morning,

I am a BSc. student at Dalhousie University born and raised in Port Clements, as well as a past employee of the Village of Port Clements.

I will be volunteering with the Laskeek Bay Conservation Society on my first week home this spring and I am looking for local support to help me make a donation to the society as part of the trip.

Part of the LBCS mission statement is:

“To undertake and support research and long term monitoring

of wildlife populations of the marine and terrestrial ecosystems

of Haida Gwaii, especially the Laskeek Bay area.” (<http://www.laskeekbay.org/our-history>)

I am looking to raise \$350.00 or more to donate to the society before I volunteer with them. I am seeking out businesses/organizations who will consider

supporting me in this, and ultimately support the continued wildlife/ecological research undertaken by the Laskeek team each year. By volunteering with

the society I will be continuing the legacy of ecological and biological care so many residents and businessmen of Haida Gwaii take pride in.

If the Village of Port Clements is interested in helping with any part of

this donation please follow the link below:

<http://www.laskeekbay.org/support-laskeek/>

Please note my name, Reina Fennell, and contact (rn616806@dal.ca) on the amount should you choose to make a donation to the society. All donations

are tax deductible, conservation society is a registered Canadian charity.

Thank you for your time.

Sincerely,

Reina Fennell

PS: I am an amateur photographer; I will photo document my trip and create a media publication afterwards to publicly thank any sponsors.

VILLAGE OF PORT CLEMENTS

BYLAW NO. 431, 2016

A Bylaw of the Village of Port Clements to provide for the borrowing of money in anticipation of revenue.

The Council for the Village of Port Clements in open meeting assembled enacts as follows:

Whereas:

- A. The Village of Port Clements (the "Municipality") may not have sufficient money on hand to meet the current lawful expenditures of the Municipality;
- B. Section 177 of the Community Charter permits the Council, without any further approval, consent or assent to borrow money necessary to
 - (a) meet current lawful expenditures, and
 - (b) pay amounts required to meet the Municipality's taxing obligations in relation to another local government or other public body;
- C. The Municipality's outstanding debt for the purposes of Section 177 must not exceed the total of:
 - (a) the unpaid taxes for all purposes imposed during the current year (deemed to be 75% of all taxes imposed for all purposes in the preceding year), and
 - (b) the money remaining due from other governments.
- D. The unpaid taxes calculated as 75% of all taxes imposed for all purposes for the 2015 tax year are \$232,068.00 and the money remaining due from other governments is \$0 totaling \$232,068.00 the total representing the maximum amount that may be borrowed under this bylaw.

NOW THEREFORE, the Council for the Village of Port Clements in open meeting assembled, **ENACTS AS FOLLOWS**:

1. This Bylaw may be cited as "The Village of Port Clements Revenue Anticipation Borrowing Bylaw No. 431, 2016".
2. The Council is authorized to borrow upon the credit of the Municipality from the Canadian Imperial Bank of Commerce an amount or amounts not exceeding the sum of two hundred thirty two thousand sixty eight dollars. (\$232,068.00), as may be required and to pay interest thereon at the prime rate of the Canadian Imperial Bank of Commerce.
3. The form of obligation to be given as acknowledgment of the liability shall be a promissory note or notes, or an overdraft agreement bearing the corporate seal and signed by the Mayor and the CAO.
4. Bylaw #427, 2015 is hereby repealed.

READ A FIRST TIME THIS 21st Day of March, 2016.

READ A SECOND TIME THIS 21st Day of March, 2016.

READ A THIRD TIME THIS 21st Day of March, 2016.

RECONSIDERED AND FINALLY ADOPTED THIS Day of , 2016.

IAN GOULD
MAYOR

KIM MUSHYNSKY
ADMINISTRATOR

CERTIFIED A TRUE COPY OF VILLAGE OF
Revenue Anticipation Borrowing Bylaw No. 431, 2016".

VILLAGE OF PORT CLEMENTS

BYLAW NO.432, 2016

Financial Plan Bylaw for the Years 2016-2020

The Council for the Village of Port Clements, in open meeting assembled, enacts as follows:

1. Schedule A attached hereto and made a part of this bylaw is hereby adopted and comprises the Financial Plan for the Village of Port Clements for the years January 1, 2016 and ending December 31, 2020.
2. This Bylaw may be cited for all purposes as "The Financial Plan for the years 2016-2020 - Bylaw #432, 2016".
3. Bylaw #423, 2015 is hereby repealed.

READ A FIRST TIME THIS DAY OF April, 2016.

READ A SECOND TIME THIS DAY OF April, 2016

READ A THIRD TIME THIS DAY OF April, 2016

RECONSIDERED AND FINALLY ADOPTED THIS DAY OF , 2016

IAN GOULD
MAYOR

KIM MUSHYNSKY
CAO

CERTIFIED A TRUE COPY OF VILLAGE OF
PORT CLEMENTS FINANCIAL PLAN 2016-2020 BYLAW NO. 432, 2016

Schedule "A"

FINAL MAR. 22/16

General Fund

	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Property Tax- Municipal	127,000	127,000	127,000	127,000	127,000
Payments in Lieu	7,300	7,300	7,300	7,300	7,300
Sales of Services	9,750	9,825	9,900	9,975	10,050
Revenue From Own Sources	105,310	108,085	110,890	113,695	116,000
Unconditional Transfers	382,000	382,000	382,000	382,000	382,000
Conditional Transfers	90,625	90,625	90,625	90,625	90,625
Multi Purpose Building Revenue	12,700	12,700	12,950	12,950	13,200
Transfers From Reserves (deficit budget)	0	0	0	0	0
Collections for Other Agencies	186,010	186,510	186,510	186,510	186,510
Total Revenues	920,695	924,045	927,175	930,055	932,685
Legislative Expenses	36,950	40,000	40,050	44,150	40,250
General Administration	197,700	195,070	204,383	203,991	207,194
Fire Department	33,800	34,300	34,800	36,350	37,300
Emergency Services	750	750	750	750	750
Common Services	25,000	25,000	25,000	25,000	25,000
Wharf Services	54,100	10,200	10,400	10,500	10,750
Small Craft Harbour	20,300	10,500	10,700	10,900	11,000
Roads	45,950	46,900	48,850	50,350	51,500
Environmental Health	1,080	1,080	1,080	1,080	1,080
Environmental Development	3,000	3,100	3,200	3,300	3,400
Parks and Recreation	61,155	39,150	39,200	39,300	39,500
Cultural Buildings and Facilities					
Fiscal Services	2,500	2,500	2,500	2,500	2,500
Contributions to Reserves (surplus budget)	0	108,085	97,952	93,124	92,751
Capital Expenses	90,000	60,000	60,000	60,000	60,000
Multi Purpose Building Expenses	49,900	48,400	49,300	49,750	50,700
Amortized asset contribution to reserve	112,000	112,000	112,000	112,000	112,000
Taxes Levied for Other Agencies	186,510	187,010	187,010	187,010	187,010
Total Expenses	920,695	924,045	927,175	930,055	932,685
Surplus/ (Deficit)	0	0	-0	-0	0

6-2

"Schedule A"

Water Fund

	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Fees & Taxation	109,300	109,300	109,300	109,300	109,300
Grants	65,000	65,000	65,000	65,000	65,000
Total Revenues	174,300	174,300	174,300	174,300	174,300
Operating Expenses	78,300	67,050	66,650	67,150	68,300
Capital Expense	0	0	0	0	0
Contribution to Reserves/Amortized assets	96,000	107,250	107,650	107,150	106,000
Total Expenses	174,300	174,300	174,300	174,300	174,300
Surplus/ (Deficit)	0	0	0	0	0

"Schedule A"

Sewer Fund

	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Fees & Taxation	68,056	68,056	68,056	68,056	68,056
Grants & Transfers	0	0	0	0	0
Total Revenues	68,056	68,056	68,056	68,056	68,056
Operating Expenses	38,800	38,950	40,700	40,850	44,350
Capital Expenses	0	0	0	0	0
Contribution to Reserves/Amortized assets	29,256	29,106	27,356	27,206	23,706
Debenture	0	0	0	0	0
Total Expenses	68,056	68,056	68,056	68,056	68,056
Surplus/ (Deficit)	0	0	0	0	0

VILLAGE OF PORT CLEMENTS

Page 1 of 1

Cheque Listing For Council

2016-Mar-30
1:06:40PM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
160139	2016-03-18	BANDSTRA TRANSPORTATI	10-2-24-90-00	T158963	PAYMENT SHIPPING	125.12	125.12
160140	2016-03-18	CLEARBROOK TRUCKING	10-2-71-89-30	16320	PAYMENT SEPTIC PUMP OUT	472.50	472.50
160141	2016-03-18	ClearTech industries Inc.	30-2-41-40-01	654035	PAYMENT WATER TREATMENT SUPPLIES	3,380.30	3,380.30
160142	2016-03-18	COASTAL PROPANE	10-2-24-70-10	160079	PAYMENT ANNUAL TANK RENTAL	165.76	165.76
160143	2016-03-18	FBB CHARTERED PROFESS	10-2-12-10-40	3913	PAYMENT 2016 AUDIT	8,400.00	8,400.00
160144	2016-03-18	GRAND & TOY LIMITED	10-2-12-11-00	J392109	PAYMENT OFFICE SUPPLIES	94.77	94.77
160145	2016-03-18	JANITORS' WAREHOUSE	10-2-24-90-00 10-2-24-90-10	149753 149753	PAYMENT FH JANITORIAL JANITORIAL SUPPLIES	138.90 138.90	277.80
160146	2016-03-18	Lidstone & Company, Barrister	10-2-12-10-50	12572	PAYMENT FILE NO 10084-015	252.22	252.22
160147	2016-03-18	MasterCard, CUETS FINANCI	10-2-12-11-00 10-2-12-11-30 10-4-00-00-00 10-2-75-00-00 10-2-12-11-60 11-3-53-25-00	20160229 20160229 20160229 20160229 20160229 20160229	PAYMENT Staples - Refund Geek Storage MASTERCARD CHARGES Costume Supercentre Canada Post Home Hardware	(54.27) 94.70 326.04 144.47 289.63 223.79	1,024.36
160148	2016-03-18	MINISTER OF FINANCE, ENV	40-2-42-10-10	EMI223090	PAYMENT FEB 2016 FEES	457.62	457.62
160149	2016-03-18	TELUS COMMUNICATIONS I	10-2-71-21-15 30-2-41-50-00 40-2-42-90-40 10-2-24-70-10	20160228 20160228 20160228 20160228	PAYMENT MPBC Phone Charges Water Phone Charges Sewer Phone Charges Fire Hall Phone Charges	619.31 249.11 54.24 381.45	1,304.11
160155	2016-03-24	Black Press Group Ltd.	10-2-12-11-50 10-2-72-50-10	32808465 32808465	PAYMENT ADVERTISING ADVERTISING	138.94 576.45	715.39
160156	2016-03-24	North Arm Transportation Ltd.	30-2-41-30-30	SI042290	PAYMENT TDG FREIGHT	258.13	258.13
160157	2016-03-24	RECEIVER GENERAL FOR C	10-2-24-70-20	20160015844	PAYMENT RADIO LICENCING	270.00	270.00
160158	2016-03-24	Stewart, McDannold, Stuart	10-2-12-10-50	72488	PAYMENT LEGAL SERVICES	1,082.62	1,082.62
160159	2016-03-24	WEIGUM, SHIRLEY	10-2-12-14-10 10-2-71-21-20 10-2-71-21-11 10-2-71-89-00	48 48 48 48	PAYMENT MARCH 2016 JANITORIAL SERVI MARCH 2016 JANITORIAL SERVI MARCH 2016 JANITORIAL SERVI MARCH 2016 JANITORIAL SERVI	493.50 270.25 258.50 152.75	1,175.00

Total 19,455.70

*** End of Report ***

F-1



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REPORT TO COUNCIL

Author: Kim Mushynsky
Date: March 30, 2016
Re: **Town Clean up & Sunset Park clean up**

Background: We traditionally have two volunteer clean up initiatives each spring – the town clean up and the Sunset Park clean up. As we also traditionally officially open the Sunset Park on the May long weekend the clean up needs to happen before then. We also need to keep in mind that Mother's Day is on Sunday May 8th. I need dates set far enough in advance that we can line up all the resources needed to carry these two initiatives out. We also need to ensure that the Sunset Park clean up is done enough in advance that Public Works is able to complete all additional spring preparation work prior to the May long weekend.

Recommendation: I recommend that we have the Sunset Park clean up on Sunday May 1st and that we do the Village clean up on Sunday May 15th.

Respectfully submitted:

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A16	15-10-2012	Bus Shelter	Staff	Councillor O'Brien Anderson expressed an interest in perhaps taking this on as a project
A21	15-07-2013	Drainage concern at far end between Park & Tingley include Yakoun Lane in drainage issue	Gaspar	Develop a plan for addressing this issue
A26	17-02-2014	Historic Councillor Plaque(s)	Administrator	Some plaques up - more as time permits
A27	05-05-2014	Park Management Committee	Administration	Finalize park management plans after results from questionnaire have been reviewed.
A30	19-10-2015	Mural for Community Hall (Community Futures)	Administration	As more information comes available